

**Present:** Chair Jim Foley, Supervisors Bob Koch, Craig Robson and JoAnn Wingers

**Also in Attendance:** Chris Hardy, Mark Zimmerman, Shonna Neary, Susan Fisher, Supervisor Henry St. Maurice, Scott Hewitt from Grothman & Assoc., Phil Roberts from Omni Associates, Kristopher Olson from Omni Associates, Brian Epley from Omni Associates, Ryan Barz from AECOM, Matt Krippner from AECOM, Ellery Schaffer from Jewell Associates, Greg Jewell from Jewell Associates, Dan Schrum from Ayres Associates, Dave Pantzloff from Ayres Associates, Amanda Inman from Ayres Associates, Quirin Klink from MSA Professional Services, Josh Sweno from MSA Professional Services

Chair Foley called the meeting to order at 8:30 a.m. The meeting was properly noticed and published.

**Approval of Agenda**

Motion by Wingers, second by Koch to approve the agenda. Motion carried.

**Approval of Minutes**

Motion by Koch, second by Robson to approve Highway Committee minutes of March 7, 2019 and March 21, 2019. Motion carried.

**Approval of Vouchers**

The committee reviewed the voucher report detailing payments made from February 28, 2019 through March 27, 2019. Zimmerman provided input regarding some of the uncommon expenses.

Motion by Wingers, second by Koch to approve the vouchers for a total of \$335,847.56. Motion carried.

**Shire Wood Driveway Variance**

Upon review of the Shire Wood preliminary plat map, a variance is being recommended for road access spacing and turn lane adjustments.

Motion by Koch, second by Wingers to approve a variance for road access spacing of 940' instead of the required 1,000' and a variance for omission of the outside turn lane with stipulation that it could be requested/required by the County in the future and owner would have to comply. Motion carried.

**Fern Glen Farms Plat Driveway Variance**

Upon review of the Fern Glen Farms, a variance is being recommended for rural CTH driveway spacing and turn lane adjustments.

Motion by Wingers, second by Koch to approve variances for use of type "A" access, location of driveways for lots 1 and 2, eliminate existing field entrances for lots 2 and 5, and resolve location concern for lot 8 access point. Motion carried.

**Bid and Proposal Opening – Sodium Chloride (Road Salt)**

Bids for sodium chloride (road salt) were opened and read aloud:

<b>Bidder</b>	<b>Amount</b>	<b>Memo</b>	<b>Bid</b>
Compass Minerals	10,000 Ton	Lot 1 Wyocena	\$ 85.22
	1,500 Ton	Lot 2 Cambria	\$ 85.22
	10,000 Ton	Lot 3 Wyocena	\$ 85.22
	Pick Up		\$ 77.00
Central Salt	10,000 Ton	Lot 1 Wyocena	\$ 91.98
	1,500 Ton	Lot 2 Cambria	\$ 91.98
	10,000 Ton	Lot 3 Wyocena	\$ 91.98
	Pick Up		\$ 91.00
Morton Salt	10,000 Ton	Lot 1 Wyocena	\$ 80.98
	1,500 Ton	Lot 2 Cambria	\$ 80.98
	10,000 Ton	Lot 3 Wyocena	\$ 80.98
	Pick Up		\$ 80.00
*Bid per ton			

Bids will be tabulated and posted on DemandStar. Awards will be determined at the May 2, 2019 Highway Committee meeting.

**Award Bids – Asphalt Materials and Sealcoat Oil**

A summary of the 2019 asphalt materials and sealcoat oil bids was presented. The Department recommended accepting the lowest cost proposal submitted by Henry G. Meigs LLC.

Motion made by Koch, second by Robson to award the 2019 asphalt material and sealcoat oil bids to Henry G. Meigs LLC. Motion carried.

**Award Bids – Patch Materials**

A summary of the 2019 patch material bids was presented. The Department recommended accepting the lowest cost proposal for high performance patch submitted by Blackstone Technologies and the lowest cost proposal for cold patch submitted by DL Gasser.

Motion made by Wingers, second by Koch to award the 2019 high performance patch bid to Blackstone Technologies and to award the 2019 cold patch bid to DL Gasser. Motion carried.

**Award Bids – CTH K Pulverizing**

A summary of the 2019 CTH K pulverizing bids was presented. The Department recommended accepting the lowest cost proposal submitted by Tri County Paving.

Motion made by Robson, second by Wingers to award the 2019 CTH K pulverizing bid to Tri County Paving. Motion carried.

**Award Bids – CTH K LRIP HMA**

A summary of the 2019 CTH K LRIP HMA bids was presented. The Department recommended accepting the lowest cost proposal submitted by Tri County Paving.

Motion made by Wingers, second by Koch to award the 2019 CTH K LRIP HMA bid to Tri County Paving. Motion carried.

**Award Bids – Sand and Gravel Materials**

A summary of the 2019 sand and gravel material bids was presented. The Department recommended accepting the lowest cost proposal submitted for CTH K crushed stone to Linck Aggregate, the lowest cost proposal submitted for CTH EF crushed stone to Kopplin & Kinas, and the lowest cost proposal submitted for winter mix screened sand to Yahara Materials.

Motion made by Wingers, second by Koch to award the 2019 CTH K crushed stone bid to Linck Aggregate, award the 2019 CTH EF crushed stone bid to Kopplin & Kinas, and award the winter mix screen sand bid to Yahara Materials. Motion carried.

**Award Bids – Salt Dome Roof Replacement**

The Department recommended tabling the 2019 salt dome roof replacement bid award due to conveyor issues.

Motion made by Koch, second by Wingers to table the 2019 salt dome roof replacement award. Motion carried.

**Award Bids – Small Stream Design Project**

A summary of the 2019 small stream design project bids was presented. The Department recommended accepting the lowest cost proposals submitted for the CTH CD at Beaver Creek project, the CTH CM slope stabilization project, and the CTH VJ bridge at Rocky Run Creek project all to Jewell Associates.

Motion made by Robson, second by Wingers to award the CTH CD at Beaver Creek, CTH CM slope stabilization, and CTH VJ Bridge at Rocky Run Creek projects to Jewell Associates. Motion carried.

**Capital Improvement Plan**

An updated 2019 capital improvement plan was presented to the Committee.

**State System Projects**

Current and planned state system projects within Columbia County were discussed. An informational meeting regarding the I90/94/39 Wisconsin River Bridge will be held at the Poynette High School on April 18, 2019.

**County STIP Projects**

Reviewed updates, issues and change management requests on all STIP projects.

**Informational Sign Ordinance**

Informational sign ordinance was discussed, including standardizing the signs.

Motion by Foley, second by Koch to table the Informational Sign Ordinance until input from other counties is gathered about standardizing the signs. Motion carried.

**2019 WisDOT Bridge Deck Sealing Performance Based Maintenance Agreement**

The 2019 WisDOT Bridge Deck Sealing PBM Agreement was presented and discussed.

Motion made by Wingers, second by Robson to approve the 2019 WisDOT Bridge Deck Sealing Performance Based Maintenance Agreement. Motion carried.

**2019 WisDOT CTH V Revised State/Municipal Agreement**

A 2019 WisDOT CTH V agreement revision was presented and discussed.

Motion made by Koch, second by Robson to approve the 2019 WisDOT CTH V State/Municipal Agreement Revision. Motion carried.

**2019/2020 WisDOT Annual Road Salt Storage Agreement**

The 2019/2020 Annual Road Salt Storage Agreement was presented and discussed.

Motion made by Wingers, second by Robson to approve the 2019/2020 WisDOT Annual Road Salt Storage Agreement. Motion carried.

**Cancel STIP CTH A Hydraulic Project**

A summary of STIP projects for the year ended December 31, 2018 was presented. The CTH A Hydraulic project has been cancelled and has a remaining balance.

Motion made by Koch, second by Wingers to approve transferring the remaining CTH A Hydraulic project balance to an unassigned category. Motion carried.

**Vacant Position Update**

Hardy updated the Committee on the status of filling vacant positions.

**Safety Items/Worker's Compensation Claims**

Two worker injuries were reported and discussed.

**Highway Department Annual Report - 2018**

The final Highway Department's 2018 Annual Report was presented. 2018 financials were closed since the last report was presented.

Motion made by Wingers, second by Koch to approve the 2018 Highway Department Annual Report with the updated 2018 financials. Motion carried.

**Highway Department Financial Statements - 2018**

The Highway Department's 2018 Financial Statements were presented. A change in inventory classification and the Cambria Shop Capital Contributions were noted as part of the variances between 2017 and 2018. DOT has new reporting requirements for the 2018 financial reports and surveys. Accounting will be attending training for the new requirements.

Motion made by Robson, second by Wingers to approve the 2018 Highway Department Financial Statements. Motion carried.

**Accounting Review**

January 2019 financial statements were presented.

**Local Bridge Program Design Consultant Interviews**

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**CLOSED SESSION**

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Motion made by Koch, second by Wingers to go into closed session at 10:06 a.m. pursuant to Wisconsin State Statute Section 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." [Local Bridge Program Design Consultant Interviews]. If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 4, as follows: Robson, Koch, Foley, and Wingers.

Noes: 0

Hardy and Zimmerman were present in closed session.

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**OPEN SESSION**

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Motion made by Wingers, second by Koch, the Committee reconvened in open session at 12:39 p.m. Motion carried.

No action was taken in closed session.

Motion by Koch, second by Wingers to recommend awarding the Bridge Design Projects as follows:

Hall Road & Wendt Road Bridges to Jewell Associates  
Old Highway 73 Bridge to Ayres Associates  
Railroad Bridges to MSA Professional Services

Motion carried.

**Adjournment**

The next regularly scheduled meeting will be Thursday, May 2, 2019 at 8:30 a.m.

Motion made by Koch, second by Wingers to adjourn at 12:42 p.m. Motion carried.

Columbia County Highway Committee  
Minutes  
April 4, 2019

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Respectfully submitted:

  
JoAnn Wingers, Secretary

  
Mark Zimmerman, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Drew  
County Board 2<sup>nd</sup> Vice Chair Foley  
Chris Hardy  
Susan M. Moll  
Joseph Ruf, III  
Susan Fisher  
Internet