

Columbia County Highway Committee

Minutes

April 6, 2017

PRESENT: Chair Jim Foley, Supervisors Ken Hutler, JoAnn Wingers, Kirk Konkel and Andy Ross.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, County Board Vice Chair Mary Cupery, Chris Hardy, Joseph Ruf, Mathew Schneider, Craig Steingraeber, Joe Clements from Fahrner Asphalt, Willie Conklin, Tom Alsum from the Town of Randolph, David Hughes from the Town of Randolph, Philip Sommers from the Town of Scott, James Nelson from the Town of Scott, John Heil from the Town of Scott, and Randall Rhode.

Chair Foley called the meeting to order at 9:00 a.m. The meeting was properly noticed and published.

AGENDA

MOTION: Motion made by Wingers, second by Ross to approve the agenda as written. The motion was unanimously approved.

MINUTES

MOTION: Motion made by Hutler, second by Konkel to approve the Highway Committee minutes of March 2, 2017 and March 16, 2017. The motion was unanimously approved.

VOUCHERS

The Committee reviewed the voucher report detailing payments made from February 23, 2017 through March 29, 2017. Schneider provided input regarding some of the uncommon expenditures.

MOTION: Motion made by Konkel, second by Wingers to approve the vouchers for a total of \$358,611.68. The motion was unanimously approved.

BITUMINOUS PAVING MIX MATERIAL FOR LRIP/CHIP BIDS

Hardy presented a summary of the bituminous paving mix material bids received for 2017 LRIP/CHIP projects. The Department recommended accepting the lowest bid submitted by Tri-County paving for the CTH CS project and award the bids for Old F Road (Otsego), Country Club Road (Town of Wyocena), and Schaffer Road (Town of Columbus) based on direction to be received from the township.

MOTION: Motion made by Ross, second by Konkel to award the bituminous paving mix for LRIP/CHIP bid for the CTH CS CHIP project to Tri-County paving and award the other bids per direction to be received from the respective township. The motion was unanimously approved.

BITUMINOUS PAVING MIX MATERIAL AND OILS BIDS

Hardy presented a summary of the bituminous paving mix material bids received for 2017 paving projects. The Department recommended accepting the lowest bid submitted by Tri-County paving for CTH M and CTH SS paving projects.

MOTION: Motion made by Konkel, second by Hutler to award the bituminous paving mix bid for the CTH M and CTH SS projects to Tri-County paving. The motion was unanimously approved.

Hardy explained that the joint bid submitted by Flint Hills Resources, LP and Fahrner Asphalt Sealers, LLC for sealcoat oil failed to meet bid specifications. Henry G. Meigs, LLC was the only other bidder and met all specifications.

MOTION: Motion made by Konkel, second by Hutler to award the sealcoat oil bid to Henry G. Meigs, LLC. The motion was unanimously approved.

Henry G. Meigs, LLC submitted the only bid for tackcoat oil. Motion made by Ross, second by Konkel to approve the tackcoat oil bid submitted by Henry G. Meigs, LLC. The motion was unanimously approved.

Hardy presented a summary of patch material bids received. The Department recommended awarding the cold patch to the low bidder D.L. Gasser Construction and to reject the high performance patch bids. The high performance patch material will be re-bid.

MOTION: Motion made by Wingers, second by Ross to award the cold patch material bid to D.L. Gasser Construction and to reject the high performance patch bids. The motion was unanimously approved.

CRUSHED STONE BIDS

Hardy presented a summary for crushed stone bids. Yahara Materials submitted the lowest bid for projects located on CTH CS, CTH SS, and CTH M. The Department will use its discretion on an as-needed basis for the miscellaneous material.

MOTION: Motion made by Hutler, second by Konkel to award the crushed stone material bids for CTH CS, CTH SS, and CTH M to Yahara Materials. The motion was unanimously approved.

MOTION: Motion made by Konkel, second by Ross to allow the department to use its discretion for choosing miscellaneous material based on the situation at hand. The motion was unanimously approved.

ROAD PULVERIZATION BIDS

Hardy presented a summary of road pulverization bids. The department recommended awarding the lowest bidder for each project. Tri-County Paving, Inc submitted the lowest bid for the CTH CS project and Northeast Asphalt Inc. submitted the lowest bid for the CTH SS and CTH M projects. An award for the Country Club Road project will be based on the Town of Wyocena's preference.

MOTION: Motion made by Wingers, second by Hutler to award the CTH CS pulverization bid to Tri-County, CTH SS and CTH M pulverization bid to Northeast Asphalt Inc, and the Country Club Road pulverization award will be based on the Town of Wyocena's preference. The motion was unanimously approved.

ROAD SALT BIDS

Hardy presented a summary of road salt bids. Morton Salt submitted the lowest bid. He also explained that he has been in contact with Independent Salt about receiving material by rail. In order to receive material by rail again the railroad is demanding modification and repairs to the Department's spur. The Committee requested contact with the rail commission.

MOTION: Motion made by Ross, second by Wingers to award the road salt bid of 14,000 tons of road salt to Morton Salt. The motion was unanimously approved.

TRUCK CHASSIS & EQUIPMENT BIDS

Hardy presented a summary of all truck bids (tandem and tri-axles) and accessory bids (tandem and tri-axles). The Department recommends purchasing two tandem trucks and one tri-axle from V&H Trucks Inc. for a purchase price of \$361,671. The proposal of Western Star trucks by V&H were the lowest bid meeting county specifications. Additionally, the Department recommended purchasing all of the truck accessory equipment from Burke Truck & Equipment Inc. for a cost of \$262,824. The total proposed cost is \$624,495 and the original budget for the four trucks was \$775,000.

MOTION: Motion made by Ross, second by Wingers to purchase two tandem trucks, one tri-axle truck from V&H and accessory equipment from Burke for a total cost of \$624,495. The motion was unanimously approved.

2017 CAPITAL IMPROVEMENT PLAN

Hardy reviewed an updated 2017 capital improvement plan that included the trucks and accessory equipment commitments.

MOTION: Motion made by Wingers, second by Hutler to approve the 2017 capital improvement plan.

CAMBRIA SHOP PROJECT STATUS

Hardy provided an update on the status of the Cambria shop project. An expenditure report was provided to the Committee. An application to pay Cardinal Construction that would reduce the retainage to Cardinal was presented to the Committee. The Committee decided to hold payment until the remaining punchlist items are completed.

STP FUND BALANCE & PROJECT STATUS

Hardy reviewed the status of WisDOT projects planned within Columbia County. The 30% design plans for CTH V were shared with the Committee.

APPROVE DEER REMOVAL CONTRACT

A contract between Columbia County Highway Department and Wayne Wuerwein for deer carcass removal from April 2017 through March 2018 was reviewed by the Committee. The annual payment to Wayne Wuerwein will be \$3,936.

MOTION: Motion made by Konkell, second by Hutler to approve the deer removal contract with Wayne Wuerwein at a cost of \$3,936. The motion was unanimously approved.

APPROVE APPRAISAL CONTRACT CTH V: GJ MIESBAUER & ASSOCIATES INC.

GJ Miesbauer & Associates Inc. submitted a proposal for property acquisition services regarding the McIntyre property located on CTH V. The proposed costs for services was \$4,800.

MOTION: Motion made by Hutler, second by Wingers to approve the proposal for acquisition services regarding the McIntyre property on CTH V at a cost of \$4,800. The motion was unanimously approved.

APPROVE RELOCATION ORDER – CTH V (PARCEL #11040-551.B & #11022-274)

Hardy presented a relocation order necessary for an early acquisition of the McIntyre property located on CTH V.

MOTION: Motion made by Konkel, second by Ross to approve the relocation order for CTH V parcels #11040-551B & #11022-274. The motion was unanimously approved.

SWAN LAKE COUNTY ACCESS

Randall Rhode submitted a letter requesting the purchase of parcel #219A in the Town of Wyocena adjacent to his property on Swan Lake for \$4,000. This parcel is a 15' strip owned by Columbia County which no longer provides access to Swan Lake.

MOTION: Motion made by Konkel, second by Ross to sell parcel #219A in the Town of Wyocena to Randall Rhode for \$4,000. The motion was unanimously approved.

REQUEST FOR ATV/UTV ROUTES ON CTH IN TOWNS OF MARCELLON, FORT WINNEBAGO, SCOTT

Willie Conklin addressed the committee requesting ATV/UTV routes to utilize county highways in the towns of Marcellon, Fort Winnebago, and Scott. Mr. Conklin was advised the matter will be referred to the Traffic Safety Commission for review and a recommendation; then brought back to Highway Committee for consideration.

RANDOLPH BRIDGE AID APPLICATION

The Town of Randolph submitted a bridge aid petition for a culvert on Schmidt Road that needs immediate repair. Estimated cost to replace the culvert is \$18,849.56.

MOTION: Motion made by Wingers, second by Konkel to approve the Town of Randolph's bridge aid petition to replace the culvert on Schmidt Road. The motion was unanimously approved.

CLARIFICATION CHANGES FOR POLICIES & PROCEDURES FOR FIELD EMPLOYEES MANUAL

Topic was tabled until the May Highway Committee meeting.

SAFETY ITEMS/WORKERS COMP CLAIMS

Three new worker's compensation claims were reported and discussed.

SUMMER ROAD SCHOOL ENROLLMENT

Supervisors Konkel, Ross, and Foley will attend the WCHA Summer Road School on June 5-7 at the Chula Vista Resort.

FINANCIAL ANNUAL REPORT

Schneider explained the 2016 financial annual report. The Department recorded a net gain of \$1,218,751.

MOTION: Motion made by Konkel, second by Wingers to approve the 2016 financial annual report. The motion was unanimously approved.

COMMISSIONER'S COMMUNICATIONS

Commissioner provided a handout detailing his external communications over the previous month.

SALT SHED AGREEMENTS / RAILROAD BRIDGE REPLACEMENT AGREEMENTS /
VACANT POSITION UPDATE / PERSONNEL PERFORMANCE UPDATE

CLOSED SESSION

MOTION: On Motion made by Wingers, second by Ross, the Committee went into closed session at 10:56 a.m. pursuant to Wisconsin State Statute Section 19.85(1)(e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" [Salt Shed Agreements & Railroad Bridge Replacement Agreements] and pursuant to Wisconsin State Statute Section 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." [Vacant Position Update & Personnel Performance Update].

If the Committee goes into closed session it will return to open session. The Committee may address such other matters that are authorized by law.

ROLL CALL VOTE: Ayes: 5, as follows: Foley, Hutler, Konkell, Ross, and Wingers.

Noes: 0

Chair Gove, Hardy, Ruf, Schneider, Alsum, Hughes, Sommers, Nelson, and Heil were present in closed session.

OPEN SESSION

MOTION: Motion made by Ross, second by Wingers, the Committee reconvened in open session at 11:48 a.m. The motion was unanimously approved.

No action was taken in closed session.

MOTION: Motion made by Wingers, second by Konkell to work with the townships, State, and Union Pacific Railroad to replace the bridges located on Sterk Road (Town of Randolph) and Inglehart Road (Town of Scott). The motion was unanimously approved.

MOTION: Motion made by Konkell, second by Wingers to approve the \$4,500 Boundary Survey and Topographic Site Plan for the Portage shop proposal from Grothman & Associates. Survey will be funded by the surplus in capital outlay from the truck purchase. The motion was unanimously approved.

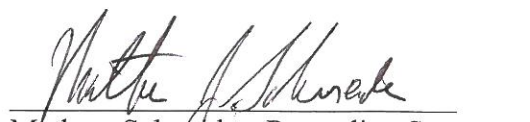
ADJOURNMENT

Next regularly scheduled meeting will be Thursday, May 4, 2017 at 9:00 a.m.

MOTION: Motion made by Wingers, second by Ross to adjourn the meeting at 11:51 a.m.

Respectfully submitted:


JoAnn Wingers, Secretary


Mathew Schneider, Recording Secretary

Columbia County Highway Committee

Minutes

April 6, 2017

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Cupery
Chris Hardy
Susan M. Moll
Internet