

Present: Chair Jim Foley, Supervisors JoAnn Wingers, Henry St. Maurice, and Kim Manley

Excused: Supervisor Jon Plumer

Also in Attendance: Chris Hardy, Shonna Neary, Susan Fisher, Traci Horn, John Corcoran, Kim Bauer, Ellen Pulver, Josiah Wynn, and Jonathan Stefanek (Lodi Enterprise/Poynette Press)

Chair Foley called the meeting to order at 8:00 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by Wingers, second by St. Maurice, to approve the agenda. Motion carried.

Approval of Minutes

Motion by St. Maurice, second by Manley, to approve the March 3, 2022 Highway Committee minutes and the March 3, 2022 Spring Municipal Meeting minutes. Motion carried.

Visitor Input

ATV/UTV routes and signage were discussed.

Financial Annual Report 2021

Neary explained the 2021 financial statements. Hardy provided input on the Department work on State, Municipal, and County projects. The County projects include CDBG and ARPA funded projects which will continue in 2022.

Motion by St. Maurice, second by Wingers, to approve the 2021 financial annual report. Motion carried.

Insurance Claims Report 2021

The Committee reviewed insurance claims data for property & auto claims, liability claims, and worker's compensation claims from 2014 to 2021.

Motion by Wingers, second by Manley, to approve the insurance claims report 2021 as presented. Motion carried.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from February 24, 2022 through March 30, 2022. Horn provided input regarding some of the expenses.

Motion by St. Maurice, second by Manley, to approve the vouchers for a total of \$468,525.88. Motion carried.

Open Bids – Sodium Chloride

Bids for sodium chloride were opened and read aloud by Hardy.

Motion by Manley, second by Wingers, to award the bid at the May Highway Committee meeting upon review by the Department. Motion carried.

Award Bids – Pulverizing on CTH J

A review of costs was presented for each bid. The Department recommended accepting the lowest bidder, Kartechner Brothers, LLC.

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CTH J – Various Locations (Lindsay Rd to Larson Dr.) Milling and Disposal			
Bidder	Quantity in Sq. Yd.	Unit Price	Bid
Kartechner Brothers, LLC. *AWARDED	21,800	\$0.800/Sq. Yd.	\$17,440
Tri County Paving, Inc.	21,800	\$1.280/Sq. Yd.	\$27,904
Northeast Asphalt, Inc.	21,800	\$1.300/Sq. Yd.	\$28,340

Motion by Manley, second by Wingers, to award the the road milling and disposal on CTH J in various locations bid to the lowest bidder, Kartechner Brothers, LLC. Motion carried.

Award Bids – Breaker

A review of the costs was presented for each bid. Material availability, Department need, and quarry location were discussed. The Department recommended accepting the lowest bidder, subject to availability, on an as needed basis in the order below.

Bidder	Unit Price	Quarry
Linck Aggregates, Inc.	\$5.45/Ton	Beaver Dam, Kohlhoff
	\$5.65/Ton	Columbus, Westphal
Yahara Materials	\$5.55/Ton	Hahn
	\$5.85/Ton	Ballweg
	\$5.85/Ton	Stiemke
Milestone Materials	\$5.95/Ton	Jenkins
	\$6.40/Ton	Stevenson
	\$6.95/Ton	Williams
Kopplin & Kinas, Inc.	\$6.00/Ton	Hemler
	\$6.20/Ton	Triemstra
Northwestern Stone	\$6.75/Ton	Plenty
	\$6.75/Ton	Windsor
Tri County Paving, Inc.	\$8.40/Ton	Maier
Michels Road & Stone, Inc.	\$8.65/Ton	Columbus
	\$8.65/Ton	Alsum

Motion by St. Maurice, second by Wingers, to award the breaker bid as needed based on pricing and availability as presented at the discretion of the Highway Commissioner. Motion carried.

Award Bids – Screened Sand

A review of the costs was presented for each bid. The Department recommended accepting the lowest bidder, Yahara Materials, Inc.

Bidder	Unit Price	Quarry
Yahara Materials, Inc. *AWARDED	\$5.90/Ton	Brown
Milestone Materials	\$6.60/Ton	Nelson
Michels Road & Stone, Inc.	\$8.35/Ton	Holder & Manchester

Motion by Manley, second by Wingers, to award the screened sand bid to lowest bidder, Yahara Materials, Inc. Motion carried.

Capital Plan

Hardy presented the 2022 capital improvement plan. The Department was informed of a price increase for the truck mounted broom to \$16,750; the increased price is still within budget. The Committee reviewed quotes received for the water tank options for truck 482 which include one (1) 14 foot flat bed and one (1) water tank with mounts. Burke Truck & Equipment, Inc. quoted a price of \$6,776.50 and Madison Truck quoted a price of \$7,504 for one (1) 14 foot flat bed. Contree quoted a price of \$7,647.78 for one (1) 3,250 gallon water tank and \$9,195.54 for one (1) 3,750 gallon water tank. Heartland Ag quoted a price of \$6,842 for one (1) 3,000 gallon water tank. FDS quoted a price of \$7,400 for one (1) 3,135 gallon water tank and \$10,500 for one (1) 4,035 gallon water tank.

Motion by Wingers, second by St. Maurice, to approve the purchase of one (1) truck mounted broom from Burke Truck & Equipment, Inc. at the increased price of \$16,750 as presented; one (1) 14 foot flatbed from Burke Truck & Equipment, Inc. for the quoted price of \$6,776.50 and one (1) 3,250 gallon water tank from Contree for the quoted price of \$7,647.78 as presented. Motion carried.

Major Repair Items

Hardy presented a Sole Source Procurement Justification Form for major repair work on the engine and transmission of truck 268 to be completed by Lakeside International for the estimated amount of \$29,312.

Motion by Wingers, second by Manley, to approve the Sole Source Procurement Justification Form for major repair work on the engine and transmission of truck 268 to be completed by Lakeside International for the estimated amount of \$29,312 as presented and forward it to the Finance Committee. Motion carried.

WisDOT Project Status

Current and planned State highway projects within Columbia County were presented for informational purposes.

Approve WisDOT Discretionary Maintenance Agreements (DMA)

The Committee reviewed the following Discretionary Maintenance Agreements (DMA) received from WisDOT for work on State highways to be performed by the Department:

- Bridge Polymer Overlay
- Interstate Shouldering
- STH 73 Shouldering
- Interstate Crack Filling
- STH 22/STH 51 Crack Filling
- STH 60 Crack Filling
- STH 60 Rut Fill

Motion by St. Maurice, second by Wingers, to approve the Bridge Polymer Overlay, Shouldering, Crack Filling, and Rut Filling DMAs received from WisDOT as presented. Motion carried.

CTH Project Status

Hardy provided an update on the County projects. The corrugated metal pipes have been ordered for the CTH CD project. Five (5) CDBG projects have been completed. The CDBG project in Poynette is in process; contamination was found at the burn pit site. The Department is planning projects for ARPA funding.

OCR Final Determination – CTH A Overpass of UPRR

The Committee reviewed the Office of the Commissioner of Railroads, OCR, final decision for the CTH A overpass of UPRR authorizing the reconstruction of an existing bridge of CTH A over the UPRR in the Town of Courtland for informational purposes.

CTH F and EE Intersection Options with STH 33

The Committee reviewed aerial photos of CTH F and CTH EE intersection highlighting proposed safety improvement options. Hardy presented cost estimates for each option. Accident history and the impact on local residents were discussed.

Motion by Manley, second by St. Maurice, to table the topic for discussion by the new Highway Committee at the May Highway Committee meeting. Motion carried.

2023 BIL Applications for State Transportation Program

Bipartisan Infrastructure Law (BIL) is presenting funding opportunities in the State. Road classification, rural or local, determines funding eligibility for road projects. The Department has identified the following three (3) projects for the BIL Rural Road Program:

- CTH P from Cambria to Randolph
- CTH CX from Portage to Marquette County
- CTH P from Pardeeville to Cambria

The Department has identified the following three (3) projects for the BIL Local Road Program:

- CTH Q from CTH K to Poynette
- CTH V from Whalen’s grade to Oak Knoll
- CTH V from Oak Knoll to CTH J

Motion by Wingers, second by Manley, to approve the Department completing and submitting six (6) BIL applications as presented. Motion carried.

CTH P MOU Village of Pardeeville & Columbia County

The Committee reviewed a letter received by the Department from the Village of Pardeeville detailing work they will be doing on CTH P. The Village of Pardeeville has requested the Department participate in the project and provided cost estimates and a map of the proposed project area. The Department would be responsible for the costs associated with the center 24 feet of road width.

Motion by St. Maurice, second by Wingers, to approve the Highway Commissioner drafting an MOU to the Village of Pardeeville for the proposed CTH P project pending verification of the cost estimates. Motion carried.

CDBG Update

Hardy provided an update on the CDBG project at the Poynette shop. Soil testing is in progress and contamination has been found in the permitted burn pile area. The Department is working with the DNR.

CDBG projects must be completed by the end of 2022. If the contamination at this site is not completed by the end of 2022 it will need to be completed at the Department's cost.

Spring 2022 Highway Safety Days: MOU with County Mutual for Training

The Committee reviewed the 2022 Highway Safety Day Training Content Memorandum of Understanding from County Mutual Insurance for training. The training is paid for by County Mutual.

Motion by Manley, second by Wingers, to approve the 2022 Highway Safety Day Training Content Memorandum of Understanding as presented. Motion carried.

Equipment Operator Job Description – Paint Crew (1)

The Committee reviewed the proposed revisions to the Equipment Operator, Parts Person, Sign Crew, and Ferry Operator job description.

Motion by Manley, second by St. Maurice, to remove "Supervise and" from the proposed revisions to Section III Item 6 of the Equipment Operator, Parts Person, Sign Crew, and Ferry Operator job description and approve the amended revised job description. Motion carried.

Vacant Position Update & Position Replacement Request

Hardy presented three (3) Position Replacement Requests for Patrolmen.

Motion by St. Maurice, second by Wingers, to approve the three (3) Position Replacement Requests for Patrolmen. Motion carried.

Safety Items/Worker's Compensation Claims

Two (2) new worker's compensation claims were discussed.

Accounting Review

Horn explained 2021 is now closed out and the 2021 financial report was presented by Neary. The March 2022 financial statements will be presented at the next meeting.

Commissioner's Communications

Hardy provided a handout detailing his external communications. The CTH J construction schedule and detour were discussed. Broadband areas awarded through Federal programs were reviewed.

Disallowance of Liability: Charles Taylor Claim #300.67962, Date of Incident: March 6, 2022, STH 60, Columbia County, WI*

Cellular Tower Siting Inquiry – Wyocena Shop**

Nom Parcel Payment Reports and Sales Report Railroad Bridge Replacements***

CLOSED SESSION

Motion made by Wingers, second by Manley, to go into closed session at 9:53 a.m. pursuant to Wis. Stat. § 19.85(1)(g), "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved." [Disallowance of Liability: Charles Taylor Claim #300.67962, Date of Incident: March 6, 2022 STH 60, Columbia County, WI]; and pursuant to Wis. Stat. § 19.85(1)(e) "Deliberating or negotiating the purchasing

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of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” [Cellular Tower Siting Inquiry – Wyocena Shop], and [Nom Parcel Payment Reports and Sales Report Railroad Bridge Replacements]. If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 4 as follows: St. Maurice, Foley, Manley, and Wingers

Noes: 0

Hardy, Fisher, and Horn were present in closed session.

OPEN SESSION

Motion by St. Maurice, second by Manley, the Committee reconvened in open session at 10:15 a.m. Motion carried.

No action was taken in closed session.

Motion by Wingers, second by St. Maurice, to disallow Charles Taylor Claim #300.67962, Date of Incident: March 6, 2022 STH 60, Columbia County, WI. Motion carried.

Motion by Manley, second by Wingers, to forward Cellular Tower Siting Inquiry – Wyocena Shop to Corporation Counsel to request additional information and bring the information to a future Highway Committee meeting. Motion carried.

Motion by St. Maurice, second by Wingers, to approve to move forward with the CTH A real estate acquisitions. Motion carried.

Adjournment

Motion by Wingers, second by St. Maurice, to adjourn at 10:18 a.m. Motion carried.

Respectfully submitted:



Henry St. Maurice, Secretary



Traci Horn, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Foley
Susan M. Moll

Joseph Ruf, III
Susan Fisher
Internet
Chris Hardy