

**Present:** Chair Darren Schroeder, Supervisors Henry St. Maurice, Char Holtan, Steven Balsiger, and Josiah Wynn

**Also in Attendance:** Chair Chris Polzer, Vice Chair Denise J. Brusveen, Chris Hardy, Joseph Ruf III, Traci Horn, Don Nichols, Brian Doherty, Joe DeBoer, Bill Schroeder (Town of Fort Winnebago), Amanda Mohr, Nathan Mohr, Rachel Wynn, Donna Mohr, Bill Mohr, Ellen Pulver (Columbia County ATV/UTV Enthusiasts Club), Jeff Lybek, and Kim Bauer

Chair Schroeder called the meeting to order at 8:00 a.m. The meeting was properly noticed and published.

**Approval of Agenda**

Motion by St. Maurice, second by Balsiger, to amend the agenda; moving the CTH F and EE Intersection Options with STH 33 item to the beginning of the agenda after Visitor Input. Motion carried.

**Approval of Minutes**

Motion by St. Maurice, second by Holtan, to approve the April 7, 2022 Highway Committee minutes and the April 19, 2022 Highway Committee minutes. Motion carried.

**Visitor Input**

B. Schroeder, on behalf of the Town of Fort Winnebago, spoke in opposition to rerouting CTH F and presented a copy of Town of Fort Winnebago Resolution #22 05 00 Resolution on Discontinuance or New Road. Amanda Mohr spoke to the impact on the family, accident data, and alternate options. ATV/UTV routes and signage were discussed. The condition of a section CTH V was discussed.

**CTH F and EE Intersection Options with STH 33**

The Committee reviewed aerial photos of CTH F and CTH EE intersections with STH 33 highlighting proposed safety improvement options. Hardy presented cost estimates for each option. Access points between CTH F and CTH EE and their contribution to accidents were discussed as well as the possibility of a roundabout as an alternative to rerouting CTH F.

Motion by St. Maurice, second by Balsiger, to table the topic and send it back to WisDOT so WisDOT can determine some solution without CTH F relocation and report back later. Motion carried.

**Department Introduction**

Hardy introduced the Highway Department Supervisors, presented the Department personnel organizational chart, and gave an overview of the Department. The Committee reviewed Department staffing, equipment, shop operations, road ratings (PASER), the ten (10) year road plan, 2022 budget, and insurance claims report for informational purposes.

**Approval of Vouchers**

The committee reviewed the voucher report detailing payments made from March 31, 2022 through April 27, 2022. Horn provided input regarding some of the expenses.

Motion by Wynn, second by St. Maurice, to approve the vouchers for a total of \$999,932.46. Motion carried.

**Award Bids – Sodium Chloride**

A review of the costs was presented for each bid. The capacity of each salt, sand, and sand mix storage facility was presented. The Department recommended accepting the lowest bidder, Morton Salt, Inc. and purchasing 7,000 tons at the bid price of \$94.18 per ton delivered.

Bidder	Lot 1: Wyocena, Portage, or Cambria, WI Delivered by Truck 5,000 tons	Lot 2: Wyocena, Portage, or Cambria, WI Delivered by Truck 5,000 tons	Alternate Bid: Salt Picked Up by County 5,000 tons	Location
<b>Morton Salt, Inc. *AWARDED</b>	<b>\$94.18/Ton</b>	<b>\$94.18/Ton</b>	\$85.00/Ton	Milwaukee
Cargill	\$105.32/Ton	\$105.32/Ton	No Bid	Milwaukee
Compass Minerals	\$98.12/Ton	\$98.12/Ton	\$93.00/Ton	Milwaukee

Motion by St. Maurice, second by Balsiger, to award the sodium chloride bid to the lowest bidder, Morton Salt, Inc. and purchase 7,000 tons of salt at the price of \$94.18 per ton delivered. Motion carried.

**Award Bids – Pulverizing on CTH J**

Hardy gave an overview of the project and review of costs was presented for each bid. The Department recommended accepting the lowest bidder, Tri County Paving, Inc.

CTH J (CTH V to CTH CS)		
Bidder	Unit Price	Bid
<b>Tri County Paving, Inc. *AWARDED</b>	<b>\$0.785/Sq. Yd.</b>	<b>\$43,732.35</b>
Northeast Asphalt, Inc.	\$0.84/Sq. Yd.	\$46,796.40
Kartechner Brothers, LLC.	\$0.92/Ton	\$51,253.20

Motion by Wynn, second by Holtan, to award the road pulverizing on CTH J from CTH V to CTH CS bid to the lowest bidder, Tri County Paving, Inc. Motion carried.

**Award Bids – 2022–2023 Bridge Inspections**

Hardy reviewed the bridges in the County and the types of bridge inspections. A tabulation of the bridge inspection bids was presented. The Department recommended accepting the lowest bidder, CEDP.

Bidder	Bid
<b>CEDP *AWARDED</b>	<b>\$13,331</b>
KBIS, LLC.	\$14,018
MSA Professional Services, Inc.	\$24,700

Motion by St. Maurice, second by Holtan, to award the 2022-2023 Bridge Inspections bid to the lowest bidder, CEDP as presented. Motion carried.

**Capital Plan**

Hardy presented the 2022 capital improvement plan. The three (3) single axle plow trucks have been ordered from I-State Truck Center, Inc. The Department was notified by I-State Truck Center, Inc. of Daimler imposing an additional surcharge of \$5,800 per truck for each of the three (3) single axle plow trucks on order.

Motion by St. Maurice, second by Wynn, to approve the surcharge from Daimler in amount of \$5,800 per truck for each of the three (3) single axle plow trucks on order with I-State Truck Center, Inc. Motion carried.

**WisDOT Project Status**

Current and planned State highway projects within Columbia County were presented for informational purposes.

**Approve WisDOT Discretionary Maintenance Agreement (DMA) – Overlay Segment of STH 60**

The Committee reviewed the Discretionary Maintenance Agreement (DMA) received from WisDOT for asphalt repairs on STH 60 from CTH C toward Columbus for \$80,000. The DMA has been reviewed by Corporation Counsel.

Motion by Holtan, second by St. Maurice, to approve the WisDOT Discretionary Maintenance Agreement (DMA) for asphalt repairs on STH 60 from CTH C toward Columbus for \$80,000. Motion carried.

**Approve WisDOT Culvert Inspection & Device Reimbursement Agreement**

The Committee reviewed the Culvert Inspection and Qualified Device Agreement Between “County” and The Wisconsin Department of Transportation. The Department will inspect State culverts and be reimbursed by the State. The agreement includes the costs of training and the device used to record the data.

Motion by Schroeder, second by Balsiger, to approve the Culvert Inspection and Qualified Device Reimbursement Agreement Between “County” and The Wisconsin Department of Transportation as presented. Motion carried.

**CTH Project Status**

Hardy provided an update on the County projects. The CTH A UPRR bridge replacement project is able to move forward. The Inglehart Rd. and Sterk Rd. UPRR bridge replacement projects are waiting on the UPRR. The pipe has been ordered for the CTH CD 19 foot bridge replacement project.

**ARPA Project Status**

The Committee reviewed ARPA funding and potential projects for informational purposes.

**Approve FFY 2023 BIL Applications**

Hardy presented an overview of the Bipartisan Infrastructure Law (BIL). This is federal funding and projects must meet federal requirements. Road classification, rural or local, determines funding eligibility for road projects. The Committee reviewed the following six (6) projects for application to the FFY 2023 BIL:

BIL Rural Road Program:

- CTH P from Cambria to Randolph
- CTH P from Pardeeville to Cambria
- CTH CX from Portage to Marquette County

**BIL Local Road Program:**

- CTH Q from CTH K to Poynette
- CTH V from Whalen’s grade to Oak Knoll
- CTH V from Oak Knoll to CTH J

Motion by St. Maurice, second by Balsiger, to approve the Department submitting six (6) BIL applications for FFY 2023 as presented. Motion carried.

**CDBG Project Status**

Hardy provided an update on the CDBG projects countywide for informational purposes. Seven (7) of the CDBG site projects have been completed; contamination was found at the burn pit site at the Poynette location. The contaminated soil has been removed and the Department is working with a consultant on ground water testing. The contamination must be completely resolved; if the CDBG funding is depleted County funds will be needed.

**CTH F Road Agreement – Enbridge**

The committee reviewed the Road Agreement between Enbridge Energy and Columbia County for informational purposes. A County Access Driveway permit is needed on CTH F; no permit has been issued at this time. Road repairs need to be drafted into the agreement. Hardy and Corporation Counsel are reviewing the agreement.

**CTH P Notice of Intent -Village of Pardeeville & Columbia County**

Hardy presented the draft Notice of Intent (NOI) for reimbursement of improvement costs between Columbia County Highway & Transportation Department and Village of Pardeeville as part of the West Chestnut Street (CTH P) infrastructure improvements. The Department would be responsible for the costs associated with the center 24 feet of road width. The NOI is an agreement by the Department to participate in the project and allows the Village of Pardeeville to select a funding source; costs are not part of the NOI.

Motion by Balsiger, second by Wynn, to approve the Notice of Intent for Reimbursement of Improvement Costs Between Columbia County Highway & Transportation Department and Village of Pardeeville as part of the West Chestnut Street (CTH P) Infrastructure Improvements pending finalization by Corporation Counsel and the Highway Commissioner. Motion carried.

**Land Dedication – CTH V Causeway in Okee**

The Committee reviewed a letter from Alliant Energy to the Department stating Wisconsin Power and Light (WPL) would like to quit claim its interest in the land underlying CTH V in the Town of Lodi to Columbia County. This land dedication resolves ownership questions going back to the 1950s. The seasonal piers placed at this location by the owner of Lucky’s were discussed.

Motion by Holtan, second by Wynn, to accept the land dedication from Alliant Energy and approve the Quit Claim Deed between Wisconsin Power and Light Company and Columbia County as presented with Corporation Counsel drafting an agreement with Lucky’s regarding the season piers currently placed at this location. Motion carried.

**Vacant Position Update & Position Replacement Request**

Hardy presented two (2) Position Replacement Requests for Equipment Operators.

Motion by Holtan, second by St. Maurice, to approve the two (2) Position Replacement Requests for Equipment Operators. Motion carried.

**Safety Items/Worker’s Compensation Claims**

One (1) new worker’s compensation claim was discussed.

**Accounting Review**

March financial statements were presented.

Motion by St. Maurice, second by Balsiger, to approve the March financial statements as presented. Motion carried.

**Commissioner’s Communications**

Hardy provided a handout detailing his external communications. Two (2) driveway variances were issued.

**Disallowance of Liability: Charles Taylor Claim #300. 67943, Date of Incident: March 6, 2022, STH 60, Columbia County, WI\***

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**CLOSED SESSION**

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Motion made by St. Maurice, second by Wynn, to go into closed session at 11:59 a.m. pursuant to Wis. Stat. § 19.85(1)(g), “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved.” [Disallowance of Liability: Charles Taylor Claim #300. 67943, Date of Incident: March 6, 2022 STH 60, Columbia County, WI]. If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 5 as follows: Balsiger, Wynn, St. Maurice, Schroeder, and Holtan  
Noes: 0

Vice Chair Brusveen, Hardy, Ruf III, and Horn were present in closed session.

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**OPEN SESSION**

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Motion by St. Maurice, second by Balsiger, the Committee reconvened in open session at 12:18 p.m. Motion carried.

No action was taken in closed session.

Motion by St. Maurice, second by Schroeder, to disallow Charles Taylor Claim #300.67943, Date of Incident: March 6, 2022 STH 60, Columbia County, WI. Motion carried.

**Summer Road School**

The Committee reviewed the draft agenda for WCHA 2022 Summer Road School to be held at Chula Vista Resort in Wisconsin Dells on June 6 -8, 2022. D Schroeder will attend.

**Adjournment**

The next regularly scheduled meeting will be Thursday, June 2, 2022 at 8:00 a.m.

Motion by Wynn, second by St. Maurice, to adjourn at 12:27 p.m. Motion carried.

Columbia County Highway Committee  
Minutes  
May 5, 2022

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Respectfully submitted:

  
Char Holtan, Secretary

  
Traci Horn, Recording Secretary

cc:

Highway Committee  
County Board Chair Polzer  
County Board Vice Chair Brusveen  
County Board 2<sup>nd</sup> Vice Chair M. Rohrbeck  
Internet

Joseph Ruf III  
Susan Fisher  
Susan Moll  
Chris Hardy