
Present: Chair Jim Foley, Supervisors Bob Koch, JoAnn Wingers, Henry St. Maurice, and Jon Plumer

Excused: Supervisor Kim Manley

Also in Attendance: Supervisor Nancy Long, Chris Hardy, Traci Horn, Susan Fisher, and BJ Hellenbrand

Chair Foley called the meeting to order at 8:03 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by St. Maurice, second by Koch, to condense like items on the agenda and move the closed session item to the end of the agenda. Motion carried.

Approval of Minutes

Motion by St. Maurice, second by Koch, to approve the April 1, 2021 Highway Committee minutes and the April 8, 2021 PIM minutes. Motion carried.

Visitor Input

Long requested Department tree removal policy.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from March 25, 2021 through April 28, 2021. Horn provided input regarding some of the expenses.

Motion by Koch, second by St. Maurice, to note a spelling error on page 116 of the report and approve the vouchers for a total of \$318,886.50. Motion carried.

Award Bid – Patch Material

Hardy presented cold patch bid pricing and a history of product availability. The Department recommended accepting the lowest bidder, subject to availability, in the order below.

Bidder	Cold Patch FOB Plant	Plant Location
D.L. Gasser *AWARDED	\$62.00/Ton	Baraboo
Scott Construction, Inc.	\$75.00/Ton	Loganville
Wolf Paving & Excavating of Madison, Inc.	\$105.00/Ton	Sun Prairie

Motion by Koch, second by St. Maurice, to award the cold patch bid based on pricing and availability as presented to D.L. Gasser; if material is unavailable from D.L. Gasser the Department can purchase from Scott Construction, Inc. followed by Wolf Paving & Excavating of Madison, Inc. Motion carried.

Award Bid – Road Salt

Hardy provided an overview of County storage capacity, usage, and current inventory of County salt. The Department recommended accepting the lowest bidder, Morton Salt, Inc., and purchasing 10,000 tons of road salt.

Bidder	Road Salt FOB Plant	10,000 Tons	Location
Morton Salt, Inc. *AWARDED	\$81.90/Ton	\$819,000	Milwaukee
Compass Minerals	\$83.67/Ton	\$836,700	Milwaukee
Cargill	\$94.99/Ton	\$949,900	Milwaukee
Detroit Salt Company	\$95.13/Ton	\$951,300	Madison

Motion by Wingers, second by St. Maurice, to award the road salt bid to Morton Salt, Inc. Motion carried.

Award Bid – Single Axle Plow Truck Accessory Package

A review of the bids was presented. The Department recommended accepting the lowest qualifying bid meeting specifications submitted by Burke Truck & Equipment, Inc.

Bidder	Price Per Unit
Burke Truck & Equipment, Inc. *AWARDED	\$83,512
Casper's Truck Equipment	\$113,121

Motion by St. Maurice, second by Wingers, to award the purchase of one (1) single axle plow truck accessory package bid to Burke Truck & Equipment, Inc. at the price of \$83,512 each. Motion carried.

Award Bid - Tandem Axle Truck Accessory Package

A review of the bids was presented. The Department recommended accepting the lowest qualifying bid meeting specifications submitted by Burke Truck & Equipment, Inc.

Bidder	Price Per Unit
Burke Truck & Equipment, Inc. *AWARDED	\$84,780
Casper's Truck Equipment	\$122,023

Motion by Koch, second by Wingers, to award the purchase of two (2) tandem axle truck accessory packages as bid by Burke Truck & Equipment, Inc. at the price of \$84,780 each as recommended. Motion carried.

Award Bid – Skid Steer

Hardy reviewed the bid specifications and noted that only one bid was received. The Department recommended re-bidding the skid loader specification.

Bidder	Bid
Swiderski Equipment, Inc.	\$63,400

Motion by Koch, second by Plumer, to postpone the skid loader bid award until it has been re-bid. Motion carried.

Capital Plan and Change in Capital Outlay – CS Dome Sand Storage Facility

The capital outlay agenda items were combined for discussion. Horn presented the 2021 capital outlay update. The 2020 capital outlay items carried over were discussed noting the CS Sand Storage Facility is now complete and is over budget. The asphalt distributor tanker, also a 2020 carry over item, is under budget. The salt dome #1 roof replacement bids are under budget. Hardy presented two (2) change in capital outlay requests to

transfer project savings of \$21,000 from the asphalt distributor tanker and \$29,745 from the salt dome #1 roof replacement to the CS sand mix building for the overage.

Motion by St. Maurice, second by Wingers, to approve the change in capital outlay requests to transferring \$21,000 from the asphalt distributor tanker budget and \$29,745 from the dome #1 roof replacement budget to the CS sand mix building and forward to the Finance Committee. Motion carried.

State System Projects

Current and planned state highway projects within Columbia County were presented for informational purposes.

WisDOT Discretionary Maintenance Agreements

Hardy gave an overview of WisDOT maintenance agreements and work performed by the Department on the state highway system. WisDOT has proposed six (6) Discretionary Maintenance Agreements (DMAs) for 2021 for the approximate total of \$600,000. The DMAs are agreements for the Department to perform the work for WisDOT on the projects below:

- a. CS Dome Roofing Project
- b. Chip Seal STH 33 from IH 90/94 to Sauk County Line
- c. IH 39/90/94 Concrete Replacements
- d. Miscellaneous STH Crackfilling
- e. Miscellaneous Culvert Replacements
- f. Bridge Deck Seals

Motion by Koch, second by Plumer, to approve the six (6) WisDOT Discretionary Maintenance Agreements as presented. Motion carried.

County Bridge Aid Petition: Town of Newport Broadway Road

Hardy presented the revised County Bridge Aid Petition received from the Town of Newport for a 36-inch galvanized culvert with galvanized end walls on Broadway Road. The Town has an agreement with Royal Excavating, Inc., a private contractor, to perform the work for an estimated \$9,318. The Committee reviewed the agreement between the Town of Newport and Royal Excavating, Inc.

Motion by Wingers, second by Koch, to approve the County Bridge Aid petition for an estimated \$9,318 received from the Town of Newport for Broadway Road as presented. Motion carried.

County Bridge Aid Petition: Town of Fort Winnebago Wilcox Road

Hardy presented the County Bridge Aid Petition received from the Town of Fort Winnebago to correct undermining of the southwest abutment of bridge P-11-050 on Wilcox Road over the Fox River. The estimated cost is \$8,759.67.

Motion by Wingers, second by St. Maurice, to approve the County Bridge Aid petition received for the estimated \$8,759.67 from the Town of Fort Winnebago for bridge P-11-050 on Wilcox Road over the Fox River as presented. Motion carried.

CTH Project Status

Hardy provided an update on the county projects. The change orders for design of the railroad bridge projects on CTH A, Inglehart Road and Sterk Road have resulted in increased costs. All three projects are in the design phase and remain on budget. The WisDOT design review is complete. The U.P. Railroad design review remains unresolved and this may cause a delay to the construction schedule.

CTH CD Design Change Order

Hardy provided a summary of the CTH CD bridge project status and permits needed. Channel migration shown in aerial photos of the area from 1955 and 2018 were discussed. As a result of the little channel migration over 60 years, the Wisconsin Department of Natural Resources (WDNR) requests the proposed box culvert be placed back where the current bridge is located. WDNR sent the Department a request for information. The information requested by WDNR requires Jewell Associates Engineers, Inc. to revise the current CTH CD project plan and resubmit the permit. The approximate cost for the plan revision and permit submittal is \$6,930. The review of the permit by WDNR may postpone the project to 2022. The permit issued by WDNR will be valid for five years.

Motion by Wingers, second by Plumer, to approve the change order with Jewell Associates Engineers, Inc. to revise the CTH CD bridge plans and resubmit for a permit from Wisconsin Department of Natural Resources; time and material not to exceed \$6,930. Motion carried.

SMA Revision #2: Railroad Bridges Approach Length Design (CTH A, Inglehart Rd., Sterk Rd.)

Hardy presented Amendment No. 2 To The Contract Between Columbia County, WisDOT, and MSA Professional Services, Inc. for the CTH A, Inglehart Road, and Sterk Road railroad bridge projects. The approach length for each bridge has been modified and the design cost increase is \$24,000 in total. The projects remain on budget.

Motion by St. Maurice, second by Koch, to approve Amendment No. 2 To The Contract Between Columbia County, WisDOT, and MSA Professional Services, Inc. for the CTH A, Inglehart Road, and Sterk Road railroad bridge projects as presented. Motion carried.

Cost Estimate for Tower Site Maintenance

Hardy provided a handout detailing the work needed at tower sites located on Sampson Road, Roberts Road, and Wall Street and the cost for the Department to perform the work.

Motion by Wingers, second by Plumer, to approve the tower site maintenance for towers located on Sampson Road, Roberts Road, and Wall Street as presented. Motion carried.

Village of Arlington MOU: CTH I Digital Speed Display Sign

Hardy presented the draft Memo of Understanding between Columbia County Highway and Transportation Department and the Village of Arlington for dynamic speed display sign installation at Curtis Street and CTH I. All of the costs associated with the digital speed display sign will be that of the Village of Arlington. Corporation Counsel has reviewed the MOU. The Village of Arlington is currently reviewing the MOU.

Motion by Koch, second by St. Maurice, to approve the Memorandum of Understanding with the Village of Arlington as presented pending approval by the Village of Arlington. Motion carried.

Green Lake County Striping and Painting Contract

Hardy presented a draft contract between Columbia County Highway and Transportation and Green Lake County. Green Lake County is requesting Columbia County Highway and Transportation Department paint centerlines and fog lines on approximately 100 miles of road in Green Lake County. Corporation Counsel has reviewed the draft contract. Green Lake County Corporation Counsel is currently reviewing the draft contract.

Motion by Plumer, second by Wingers, to approve the contract as presented pending the Green Lake County response to the draft contract. Motion carried.

Utility Permit Fees: Blanket Annual Agreement

Hardy provided a handout of the utility permit fees charged by the Department and a five (5) year review of utility permits issued by the Department. Utility companies are requesting annual permit fees for service connection to expedite the process. Three options for annual permit fees were discussed as follows:

- Annual permit fee of \$500 payable at the beginning of the year for five (5) permits at \$100 each
- Annual lump sum payment applied to each permit as received
- No annual payment; payment on a per permit basis per the fee schedule

Motion by St. Maurice, second by Wingers, to approve an annual utility permit fee of \$500 for five (5) permits at \$100 each. Motion carried.

Safety Manual

Hardy presented the updates to current safety policies.

Motion by Wingers, second by Koch, to approve the updates to the safety policies as presented. Motion carried.

2021 Safety Apparel

Hardy reviewed the General Employee Handbook Section XXIII Special Provisions for Highway & Transportation Department, subsection E4: Purchase and Use of Safety Equipment. The Department did not purchase safety apparel for employees in 2020 due to COVID restrictions. Hardy requested to combine the 2020 and 2021 allowances of \$50 per employee per year and spend up to \$100 per employee to purchase safety apparel. Safety apparel is a small tool item and as such the purchase will be paid from the small tool budget.

Motion by Koch, second by Plumer, to purchase safety apparel from the small tool budget for Highway and Transportation employees not to exceed \$100 per employee. Motion carried.

Vacant Position Update & Position Replacement

Hardy provided an update on filling vacant positions.

Safety Items/Worker's Compensation Claims

Two (2) worker's compensation claims were reported and discussed.

Accounting Review

March financial statements were presented.

Commissioner's Communications

Hardy provided a handout detailing his external communications.

Disallowance of Liability Claim: Aegis Claim #018599923504, Century Link, Drake Rd. and CTH C, Rio, WI

CLOSED SESSION

Motion made by Wingers, second by Koch, to go into closed session at 8:47 a.m. pursuant to Wis. Stat. § 19.85(1)(g), "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning the strategy to be adopted by the body with respect to litigation in which it is likely to become involved." [Disallowance of Liability Claim: Aegis Claim #018599923504, Century Link, Drake Rd. and CTH C, Rio, WI]. If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 5, as follows: Plumer, Koch, St. Maurice, Foley, and Wingers
Noes: 0

Supervisor Long, Hardy, Fisher, and Horn were present in closed session.

OPEN SESSION

Motion by Wingers, second by Koch, the Committee reconvened in open session at 8:50 a.m. Motion carried.

No action was taken in closed session.

Motion by Wingers, second by Koch, to disallow the Century Link Drake Rd. and CTH C, Rio, WI liability claim and have Corporation Counsel send a letter of denial. Motion carried.

WCHA Summer Road School

The conference itinerary was reviewed.

Adjournment

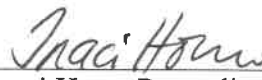
The next regularly scheduled meeting will be Thursday, June 3, 2021 at 8:00 a.m.

Motion by Wingers, second by St. Maurice, to adjourn at 8:51 a.m. Motion carried.

Respectfully submitted:



Henry St. Maurice, Secretary



Traci Horn, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Foley
County Board 2nd Vice Chair Koch
Chris Hardy

Joseph Ruf, III
Susan Fisher
Internet
Susan M. Moll