

PRESENT: Chair Jim Foley, Supervisors Ken Hutler, JoAnn Wingers, Kirk Konkel and Andy Ross.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, County Board Vice Chair Mary Cupery Chris Hardy, Mathew Schneider, Joseph Ruf, Don Nichols, Bill Harper, Tim Fisher, Scott Hermanson from Tri-County Paving Inc., and Lyn Jerde from the Portage Daily Register.

Chair Foley called the meeting to order at 1:00 p.m. The meeting was properly noticed and published.

AGENDA

MOTION: Motion made by Hutler, second by Wingers to approve the agenda with changes to the order of topics to be presented. The motion was unanimously approved.

MINUTES

MOTION: Motion made by Wingers, second by Hutler to approve the Highway Committee minutes of May 5, 2016 and May 19, 2016. The motion was unanimously approved.

VOUCHERS

The Committee reviewed the voucher report detailing payments made from April 28, 2016 through May 25, 2016. Schneider provided input regarding some of the uncommon expenditures.

MOTION: Motion made by Ross, second by Konkel to approve the vouchers for a total of \$386,848.48. The motion was unanimously approved.

2016 ASPHALT, SEALCOAT OIL, TACK OIL MATERIAL SOLICITATION

A spreadsheet tabulating bids opened at the May 5, 2016 was presented to the Committee. Hardy recommended the low bidder for each solicitation. Tri-County Paving Inc. was the lowest bituminous mix bidder for paving projects on CTH M, CTH J, and anticipated town roads. D.L. Gasser provided the lowest bid for cold patch at \$53.60/ton and Scott Construction Inc. provided the lowest bid for high performance patch material at \$96.00/ton. Henry G. Meigs, LLC was the only bidder for sealcoat oils and tack coat oils.

MOTION: Motion made by Konkel, second by Wingers to award the bituminous mix bid for CTH M, CTH J, and anticipated town roads to Tri-County Paving Inc. The motion was unanimously approved.

MOTION: Motion made by Hutler, second by Ross to award the bids for cold patch material to D.L. Gasser, high performance patch material to Scott Construction Inc., and tack coat and seal coat oils to Henry G. Meigs, LLC. The motion was unanimously approved.

2016 LRIP ASPHALT MATERIAL SOLICITATION OPEN BIDS

Hardy opened and read bids for asphalt on LRIP projects located in the Town of Dekorra (Smith Road), Town of Leeds (Stewart Road), Town of Lowville (Stewart Road), Town of Scott (Vaughn Road) and Village of Pardeeville (Haskins Drive). Tri-County Paving Inc. provided the low bid for all five projects at \$35.00/ton.

MOTION: Motion made by Wingers, second by Hutler award the bids for asphalt on LRIP located in the Town of Dekorra (Smith Road), Town of Leeds (Stewart Road), Town of Lowville (Stewart

Road), Town of Scott (Vaughn Road) and Village of Pardeeville (Haskins Drive) to Tri-County Paving Inc.

2016 CAPITAL IMPROVEMENT PLAN

Hardy reviewed the 2016 capital improvement plan.

COUNTY AID PETITIONS

The Committee reviewed a summary of County Road Aid petitions and approved petitions that were received with an advance payment.

MOTION: Motion made by Hutler, second by Wingers to approve the following Country Road Aid petitions: T. Dekorra – Drake Road, T. Fort Winnebago – Dixon Road, T. Hampden – Eland Drive/Martinson Drive/Matson Road/Otsego Road/Burke Drive, T. Leeds – Hall Road/Kroncke Road, T. Lewiston – Hogan Road, T. Lowville – Hagan Road, T. Marcellon – Military Road, T. Otsego – Monson Road, T. Randolph – Krueger Road, T. Springvale – Schimmel Drive, T. West Point – Golf Road, T. Wyocena – Breneman Road, V. Arlington – Curtis Street, V. Doylestown – Edwards Street/Otsego Road/various spots, V. Fall River – Church Street/Gruhn Road/Brayton Boulevard, V. Pardeeville – crack fill various streets, V. Poynette – McMillan Road, V. Rio – Lowville Road/W. Lyons Street/Paris Street, and C. Lodi – Grand Avenue The motion was unanimously approved.

BRIDGE AID POLICY

Hardy presented revisions to the County Aid Bridge Payments policy found in the Columbia County Financial Handbook. The revisions clarified annual deadlines and the Highway Department's involvement in bridge aid projects completed by private contractors. Additionally, any budget shortage to fund 50% of construction costs will be covered by Highway equity and reimbursed in the following budget cycle.

MOTION: Motion made by Wingers, second by Ross to approve the bridge aid policy revisions. The motion was unanimously approved.

BRIDGE AID PETITIONS

The Committee reviewed the summary of Bridge Aid petitions.

MOTION: Motion made by Hutler, second by Wingers to approve the following County Aid Bridge petitions: T. Caledonia – Durward Glenn Road, T. Fountain Prairie – Adams Drive, T. Hampden – Monson Road, T. Lowville – Hagan Road, T. Randolph – East Friesland Road (3 culverts). The motion was unanimously approved.

CAMBRIA SHOP PROJECT STATUS

Hardy provided an update on the status of the Cambria shop project. An expenditure report was provided to the Committee.

DRAFT RAILROAD AGREEMENTS

Hardy presented draft funding and ownership agreements with UP Rail for bridge replacement projects on CTH A, Inglehart Road in the Town of Scott, and Sterk Road in the Town of Randolph. Agreements will be brought back to the September Highway Committee meeting for signature.

COUNTY STP ROAD AND BRIDGE

Status of current STP road and bridge projects was shared with the Committee. Hardy is still waiting to receive State/Municipal Agreements for projects on CTH V, Haynes Road, and CTH U.

VACANT POSITION UPDATE

Hardy provided an update on filling vacant positions.

SAFETY ITEMS/WORKERS COMP CLAIMS

No new worker's compensation claims were reported since the last Highway Committee meeting. Details on a liability insurance claim was shared with the Committee.

ACCOUNTING REVIEW

- A summary of 2016 Capital Outlay purchases through May 31, 2016 was distributed to the Committee.
- Financial statements as of April 30, 2016 were distributed to the Committee.

COMMISSIONER'S COMMUNICATIONS

Commissioner provided a handout detailing his external communications over the previous month.

HIGHWAY EMPLOYEE DISCIPLINARY GRIEVANCES

CLOSED SESSION

MOTION: On a motion by Konkel, second by Hutler, the Committee went into closed session at 1:50 p.m. pursuant to Wisconsin State Statute Section 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." [Highway Employee Disciplinary Grievances]. If the Committee goes into closed session, it will return to open session. The Committee may address such other matters that are authorized by law.

ROLL CALL VOTE: Ayes: 5, as follows: Foley, Hutler, Konkel, Ross, and Wingers
Noes: 0

Chair Gove and Vice Chair Cupery were present in closed session.

OPEN SESSION

MOTION: Motion made by Hutler, second by Wingers, the Committee reconvened in open session at 2:38 p.m. The motion was unanimously approved.

No action was taken in closed session.

MOTION: Motion made by Ross, second by Hutler to recommend through the Human Resources Committee to reinstate Tim Fisher with conditions to be determined by the Human Resources Committee. The motion was unanimously approved.

POSITION REPLACEMENT POSITION REQUEST – PATROLMAN

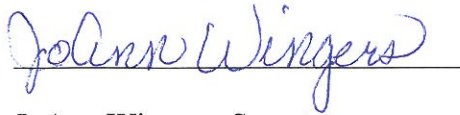
Topic was tabled.

ADJOURNMENT

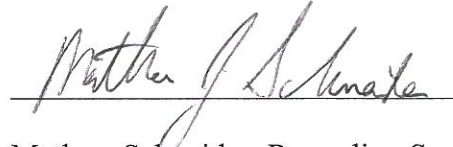
Next regularly scheduled meeting will be Thursday, July 7, 2016 at 9:00 a.m.

MOTION: Motion made by Hutler, second by Wingers to adjourn the meeting at 2:41 p.m.

Respectfully submitted:



JoAnn Wingers, Secretary



Mathew Schneider, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Cupery
Chris Hardy
Susan M. Moll
Internet