

Present: Chair Jim Foley, Supervisors Bob Koch, Jon Plumer, JoAnn Wingers and Henry St. Maurice

Absent:

Also in Attendance: Chair Vern Gove, Chris Hardy, Lois Schepp, Traci Horn, Susan Fisher, William Hellenbrand, Don Nichols, Brian Doherty, Joe DeBoer, Bill Harper, Samuel Miller (visitor)

Chair Foley called the meeting to order at 8:05 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by Koch, second by St. Maurice, to approve the agenda. Motion carried.

Approval of Minutes

Motion by Wingers, second by Koch, to approve the March 5, 2020 Highway Committee minutes. Motion carried.

Motion by Wingers, second by Koch, to approve the May 27, 2020 Highway Committee minutes. Motion carried.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from April 30, 2020 through May 27, 2020.

Motion by Koch, second by Wingers, to approve the vouchers for a total of \$321,808.54. Motion carried.

Driveway Variance Request – Samuel Miller North of N7807 CTH SS

The Highway Department received a driveway permit application to construct a new Type A driveway north of N7807 CTH SS in the Township of Scott. Hardy displayed a map of the location and explained the requested location is 212 feet from an existing driveway and regulations are set at 300 feet. Samuel Miller shared a drawing and explained his desire to place a home on the ridge away from the flat to avoid water pooling. The requested driveway location fits the home placement on the ridge. The geography of the area was discussed and the clear vision requirement is met. Since the requested location is less than the regulation distance from an existing driveway, the permit application requires the Highway Committee's approval as a variance.

Motion by Wingers, second by St. Maurice, to approve the driveway variance request permitting Samuel Miller to construct a new Type A driveway on CTH SS as presented. Motion carried.

Sole Source Procurement

Hardy presented a Sole Source Procurement request for the purchase \$12,000 worth of paver parts from Roland Machinery. Hardy explained that Rolland Machinery is the dealer for the equipment making it necessary to purchase parts through them. Schepp confirmed this is acceptable and that the dollar amount requires Highway Committee approval.

Motion by Wingers, second by Koch, to approve the Sole Source Procurement for the purchase of paver parts from Rolland Machinery in the amount of \$12,000. Motion carried.

Award Bids – CTH A LRIP Asphalt

Hardy explained the bids were opened at the March 5, 2020 Highway Committee meeting. The asphalt is the eligible portion of the LRIP and can now be awarded because the signed State Municipal Agreement has been received. The Department recommended accepting the lowest bidder, Northeast Asphalt, Inc.

Bidder	3 LT 58-28S	4 LT 58-28 S
Northeast Asphalt, Inc. *AWARDED	\$40.60	\$44.40
Tri-County Paving, Inc.	\$42.10	\$46.10
Wolf Paving & Excavating of Madison, Inc.	\$42.50	\$45.50
D.L. Gasser Construction	\$47.52	\$49.76

Motion by Koch, second by St. Maurice, to award the CTH A LRIP asphalt bid to Northeast Asphalt, Inc.
 Motion Carried.

Award Bids – CTH A LRIP Pulverization

Hardy noted that the CTH A LRIP pulverization is an ineligible portion of the LRIP and was awarded at the March 5, 2020 Highway Committee meeting. This is informational only.

Bidder	CTH A
Kartechner Brothers	\$0.740
Northeast Asphalt, Inc.	\$0.750
The Kraemer Company	\$0.941
Tri County Paving Inc.	\$0.795
WK Construction Company Inc.	\$1.110

Award Bids – CTH A LRIP Gravel

Hardy noted that the CTH A LRIP gravel is an ineligible portion of the LRIP and was awarded at the Match 5, 2020 Highway Committee meeting. This is informational only.

Bidder	3/4"	1 1/4"
Linck Aggregates, Inc. (Westphal)	\$5.65	\$5.65
The Kraemer Company (Jenkins)	\$5.55	\$5.55
Yahara Materials (Stiemke)	\$5.65	\$5.65
Green Dream International (Stiemke)	\$6.30	\$6.30
Tri County Paving, Inc. (Hahn)	\$6.80	\$6.80

Capital Improvement Plan

Hardy provided an update on the 2020 capital improvement plan.

Capital Improvement Plan – Portage AST Upgrade Project

Hardy presented the bid received from Metco, Inc. for the Portage AST Upgrade Project noting only one bid was received and it was over budget. The budget was based on estimates received in 2019. Hardy explained the modifications made to the specification packet to bring the project closer to budget resulting in a change from two individual ASTs to one AST with two compartments. This change brought the project cost down to \$161,700 from \$182,500 which is still \$16,700 over budget. The current Portage site does not meet statute

requirements and will be unusable as of January 1, 2021. Fuel usage at the Portage site was discussed. Hardy presented two options to cover the additional \$16,700. Option one is to postpone the Lodi Shop Concrete Replacement in the 2020 Capital budget and use the funds for the Portage AST Upgrade Project. Option two is to use equity to cover the additional costs. Schepp explained that the use of equity increases spending. The Department recommended to postpone the Lodi Shop Concrete Replacement.

Motion by Wingers, second by Plumer, to award the Portage AST upgrade project to Metco Fuel Systems in the amount of \$161,700. Motion carried.

Amended motion by Wingers, second by Plumer, to postpone the Lodi Shop Concrete Replacement into 2021 and utilize the funding from that project to complete the Portage AST upgrade project and award the bid to Metco, Inc. Motion carried.

County Aid Petitions

The Committee reviewed a summary of the County Aid petitions that were received.

Municipality	Road
T. Arlington	Stevenson Dr (Termini to Pine Hollow Rd)
T. Caledonia	Old Highway U Rd (@ Shanks Rd)
T. Fort Winnebago	Clark Rd (CTH F to Dumke)
T. Fountain Prairie	Fields Rd (STH 146 to CTH CD)
T. Hampden	Old F Rd (Bradley Rd to CTH DM)
T. Leeds	Ramsey Rd (Hopkins Rd to Klienert Rd)
T. Lewiston	Corning Rd (Muskrat Rd to Hogan Rd)
T. Lodi	Clar-Mar Dr
T. Lowville	Drake Rd (Traut Rd west 2935 ft)
T. Otsego	Berkvam Rd (1320' offset to Vangen Rd)
T. Scott	Newell Rd (1960' @ north end, 700' other)
T. Springvale	Sawyer Rd (Old railroad bed to CTH P)
T. Wyocena	W Hill Rd (2112' west from STH 16)
V. Pardeeville	Vince St & LaFollette St Crackfilling
C. Lodi	Pond St

Motion by Wingers, second by Koch, to approve the County Aid petitions as listed above. Motion carried.

County Bridge Aid Petitions

The Committee reviewed a summary of the County Bridge Aid petitions that were received. Hardy discussed the current condition of the structures and the geography of the areas. Hardy explained there is a multimodal supplemental grant for Cascade Mountain/Fox Glen deck replacement.

Municipality	Road
T. Arlington	Pine Hollow Rd south of Stevenson Dr
T. Arlington	Stevenson Dr on the bend @ Pine Hollow Rd
T. Caledonia	Cascade Mountain @ IH 90/94 near Ski Hill
T. Caledonia	Cascade Mountain/Fox Glen Deck Replacement
T. Caledonia	Blackhawk Rd Culvert @ Ulrich Rd Sta. 2+40
T. Caledonia	Blackhawk Rd Culvert @ Ulrich Rd Sta. 12+96
T. Randolph	Vaughn Rd Box Culvert Replacement
T. Scott	Cunningham Rd @ Friesland Rd

Motion by Koch, second by St. Maurice, to approve the County Bridge Aid petitions as listed above. Motion carried.

Temporary Limited Easement – Meyer Property on CTH CD

Hardy presented a Temporary Limited Easement for the purpose of grading, sloping, and installing riprap on CTH CD in the Town of Courtland, parcel 11008-522. The easement will terminate upon completion of the project. Hardy explained the CTH CD project does not qualify for state programs resulting in Columbia County being responsible for all costs. The project is part of the 2020 budget. The project plans, from Jewell Associates Engineering, Inc., require the channel be moved to perform the work. Upon completion of the project, the channel will flow through the installed double cell concrete box. The Department is working with the DNR to obtain the channel relocation permit.

Motion by St. Maurice, second by Wingers, to approve the Temporary Limited Easement at the Meyer Property on CTH CD. Motion carried.

Village of Poynette Memo of Understanding – North St. and Main St.

Hardy presented a draft Memo of Understanding for modifications to the intersection at North St. and Main St. in the Village of Poynette. An aerial map of the location was displayed to show the new school location requiring the removal of curb and gutter, placement of new ramps, crosswalks, and new stop signs. The costs are the responsibility of the Village. Increased traffic and possible future modifications due to pedestrian traffic were discussed.

Motion made by St. Maurice, second by Wingers, to table the Memo of Understanding for North St. and Main St. until the July Highway Committee meeting with amendments proposed by the department. Motion carried.

State System Projects

State Highway projects were presented. Hardy noted that lowering of the hill on STH 113 near CTH V will be part of that project.

County STIP Projects

Hardy presented a summary of the projects noting that CTH V is now complete. Old Highway 73 is behind schedule and there will be an Operational Planning Meeting with Ayers, WisDOT, Utilities and Local Officials will be held on June 18, 2020. The Bank Stabilization project on CTH CM is delayed pending the issuance of DNR permits.

STP State Municipal Agreement – Kowald Rd. Bridge (Town of Scott)

The State/Municipal Agreement for the STP funded project was presented and reviewed by the committee. Hardy explained the municipal costs will be shared 50% to the Town of Scott and 50% to Columbia County. The Columbia County portion will be covered through Bridge Aid resolution. Hardy noted there is concern of historical Indian artifacts being present at the project site which may result in unforeseen costs.

Motion by St. Maurice, second by Wingers, to approve the STP State/Municipal Agreement for the Kowald Rd. Bridge Project. Motion carried.

MLS State Municipal Agreement – CTH J (CTH CS to Lindsay Rd.)

The State/Municipal Agreement for the MLS project was presented and reviewed by the committee. Hardy noted the project cost is approximately \$2.2 million with a time frame of six years to complete. There is a condition in the State/Municipal Agreement stating pending litigation that could result in the funding being pulled. The State/Municipal Agreement must be accepted by July or the funding will be lost.

Motion by Wingers, second by Koch, approve the MLS State/Municipal Agreement for the CTH J project. Motion carried.

Department COVID-19 Status Report

Hardy gave an update on Department operations since COVID-19. The Department is working with WisDOT on modifications to the ferry schedule and taking steps to work back to regular hours of ferry operation. This includes a WisDOT proposal to the Department for a ferry mechanic training process.

Vacant Position Update & Position Replacement

Hardy presented a position replacement request for a Ferry Operator due to a resignation.

Motion by Koch, second by Wingers, to approve the position replacement request for Ferry Operator. Motion carried.

Safety Items/Worker's Compensation Claims

Four worker's compensation claims were reported and discussed.

Accounting Review

Schepp explained the financial statements and gave an overview of Highway accounting. April financial statements were presented.

Chairman's Communications

Chair Foley inquired about the Seasonal LTE positions. Hardy explained the process took longer due to COVID-19 and the positions have now been filled.

Commissioner's Communications

Hardy provided a handout detailing his external communications. Information for repairs needed on unit 335 was given, highlighting the difficulties of getting three quotes. An update on the video security project was given, comparing internet protocol (IP) and analog cameras. Removal of trees in the right of way was also discussed.

WCHA Summer Road School Conference

The WCHA Summer Road School Conference was postponed from June and will now be held in August. It will be decided at the next Highway Committee meeting which members will be attending the conference.

Adjournment

The next regularly scheduled meeting will be Thursday, July 2, 2020 at 8:00 a.m.

Motion made by Koch, second by Wingers, to adjourn at 10:07 a.m.

Motion carried.

Respectfully submitted:


Henry St. Maurice, Secretary


Traci Horn, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Foley
County Board 2nd Vice Chair Koch

Joseph Ruf, III
Susan Fisher
Internet
Susan M. Moll
Chris Hardy