

Columbia County Highway Committee

Minutes

June 6, 2019

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**Present:** Chair Jim Foley, Supervisors Bob Koch, Craig Robson, JoAnn Wingers and Henry St. Maurice

**Also in Attendance:** Chris Hardy, Mark Zimmerman, Shonna Neary, Supervisor Tom Borgkvist, and Susan Fisher

Chair Foley called the meeting to order at 8:30 a.m. The meeting was properly noticed and published.

**Approval of Agenda**

Motion by Koch, second by Wingers, to approve the agenda. Motion carried.

**Change in the Order of the Agenda**

Motion by Wingers, second by St. Maurice, to approve changing the order of the agenda by moving the Salt Dome #3 Lease Agreement and the Ordinance Title 12-7: Tourist-Oriented Directional Signage items up to follow the Visitor Input item. Motion carried.

**Approval of Minutes**

Motion by Wingers, second by Koch, to approve the May 2, 2019 Highway Committee minutes. Motion carried.

**Approval of Vouchers**

The committee reviewed the voucher report detailing payments made from April 25, 2019 through May 29, 2019. Zimmerman provided input regarding some of the expenses.

Motion by Wingers, second by Koch, to approve the vouchers for a total of \$319,274.87. Motion carried.

**Award Bids – Asphalt Materials, County Roads**

A summary of the 2019 asphalt material bids for county/town roads was presented. The Department recommended accepting the lowest cost proposals of \$42.50/ton for 3 LT 58-28 S mix and \$46.50/ton for 4 LT 58-28 S mix submitted by Wolf Paving & Excavating of Madison.

Motion by Koch, second by Wingers, to award the 2019 asphalt materials for CTH B to Wolf Paving & Excavating of Madison. Town mixes to be determined by town on a project by project basis. Motion carried.

**Capital Improvement Plan**

An updated 2019 capital improvement plan was presented to the Committee. It was noted that the salt dome roofing projects should be done by the end of June.

**State System Projects**

Current and planned state system projects within Columbia County were discussed.

**County STIP Projects**

Reviewed updates and issues on all STIP projects. An informational meeting on the Okee Bridge & County Road V construction project will be held at the Lodi Town Hall on June 27, 2019 from 3:00 p.m. to 7:00 p.m.

**Award Field Environmental Services Contract – CTH V in Okee**

A summary of the environmental field services bids was presented. The Department recommended accepting the lowest cost proposal of \$8,100 submitted by Ayers Associates.

Motion by Robson, second by St. Maurice, to award the environmental field services contract to Ayers Associates. Motion carried.

**County Aid Road Applications**

The committee reviewed a summary of County Road Aid petitions.

Motion by Wingers, second by Koch, to approve the following County Road Aid petitions: T. Columbus – Hall Road, T. Lewiston – Grotzke Road, T. Lowville – Drake Road, T. Otsego – Williams Road, T. Scott – Friesland Road/Newell Road/Larson Road, T. Springvale – Jones Drive, V. Rio – Church Street, C. Lodi – Industrial Drive/Pheasant Court/Bobwhite Court. Motion carried.

**Bridge Aid Applications**

The Committee reviewed a Bridge Aid petition from the Town of Caledonia.

Motion by Robson, second by Wingers, to approve the T. Caledonia Bridge Aid petition. Motion carried.

**Award Deer Removal Contract**

A contract extension for deer removal within Columbia County was presented and discussed.

Motion by Koch, second by St. Maurice, to approve extending the contract with Wayne Wuerwein until March 31, 2020. Motion carried.

**2019 WisDOT Discretionary Maintenance Agreement – Flood (Cancelled)**

The 2019 WisDOT Discretionary Maintenance Agreement: STH Flood March 2019 that was signed at the May 2, 2019 has been cancelled by WisDOT.

**Approve 2019 WisDOT Discretionary Maintenance Agreement – IH Concrete Replacement**

The 2019 WisDOT Discretionary Maintenance Agreement: IH Concrete Replacement was presented and discussed.

Motion made by Wingers, second by Koch to approve the 2019 WisDOT Discretionary Maintenance Agreement: IH Concrete Replacement for \$140,000. Motion carried.

**Salt Dome #3 Lease Agreement – County and WisDOT**

A lease agreement between the WisDOT and Columbia County for Salt Dome #3 was presented and discussed. Highway and Corporation Counsel have some concerns with the document that they would like to present to the WisDOT.

Motion by Koch, second by St. Maurice, to table the agreement until the WisDOT has had time to respond to the comments/adjustment requests. Motion carried.

**Ordinance Title 12-7: Tourist-Oriented Directional Signage (TODs)**

Hardy updated the committee on the progress of the TODs ordinance. Committee discussed restrictions and exceptions. Items that are yet to be determined are enforcement and penalties/fees. Committee recommended proceeding with the ordinance.

Motion made by St. Maurice, second by Robson to table the approval of the ordinance until completion. Motion carried.

**Position Replacement Request – Ferry Operator**

The Department has a Ferry Operator vacancy due to retirement.

Motion by Koch, second by St. Maurice, to approve the position replacement request as presented. Motion carried.

**New Position Request – 2020 Budget Process**

Two new position requests for the 2020 budget were presented. One is for an Equipment Operator and one is for a Patrolman. Funding through the WisDOT RMA is in place to cover both positions.

Motion by Wingers, second by Koch, to forward the Equipment Operator and Patrolman requests to the joint Human Resources and Executive committee meeting for consideration. Motion carried.

**Vacant Position Update**

Hardy updated the Committee on the status of filling vacant positions. Currently a Master Mechanic position and a Ferry Operator position are vacant.

**Safety Items/Worker's Compensation Claims**

No claims. Department now 605 days without a lost time accident.

**Modifications to County Aid Road Construction Policy Document 11.6**

A change to the County Aid Road Construction Policy was discussed. Current policy has petitions and payments due by June 1 of each year. To assist municipalities with estimating dollars available for projects, it was recommended that the due date be changed to July.

Motion by Wingers, second by St. Maurice, to forward the proposed change to the Finance Committee for consideration. Motion carried.

**Accounting Review**

March 2019 financial statements and May 2019 capital outlay were presented.

**Chairman's Communications**

Chair Foley recapped the recent WCHA Summer Road School held in Wisconsin Dells.

**Commissioner's Communications**

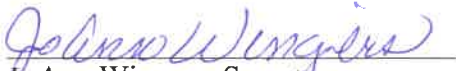
Hardy informed the Committee that the Lenz driveway variance request that was reviewed at the May 2, 2019 committee meeting has been withdrawn. The owners and their builder came up with another option so that a second driveway was not necessary.

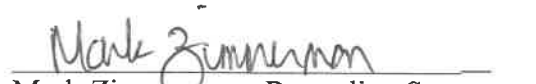
**Adjournment**

The next regularly scheduled meeting will be **Wednesday, July 3, 2019 at 2:00 p.m.**

Motion made by Koch, second by St. Maurice, to adjourn at 9:49 a.m. Motion carried.

Respectfully submitted:

  
JoAnn Wingers, Secretary

  
Mark Zimmerman, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Drew  
County Board 2<sup>nd</sup> Vice Chair Foley

Joseph Ruf, III  
Susan Fisher  
Internet  
Susan M. Moll  
Chris Hardy