

PRESENT: Chair Jim Foley, Supervisors Mary Cupery, Kirk Konkel and Andy Ross.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, Chris Hardy, Craig Steingraeber, Joseph Ruf, Mathew Schneider, Jan Ruhland, Mark Wisinski from Swiderksi Equipment Inc, Brad DeVault from Fabick Cat, and Lyn Jerde from the Portage Daily Register.

ABSENT: Supervisor JoAnn Wingers

Chair Foley called the meeting to order at 9:00 a.m. The meeting was properly noticed and published.

#### AGENDA

MOTION: Motion made by Ross, second by Konkel to approve the agenda as written. The motion was unanimously approved.

#### MINUTES

MOTION: Motion made by Konkel, second by Cupery to approve the Highway Committee minutes of May 4, 2017. The motion was unanimously approved.

#### VOUCHERS

The Committee reviewed the voucher report detailing payments made from April 27, 2017 through May 31, 2017. Schneider provided input regarding some of the uncommon expenditures.

MOTION: Motion made by Ross, second by Cupery to approve the vouchers for a total of \$632,299.00. The motion was unanimously approved.

#### SKID STEER BIDS

Hardy presented a summary of the skid steer bids opened at the June 1<sup>st</sup> meeting. The Department recommends awarding the bid to Fabick Cat at a cost of \$52,800. Fabick provided the lowest bid meeting all specification requirements.

MOTION: Motion made by Cupery, second by Ross to award the skid steer bid to Fabick Cat at a cost of \$52,800. The motion was unanimously approved.

#### GRAPPLE BUCKET BIDS

Hardy presented a summary of the grapple bucket bids opened at the June 1<sup>st</sup> meeting. The Department recommends awarding the bid to Swiderski Equipment Inc at a cost of \$5,285. Swiderski provided the lowest bid meeting all specification requirements.

MOTION: Motion made by Konkel, second by Ross to award the grapple bucket bid to Swiderski Equipment Inc at a cost of \$5,285. The motion was unanimously approved.

#### TRAILER BIDS

Hardy presented a summary of the trailer bids opened at the June 1<sup>st</sup> meeting. The Department recommends awarding the bid to Swiderski Equipment Inc at a cost of \$10,974. Swiderski provided the lowest bid meeting all specification requirements.

MOTION: Motion made by Ross, second by Konkel to award the trailer bid to Swiderski Equipment Inc at a cost of \$10,974. The motion was unanimously approved.

FEED CONVEYOR REPLACEMENT PROPOSAL

The Department did not receive any proposals. Project will be pushed back to 2018.

2017 CAPITAL IMPROVEMENT PLAN

Hardy reviewed an updated 2017 capital improvement plan.

COUNTY AID PETITIONS

The Committee reviewed a summary of County Road Aid petitions and approved petitions that were received with an advance payment.

MOTION: Motion made by Ross, second by Cupery to approve the following Country Road Aid petitions: T. Arlington – Kohn Road, T. Columbus – Old Hwy 73/Gruhn Road, T. Courtland – Pete Reak Road, T. Dekorra – Stebbins Road, T. Fountain Prairie – Heppe Road, T. Hampden – Kranz Road, T. Leeds – Ramsey Road, T. Lewiston – Anacker Road, T. Lodi – Park Street/Thunder Hills Road, T. Lowville – Loveland Road, T. Marcellon – Monthey Road, T. Newport – Broadway Road/Fairway Lane, T. Otsego – Amsden Drive/Berkvam Road, T. Springvale – Kirley Road, T. West Point – Gastrow Road, T. Wyocena – Phillips Road, V. Doylestown – Englewood Road, V. Pardeeville – Spring Street, V. Rio – E. Miller Road/N. Railroad Street, C. Columbus – Whitney Street and C. Lodi – Soddors Street/Hill Street/Summit Street/Canning Street/Downey Street. The motion was unanimously approved.

BRIDGE AID PETITIONS

The Department did not receive any new Bridge Aid petitions.

CAMBRIA SHOP PROJECT STATUS

Hardy provided an update on the status of the Cambria shop project. An expenditure report was provided to the Committee. Cardinal Construction has completed the remaining punch list items on the shop. A couple items remain to be fixed on the salt shed.

STP FUND BALANCE & PROJECT UPDATES

Hardy provided an update on state projects planned within Columbia County.

STP BRIDGE APPLICATIONS

Hardy provided a list of bridge structures that meet the criteria for replacement under WisDOT's Surface Transportation Program (STP). The Committee was asked to select and prioritize the structures the Department will submit for funding.

MOTION: Motion made by Konkel, second by Ross to submit STP funding applications in the following prioritized list: CTH A (P-11-033), Sterk Road (P-11-0043), Inglehart Road (P-11-0044), and Hall Road (B-11-0786). Additionally, the bridge on Old Hwy 73 (B-11-0910) will be ranked fifth and an application may be submitted to WisDOT after an average daily traffic study is completed. The motion was unanimously approved.

APPROVE BRIDGE AGREEMENTS WITH UP RAILROAD

Three party railroad bridge replacement agreements were presented to the Committee. The agreements are for replacing bridges on Sterk Road and Inglehart Road and have already been signed by the township and Union Pacific Railroad.

MOTION: Motion made by Konkell, second by Cupery to approve and sign the bridge replacement agreement for Sterk Road. The motion was unanimously approved.

MOTION: Motion made by Ross, second by Konkell to approve and sign the bridge replacement agreement for Inglehart Road. The motion was unanimously approved.

CLARIFICATION CHANGES FOR POLICIES & PROCEDURES FOR FIELD EMPLOYEES

Topic was tabled for the next meeting.

2018 BUDGET PROCESS FOR NEW AND REVISED POSITION REQUEST

Topic will be pushed back to the July meeting.

SAFETY ITEMS/WORKERS COMP CLAIMS

One new worker compensation claim was reported and discussed.

ACCOUNTING REVIEW

A capital outlay summary through May and financial statements through April were presented and distributed to the Committee.

COMMISSIONER'S COMMUNICATIONS

Commissioner discussed his external communications over the previous month.

GRIEVANCE – HIGHWAY EMPLOYEE DISMISSAL

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CLOSED SESSION

MOTION: On Motion made by Konkell, second by Ross, the Committee went into closed session at 10:30 a.m. pursuant to Wisconsin State Statute Section 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". [Grievance – Highway Employee Dismissal] If the Committee goes into closed session it will return to open session. The Committee may address such other matters that are authorized by law.

ROLL CALL VOTE: Ayes: 4, as follows: Cupery, Foley, Konkell, and Ross.

Noes: 0

Chair Gove, Hardy, Ruf, Ruhland, and Schneider were present in closed session.

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OPEN SESSION

MOTION: Motion made by Ross, second by Cupery, the Committee reconvened in open session at 11:06 a.m. The motion was unanimously approved.

No action was taken in closed session.

MOTION: Motion by Ross, second by Konkel to support the Commissioner's decision to dismiss employee and forward grievance to the Human Resources Committee. The motion was unanimously approved.

VACANT POSITION UPDATE

Hardy informed the Committee of two vacancies. The vacancies were created by one termination and one resignation. He recommended filling these vacancies.

MOTION: Motion made by Konkel, second by Foley the fill the two vacancies and forward Position Replacement Requests to the Human Resources Committee. The motion was unanimously approved.

ADJOURNMENT

Next regularly scheduled meeting will be Thursday, July 6, 2017 at 9:00 a.m.

MOTION: Motion made by Ross, second by Konkel to adjourn the meeting at 11:11 a.m.

Respectfully submitted:



Kirk Konkel, Vice Chair



Mathew Schneider, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Cupery  
Chris Hardy  
Susan M. Moll  
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