

Columbia County Highway Committee  
Minutes  
July 5, 2018

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PRESENT: Chair Jim Foley, Supervisors Kirk Konkell, JoAnn Wingers, Andy Ross, and Craig Robson.

ALSO IN ATTENDANCE: Chris Hardy, Susan Fisher, Quirin Klink from MSA Professional Services, and Mathew Schneider.

Chair Foley called the meeting to order at 8:30 a.m. The meeting was properly noticed and published.

AGENDA

MOTION: Motion made by Ross, second by Wingers to approve the revised agenda as written. The motion was unanimously approved.

MINUTES

MOTION: Motion made by Wingers, second by Robson to approve the Highway Committee minutes of June 7, 2018. The motion was unanimously approved.

VOUCHERS

The Committee reviewed the voucher report detailing payments made from May 31, 2018 through June 20, 2018. Schneider provided input regarding some of the uncommon expenses.

MOTION: Motion made by Wingers, second by Ross to approve the vouchers for a total of \$234,264.66. The motion was unanimously approved.

VISITOR INPUT

Quirin Klink from MSA Professional Services thanked the Committee for previous engineering contracts and provided information regarding services that MSA can provide.

TRIP ASPHALT BID OPENING

Hot mix asphalt bids for TRIP paving projects in the Town of Randolph and Town of Wyocena were opened and read aloud. Bids will be tabulated, posted to Demandstar, and communicated to the townships. Award(s) will be determined by each township.

2018 CAPITAL IMPROVEMENT PLAN

Current status of 2018 capital improvement plan commitments was presented to the Committee.

AWARD TRUCK FLATBEDS

Hardy presented a summary of flatbed quotes. Four flatbeds to be installed on single axle trucks were included in the 2018 capital outlay budget. The Department recommended purchasing the flatbeds from Burke Truck & Equipment, Inc. The total cost, including in-house set-up costs, exceeded the original budget of \$32,000 by \$5,760.

MOTION: Motion made by Robson, second by Konkell to approve the purchase of four flatbeds at a total cost of \$37,760 and use surplus funds from capital outlay for the overage. The motion was unanimously approved.

AWARD LIFT TRAILER

Hardy presented a summary of trailer quotes. The proposed trailer was included in the 2018 capital outlay budget. The Department recommended purchasing the trailer from Big O's. The total cost, including in-house set-up costs, exceeded the original budget of \$2,950 by \$4,871.

MOTION: Motion made by Robson, second by Konkel to approve the purchase of a trailer at a total cost of \$7,821 from Big O's and use surplus funds from capital outlay for the overage. The motion was unanimously approved.

TRANSFER CAT SKIDLOADER TO SOLID WASTE

The Committee was informed that Finance Committee approved the transfer of a CAT skidloader from Highway to Solid Waste. Highway will be reimbursed the skidloader's book value plus the cost of new tires installed in May.

AWARD QUAD AXLE TRUCK REPLACEMENTS

Truck Country approached the Department about trading in four quad axle trucks for new 2019 model trucks at no additional cost to the Department. Hardy estimated in-houses costs of \$5,600 to transfer radios and replace tires.

MOTION: Motion made by Robson, second by Konkel to trade-in four quad axle trucks with Truck Country at no additional cost and cover the estimated internal costs of \$5,600 with surplus funds from capital outlay. The motion was unanimously approved.

FEED CONVEYOR CONCRETE

The Department contacted twelve concrete contractors for the feed conveyor project. Only one responded. A+ Construction from Portage submitted a proposal with a cost of \$15,000. This is less than the original budgeted amount.

MOTION: Motion made by Wingers, second by Ross to approve the feed conveyor concrete proposal from A+ Construction at a cost of \$15,000. The motion was unanimously approved.

STATE SYSTEM PROJECTS IN THE COUNTY

Current and planned state system projects within Columbia County were discussed.

COUNTY STIP PROJECTS (CTH V, CTH U, AND HAYNES ROAD)

Hardy provided updates on all STIP projects.

COUNTY AID ROAD APPLICATIONS

No applications were received since the previous Highway Committee meeting.

BRIDGE AID APPLICATIONS

No applications were received since the previous Highway Committee meeting.

APPROVE LFA AGREEMENTS WITH WISDOT: CTH A & CTH E BRIDGE

Hardy presented two Local Force Account agreements from WisDOT to perform work on bridges located on CTH A and CTH E. After the work is completed, weight restrictions for these two bridges will be removed.

MOTION: Motion made by Ross, second by Wingers to approve two Local Force Account agreements to perform work on bridges located on CTH A and CTH E. The motion was unanimously approved.

APPROVE I-39 SHOULDERING DMA

Hardy presented a Discretionary Maintenance Agreement from WisDOT for shouldering work on I-39 from STH 16 to the Marquette County line.

MOTION: Motion made by Ross, second by Robson to approve the I-39 Discretionary Maintenance Agreement. The motion was unanimously approved.

2019 CAPITAL IMPROVEMENT PLAN

A draft 2019 capital improvement plan was reviewed by the Committee.

PAVER BILLING RATE

Paver expenses have exceeded its revenue for the past several years. Hardy proposed increasing the rate from \$1.30 per ton to \$2.13 per ton.

MOTION: Motion made by Ross, second by Konkel to increase the paver billing rate to \$2.13 per ton. The motion was unanimously approved.

FUEL HANDLING RATE

The Committee discussed increasing the fuel handling rate, which is added to the cost of each gallon of fuel. This topic will be tabled until the next meeting for the request of more information.

MOTION: Motion made by Foley, second by Ross to table the fuel handling rate topic until the August meeting. The motion was unanimously approved.

SAFETY ITEMS/WORKERS COMP CLAIMS

No new worker's compensation claims were reported since the previous committee meeting. An incident at the Merrimac Ferry was discussed.

VACANT POSTION UPDATE

Hardy updated the Committee on the status of filling vacant positions.

DONATED KWIK TRIP GAS CARD

A vendor offered a \$25 Kwik Trip gas card for repair services. The Committee discussed whether the card should be accepted and how it would be used.

MOTION: Motion made by Foley, second by Wingers to decline the \$25 Kwik Trip gas card. The motion was unanimously approved.

OUT OF STATE TRAVEL: ROGER WALLIS

The Department proposed sending the asphalt distribution truck and a Master Mechanic to the Etnyre dealership in Oregon, IL for repairs. It is anticipated that the trip can be completed in one day. Estimated costs for the out of state travel are \$649.64.

MOTION: Motion made by Wingers, second by Robson to approve the out of state travel to repair the asphalt distribution truck. The motion was unanimously approved.

PORTAGE SHOP SALT BUILDING

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CLOSED SESSION

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MOTION: On Motion made by Ross, second by Wingers, the Committee went into closed session at 9:50 a.m. pursuant to Wisconsin State Statute Section 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" [Portage Shop Salt Building]. If the Committee goes into closed session it will return to open session. The Committee may address such other matters that are authorized by law.

ROLL CALL VOTE: Ayes: 5, as follows: Foley, Konkel, Robson, Ross and Wingers.  
Noes: 0

Hardy, Fisher, and Schneider were present in closed session.

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OPEN SESSION

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MOTION: Motion made by Wingers, second by Robson, the Committee reconvened in open session at 10:10 a.m. The motion was unanimously approved.

No action was taken in closed session.

MOTION: Motion made by Foley, second by Wingers to approve further exploring the purchase of land adjacent to the Portage shop. The motion was unanimously approved.

ACCOUNTING REVIEW

A capital outlay summary through June and financial statements through May were presented and distributed to the Committee.

COMMISSIONER'S COMMUNICATIONS

Commissioner provided a handout detailing his external communications over the previous month. A road tour for the Highway Committee will be scheduled for August 2<sup>nd</sup>. Wisconsin Counties Association is requesting counties to approve a long-term sustainable transportation funding resolution by August 31<sup>st</sup>. Since the Columbia County Board of Supervisors does not meet in August, a special Highway Committee meeting prior to the board meeting on July 17 will be requested.

ADJOURNMENT

The next regularly scheduled Highway Committee meeting will be on August 2, 2018 at 8:30 a.m.

MOTION: Motion made by Wingers, second by Ross to adjourn the meeting at 10:28 a.m. The motion was unanimously approved.

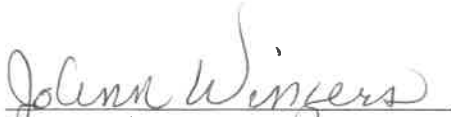
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Respectfully submitted:

  
JoAnn Wingers, Secretary

  
Mathew Schneider, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Drew  
County Board 2<sup>nd</sup> Vice Chair Foley  
Chris Hardy  
Susan M. Moll  
Internet