

Present: Chair Darren Schroeder, Supervisors Char Holtan, Steven Balsiger, and Josiah Wynn

Excused: Supervisor Henry St. Maurice

Also in Attendance: Chair Chris Polzer, Vice Chair Denise J. Brusveen, Chris Hardy, Susan Fisher, Traci Horn, William Hellenbrand, John Corcoran, and Jeff Christian

Chair Schroeder called the meeting to order at 8:00 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by Holtan, second by Wynn, to approve the agenda. Motion carried.

Approval of Minutes

Motion by Balsiger, second by Holtan, to approve the June 2, 2022 Highway Committee minutes and the June 16, 2022 Road Tour minutes. Motion carried.

Visitor Input

Jeff Christian, W2988 CTH J, attended regarding his questions about driveway access on CTH J within the construction project area.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from May 26, 2022 through June 29, 2022. Horn provided input regarding some of the expenses.

Motion by Wynn, second by Balsiger, to approve the vouchers for a total of \$962,993.10. Motion carried.

Approve Donation – Paint Additive

Hardy informed the Committee that there is an issue with the paint used for road striping; it is hardening causing the crew to have to strain the paint prior to using it. The paint supplier, Ennis-Flint, Inc., has a paint additive (“float”) to reduce the coagulation of the paint. The paint additive is being provided at no cost to the Department per partial resolution on the contract.

Discussed general department procedures, requiring Committee approval for all donations beyond policy dollar levels.

Motion by Holtan, second by Balsiger, to accept the donation of the paint additive from Ennis-Flint, Inc. Motion carried.

Approve July 2022 Department Auction Disposals

The Committee reviewed the Department items on auction at Wisconsin Surplus. The condition of the equipment and the current bids were discussed. The Department recommends selling the items to the highest auction bid unless scrapping the item would result in more money. The auction ends July 7, 2022.

Motion by Wynn, second by Holtan, to approve the auction items as presented. Motion carried.

Capital Plan & Change in Outlay

Hardy provided an update on the 2022 capital improvement plan. The Department has seen significant price increases since this time last year resulting in the equipment in the Capital Outlay plan being over budget. In addition, a portable generator (a classified piece of equipment per WisDOT) is not working and the cost to repair it is greater than the purchase price of a new one. The Committee reviewed the following three (3) options to add the purchase of a new portable generator and cover the budget shortfall:

1. Delay the purchase of one (1) Supervisor pick-up truck; previously approved equity will still be needed
2. Delay the purchase of one (1) single axle plow package; previously approve equity would not be needed
3. Postpone the Columbus Shop AST Fuel System upgrade (City of Columbus requires a zoning variance for all above ground tanks which will impact the project and the project is delayed due to this issue) no previously approved equity will be needed and re-allocates a portion of the Columbus funds.

Motion by Balsiger, second by Schroeder, to approve option three (3) postpone the Columbus Shop AST fuel system upgrade; purchase one (1) portable generator, transfer the funds as presented for equipment items over budget, and forward to the Finance Committee. Motion carried.

Award Plow Truck Equipment Package(s)

A review of the bids was presented. The Department recommended accepting the lowest qualifying bid meeting specifications submitted by Burke Truck & Equipment, Inc.

Bidder	Single Axle Price Per Unit	Tandem Axle Price Per Unit
Burke Truck & Equipment, Inc. *AWARDED	\$95,695	\$114,060
Casper's Truck Equipment	\$129,970	\$147,004

Motion by Holtan, second by Balsiger, to award the purchase of three (3) single axle truck plowing equipment packages to Burke Truck & Equipment, Inc. at the price of \$95,695 each and award the purchase of one (1) tandem axle truck plowing equipment package to Burke Truck & Equipment at the price of \$114,004 each; budget shortfall coming from Columbus AST project. Motion carried.

Approve Supervisor Truck(s)

The Department purchases pick-up trucks through the State contract. Hardy presented the costs to purchase two (2) pick-up trucks through the State contract and equip them with a light bar, red strobes, fuel tank with pump, DMI, and the labor for the installation of the equipment.

Motion by Balsiger, second by Wynn, to purchase two (2) new Supervisor pick-up trucks through the State contract as presented, budget shortfall coming from Columbus AST project. Motion carried.

Approve Portable Generator Replacement

The Committee reviewed the cost of a replacement portable generator.

Motion by Wynn, second by Balsiger, to approve the purchase of one (1) portable generator as presented, budget shortfall from Columbus AST project. Motion carried.

Adjust Patch and Paint Unit Price(s)

The Committee reviewed the Department costs for road paint, high performance patch, and cold patch materials. A history of the prices charged to municipalities was presented. The Department proposed the following prices:

Material	Price
Glass Beads	\$0.40 per pound
White DOT Paint	\$10.00 per gallon
Yellow DOT Paint	\$10.00 per gallon
High Performance Patch	\$128.60 per ton
Cold Patch	\$128.60 per ton

Motion by Holtan, second by Balsiger to approve the pricing for paint and patch materials as presented. Motion carried.

WisDOT Project Status

Current and planned State highway projects within Columbia County were presented for informational purposes.

CTH Project Status

Hardy provided an update on the County projects. The CTH A UPRR bridge replacement project is currently being reviewed by the UPRR. The Inglehart Road and Sterk Road UPRR bridge replacement projects are waiting on the UPRR review. ARPA projects are in the scoping and permitting phase.

Approve Amendment #2 Old Highway 73 Rd Bridge: Ayers Contract & WisDOT

The Committee reviewed Amendment No. 2 to the contract between Columbia County, WisDOT, and Ayres Associates, Inc. for the Old STH 73 Road bridge replacement project. The amendment results in a cost increase of \$1,300 for the County.

Motion by Balsiger, second by Schroeder, to approve Amendment No. 2 to the contract between Columbia County, WisDOT, and Ayres Associates, Inc. for the Old STH 73 Road bridge replacement project as presented. Motion carried.

Approve MOU Historical Preservation Old Highway 73 Rd Bridge

The Committee reviewed the Memorandum of Agreement (MOU) between the U.S. Army Corps of Engineers and the Wisconsin State Historic Preservation Officer regarding the Old Highway 73 Road bridge replacement project. The MOU details the preservation of this historic bridge.

Motion by Holtan, second by Wynn, to approve the MOU between the U.S. Army Corps of Engineers and the Wisconsin State Historic Preservation Officer regarding the Old Highway 73 Road bridge replacement project as presented. Motion carried.

Approve Real Estate offers for CTH A Bridge Replacement project *

CLOSED SESSION

Motion made by Holtan, second by Balsiger, to go into closed session at 9:15 a.m. pursuant to Wis. Stat. § 19.85(1)(e) (“Deliberating or negotiating the purchasing of public properties, the investing of public funds, or

conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”) [*Approve Real Estate Offers for CTH A Bridge Replacement Project]. If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 4 as follows: Wynn, Balsiger, Schroeder, Holtan
Noes: 0

Polzer, Brusveen, Hardy, Fisher, and Horn were also present in closed session.

OPEN SESSION

Motion by Balsiger, second by Wynn, the Committee to reconvene in open session at 9:26 a.m. Motion carried.

No action was taken in closed session.

Motion by Wynn, second by Holtan, to approve the real estate acquisition for the CTH A bridge replacement. Motion carried.

Proposed Ordinance Revisions to Chapter 9.07(5) (f) and (g)

Hardy presented a draft of ordinance revisions to Chapter 9.07(5)(f) and (g). The revisions clarify the appeal and variance processes. Work completion, timeliness, and fees are detailed.

Motion by Balsiger, second by Holtan, to approve the proposed ordinance revisions to Chapter 9.07(5) (f) and (g) as presented. Motion carried.

CDBG Project Status

Hardy provided an update on the CDBG projects for informational purposes. The table top review of the Highway CDBG projects is now complete and favorable.

Vacant Position Update & Position Replacement Request

Open positions and qualifications were discussed. Hardy presented a Position Replacement Request for one (1) Patrolman.

Motion by Wynn, second by Holtan, to approve the Position Replacement Request for one (1) Patrolman. Motion carried.

County CDL Training Program, Position Request, & Funding

The Committee reviewed CDL requirements that became effective February 7, 2022 and the formal CDL training curriculum. There is now a requirement for minimum Federal curricula which includes theory (classroom) and behind the wheel (on-the-job) training requirement for entry level drivers. The impact this has on the Department was discussed. Hardy presented options and cost comparisons on how to handle the new standard for informational purposes.

2023 Budget Position Replacement Requests

Hardy presented 2023 budget Position Replacement Requests as follows:

- Reclassify one (1) Patrolman position to the Equipment Operator classification
- Reclassify one (1) Patrolman position to the Foreman classification
- Wage Study

Motion by Balsiger, second by Schroeder, to approve the 2023 budget Position Replacement Request to reclassify one (1) Patrolman position to the Equipment Operator classification as presented and forward to the Human Resources Committee. Motion carried.

Motion by Holtan, second by Balsiger, to approve the 2023 budget Position Replacement Request to reclassify one (1) Patrolman position to the Foreman classification as presented and forward to the Human Resources Committee. Motion carried.

Motion by Balsiger, second by Holtan, to support a Human Resources wage study. Motion carried.

Safety Items & Worker’s Compensation Claims

There were no new worker’s compensation claims since the June Highway Committee meeting.

2022 County Road & Bridge Aid Projects

The Committee reviewed a summary of the County Road Aid petitions received since the June Highway Committee meeting.

County Road Aid Petitions	
Municipality	Road(s)
T. Arlington	McGowan Road
T. Dekorra	Smokey Hollow Road
T. Fountain Prairie	Prairie Street
T. Lewiston	Lewiston Station Road
T. Lodi	Smith Road
T. Scott	Ross Road, Vaughn Road, and Larson Road
V. Friesland	East Winnebago Street
V. Pardeeville	Vince Street, W. LaFollette Street, Alley Court
V. Rio	Miller Road
C. Portage	Fairfield Street

Motion by Wynn, second by Balsiger, to approve the County Road Aid petitions received since the June Highway Committee meeting as presented. Motion carried.

Accounting Review

May financial statements were presented.

Commissioner’s Communications

The Committee reviewed a handout detailing Hardy’s external communication. The Department has authorized employees the voluntary use of Department equipment at the Lodi Agricultural Fair, the Columbia County Fair, and the Doylestown Fireman’s Picnic.

Adjournment

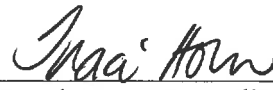
The next regularly scheduled meeting will be Thursday, August 4, 2022 at 8:00 a.m.

Motion by Balsiger, second by Wynn, to adjourn at 10:52 a.m. Motion carried.

Respectfully submitted:



Char Holtan, Secretary



Traci Horn, Recording Secretary

cc:

Highway Committee
County Board Chair Polzer
County Board Vice Chair Brusveen
County Board 2nd Vice Chair M. Rohrbeck
Internet

Joseph Ruf III
Susan Fisher
Susan Moll
Chris Hardy