

Present: Chair Jim Foley, Supervisors Bob Koch, Craig Robson, JoAnn Wingers and Henry St. Maurice

Also in Attendance: County Board Chair Vern E. Gove, Chris Hardy, Mark Zimmerman, Shonna Neary, Joseph Ruf, Susan Fisher, Paul Ammann

Chair Foley called the meeting to order at 8:00 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by St. Maurice, second by Robson, to approve the agenda. Motion carried.

Approval of Minutes

Motion by Robson, second by St. Maurice, to approve the July 3, 2019 Highway Committee minutes. Motion carried.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from June 27, 2019 through July 24, 2019. Zimmerman provided input regarding some of the expenses.

Motion by St. Maurice, second by Wingers, to approve the vouchers for a total of \$1,273,930.90. Motion carried.

Capital Improvement Plan

An updated 2019 capital improvement plan was presented to the Committee. Options for the sand storage facility project at the CS Dome were presented.

State System Projects

Current and planned state system projects within Columbia County were discussed.

County STIP Projects

Reviewed updates and issues on all STIP projects.

5 Year Road & Bridge Plan

A summary of future road and bridge projects along with a listing of those that need attention was presented and reviewed.

2020 Highway Department Budget

The 2020 proposed Highway Department budget was presented.

Motion by Robson, second by Wingers to approve the proposed budget as a whole. Motion carried.

The proposed 2020 budget requested an appropriation of \$4,868,430, an increase of \$70,020 over 2019.

Motion by Koch, second by Robson to approve the proposed 2020 Highway Department budget with a total tax levy of \$4,868,430 and forward to the Finance Committee for review. Motion carried.

Ord 12-7 Tourist-Oriented Directional Signage (TODS) Regulations

The completed Tourist-Oriented Directional Signage Regulation Ordinance was presented and discussed.

Motion by St. Maurice, second by Wingers to approve the Tourist-Oriented Directional Signage Regulation Ordinance as presented and forward to the Executive Committee for review.
Motion carried.

Ord 9-1-8 (a)-(f) Highway & Transportation Permit Fees

The Highway and Transportation Fee Schedule was provided for review. Possible adjustments to some of the fees were discussed.

3 Party Bridge Design Contract(s): Hall Rd and Wendt Rd

Two Engineering Services Contracts between WisDOT, Columbia County and Jewell Associates Engineers for Hall Road and Wendt Road were presented.

Motion by Robson, second by Koch, to approve the Engineering Services Contract between WisDOT, Columbia County and Jewell Associates Engineers for Hall Road and the Engineering Services Contract between WisDOT, Columbia County and Jewell Associates Engineers for Wendt Road.
Motion carried.

Replacement of HVAC Control Software (Shop, Fleet, Parts, Storage, Break Room)

The HVAC control system failed. The computer hardware issue was resolved, but the software is obsolete and can't be fixed. The Department has received one estimate so far for the software from Honeywell for \$26,812.

Motion by Foley, second by Koch, to transfer an amount not to exceed \$26,812 from Highway equity to cover the cost of the HVAC control system.
Motion carried.

Summer Obsolete Equipment Auction Listing

The list of items to go to auction was reviewed and discussed. It was requested that Unit #4, a 2008 Ford Crown Victoria, be withheld from the auction so that it may be used by another county department.

Safety Items/Worker's Compensation Claims

Two worker injuries were reported and discussed. It was noted that the days without a lost time injury streak may be coming to an end due to a recent worker's compensation claim.

Vacant Position Update

Two offers have been made for the Highway Maintenance Worker vacancies. Interviews will be held next week for the two Patrolman vacancies. The new Maintenance Mechanic and the new Ferry Operator are starting on August 1, 2019.

Accounting Review

June 2019 financial statements were presented.

Highway and Transportation Department Management and Organization

CLOSED SESSION

Motion made by Koch, second by Wingers to go into closed session at 10:05 a.m. pursuant to WI State Statute Section 19.85 (1)(c), Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and, pursuant to WI State Statute Section 19.85(1)(f), Stats., considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations [Highway and Transportation Department Management and Organization]. If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 5, as follows: Robson, Koch, Foley, Wingers, and St. Maurice.
Noes: 0

County Board Chair Gove, Zimmerman, Neary, Ruf, and Fisher were present in closed session.

OPEN SESSION

Motion made by Koch, second by Wingers, the Committee reconvened in open session at 11:24 a.m. Motion carried.

No action was taken in closed session.

Motion made Robson, second by Wingers to direct the Corporation Counsel's Office to work with outside counsel as discussed in closed session.
Motion carried.

Commissioner's Communications

It was noted that Columbia County will be donating the use of equipment for the Doylestown Firemen's Picnic this month. Thank you notes were received from the Wayne Cornford family, the Columbia County Fair Board, and Pack 98.

The Fall Municipal Meeting will be held on October 9, 2019 at 9:00 a.m. in the second floor Highway conference room.

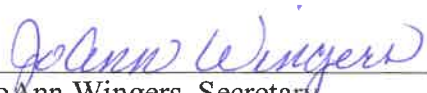
Adjournment

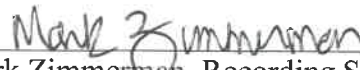
The next regularly scheduled meeting will be September 5, 2019 at 8:30 a.m.

Motion made by Koch, second by St. Maurice, to adjourn at 11:34 a.m.
Motion carried.

Columbia County Highway Committee
Minutes
August 1, 2019

Respectfully submitted:


JoAnn Wingers, Secretary


Mark Zimmerman, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Drew
County Board 2nd Vice Chair Foley

Joseph Ruf, III
Susan Fisher
Internet
Susan M. Moll
Chris Hardy