

PRESENT: Chair Jim Foley, Supervisors Ken Hutler, JoAnn Wingers, Kirk Konkell and Andy Ross.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, County Board Vice Chair Mary Cupery, Chris Hardy, Shonna Neary, and Mathew Schneider.

Chair Foley called the meeting to order at 9:02 a.m. The meeting was properly noticed and published.

AGENDA

MOTION: Motion made by Hutler, second by Wingers to approve the agenda as written. The motion was unanimously approved.

MINUTES

MOTION: Motion made by Konkell, second by Ross to approve the Highway Committee minutes of July 7, 2016, and July 15, 2016. The motion was unanimously approved.

VOUCHERS

The Committee reviewed the voucher report detailing payments made from June 30, 2016 through July 27, 2016.

MOTION: Motion made by Konkell, second by Wingers to approve the vouchers for a total of \$442,337.35. The motion was unanimously approved.

COUNTY STP ROAD AND BRIDGE

Status of current STP road and bridge projects was shared with the Committee. Additionally, Hardy provided a timeline for planned improvements on state highways within Columbia County.

CAPITAL IMPROVEMENT PLAN

Hardy presented the 2016 capital improvement plan. At the previous meeting, \$7,761 for the purchase of the Phoenix Fuel Management software was approved by the Committee. Cost savings from other capital outlay items provided funding for the software. Hardy requested to reinstate the originally budgeted maintenance management program to cover MIS programming and upgrade to the Phoenix software.

MOTION: Motion made by Wingers, second by Ross to move \$22,239 from remaining excess in the capital outlay plan to maintenance management program for additional MIS programming. The motion was unanimously approved.

5 YEAR COUNTY ROAD PLAN

Hardy provided information on the overall condition of county trunk highways. He presented a five year plan for paving projects, crackfilling, sealcoat projects, and general maintenance.

2017 HIGHWAY DEPARTMENT BUDGET

The Committee reviewed each individual 2017 budget request and made motions for each one separately.

MOTION: Motion made by Konkell, second by Hutler to approve 3110 Highway Administration budget with a County Appropriation request of \$188,432. The motion was unanimously approved.

MOTION: Motion made by Konkel, second by Wingers to approve 3191 Supervision budget with a County Appropriation request of \$135,437. The motion was unanimously approved.

MOTION: Motion made by Ross, second by Hutler to approve 3192 Radio Expenses budget with a County Appropriation request of \$13,702. The motion was unanimously approved.

MOTION: Motion made by Wingers, second by Ross to approve 3193 General Public Liability budget with a County Appropriation request of \$96,999. The motion was unanimously approved.

MOTION: Motion made by Wingers, second by Konkel to approve 3311 C.T.H Maintenance budget with a County Appropriation request of \$1,136,550. The motion was unanimously approved.

MOTION: Motion made by Konkel, second by Wingers to approve 3312 C.T.H Maintenance budget with a County Appropriation request of \$1,847,400. The motion was unanimously approved.

MOTION: Motion made by Wingers, second by Hutler to approve 3313 Road & Bridge Constr. on C.T.H. budget with a County Appropriation request of \$3,068,412. The motion was unanimously approved.

MOTION: Motion made by Ross, second by Hutler to approve 3321 Routine Maint. on State Hwys budget with a County Appropriation request of \$0. The motion was unanimously approved.

MOTION: Motion made by Wingers, second by Ross to approve 3322 Snow & Ice Control – State Hwys budget with a County Appropriation request of \$0. The motion was unanimously approved.

MOTION: Motion made by Hutler, second by Ross to approve 3328 Road & Bridge Constr. on State Hwys budget with a County Appropriation request of \$0. The motion was unanimously approved.

MOTION: Motion made by Wingers, second by Hutler to approve 3331 Maintenance – Towns, Villages, Cities budget with a County Appropriation request of \$0. The motion was unanimously approved.

MOTION: Motion made by Hutler, second by Wingers to approve 3333 County Aid Road Construction budget with a County Appropriation request of \$167,224. The motion was unanimously approved.

MOTION: Motion made by Hutler, second by Wingers to approve 3334 County Aid Bridge budget with a County Appropriation request of \$20,331. The motion was unanimously approved.

MOTION: Motion made by Konkel, second by Ross to approve 3371 Miscellaneous Projects/Inventory Sales budget, which includes projects using funding from the ATC environmental impact fee payment, with a County Appropriation request of \$0. The motion was unanimously approved.

MOTION: Motion made by Hutler, second by Ross to approve 3390 County Parks budget with a County Appropriation request of \$36,400. The motion was unanimously approved.

MOTION: Motion made by Ross, second by Konkel to approve 8020 Capital Outlay Pool budget with a County Appropriation request of \$1,407,213. The motion was unanimously approved.

General revenues for 2017 were budgeted for \$3,154,343. The Highway Department is requesting a total tax levy of \$4,963,757, which is an increase of \$172,637 from the 2016 budget.

MOTION: Motion made by Ross, second by Hutler to approve the request 2017 tax levy of \$4,963,757. The motion was unanimously approved.

CAMBRIA SHOP PROJECT STATUS

Hardy provided an update on the status of the Cambria shop project. An expenditure report was provided to the Committee. Anticipated occupancy date is October 3, 2016.

Hardy presented a change order from Cardinal Construction for a deduction of \$645. Schaper will be installing the concrete fuel pad instead of Cardinal. These funds will be transferred to the contingency allowance.

MOTION: Motion made by Konkel, second by Wingers to approve the Cardinal Construction change order and transfer \$645 to the contingency allowance.

COLUMBIA COUNTY FEE ORDINANCE (TITLE 9-1-8) REVISION – RIGHT OF WAY PERMITS

The mowing exclusion was added to the Title 9-1-8 Highway and Transportation Fees ordinance addition for right-of-way work permits. The Committee at the previous meeting approved the additional fee. This revision will be presented at the next Executive Committee meeting.

COLUMBIA COUNTY HIGHWAY ACCESS ORDINANCE (TITLE 12-4)

Additional revisions have been made to Title 12-4 Highway Access Control Ordinance.

MOTION: Motion made by Konkel, second by Ross to approve Title 12-4 Highway Access Control Ordinance revisions as presented. The motion was unanimously approved.

VACANT POSITION UPDATE

Hardy provided an update on filling vacant positions.

SAFETY ITEMS/WORKERS COMP CLAIMS

One new worker's compensation claim was reported and discussed with the Committee.

ACCOUNTING REVIEW

- A summary of 2016 Capital Outlay purchases through July 31, 2016 was distributed to the Committee.
- Financial statements as of June 30, 2016 were distributed to the Committee.

COMMISSIONER'S COMMUNICATIONS

Commissioner provided a handout detailing his external communications over the previous month.

ADJOURNMENT

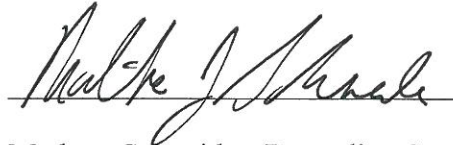
Next regularly scheduled meeting will be Thursday, September 1, 2016 at 9:00 a.m. A road tour for the Highway Committee is scheduled for September 8, 2016 at 8:30 a.m.

MOTION: Motion made by Hutler, second by Wingers to adjourn the meeting at 10:49 a.m.

Respectfully submitted:



JoAnn Wingers, Secretary



Mathew Schneider, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Cupery
Chris Hardy
Susan M. Moll
Internet