

Present: Chair Darren Schroeder, Supervisors Henry St. Maurice, Char Holtan, Steven Balsiger, and Josiah Wynn

Also in Attendance: Vice Chair Denise J. Brusveen, Chris Hardy, Susan Fisher, Traci Horn, William Hellenbrand, Ellen Pulver (Columbia County ATV/UTV Enthusiasts Club), Kim Bauer, Jonathan Stefonek (Lodi Enterprise/Poynette Press)

Chair Schroeder called the meeting to order at 8:00 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by St. Maurice, second by Balsiger, to approve the revised agenda. Motion carried.

Approval of Minutes

Motion by Holtan, second by Balsiger, to approve the July 7, 2022 Highway Committee minutes. St. Maurice abstained from voting. Motion carried.

Visitor Input

ATV/UTV route signage on the County roads, the utilization of volunteer forces, and sign work prioritization was discussed.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from June 30, 2022 through July 27, 2022. Horn provided input regarding some of the expenses.

Motion by St. Maurice, second by Wynn, to approve the vouchers for a total of \$1,053,496.45. Motion carried.

Capital Plan

Hardy provided an update on the 2022 capital improvement plan. The asphalt at the CS Dome is complete. The two (2) pick-up trucks are on order.

WisDOT Project Status

Current and planned State highway projects within Columbia County were presented for informational purposes.

WisDOT Purchased Brine Maker DMA

The Committee reviewed the final paperwork for the allocation of funding for the WisDOT purchased brine maker for informational purposes; the DMA was approved at the June Highway Committee meeting.

CTH Project Status

Hardy provided an update on the County projects. The CTH J project is completed and CTH U grading has begun. The CTH CD bridge replacement work has started.

Amend County Ord 9.07 Highway Access (5) Administration & Enforcement

Hardy presented amended County Ordinance Chapter 9.07(5)(f) and (g). The amendments clarify the appeal and variance processes. Work completion, timeliness, and fees are detailed.

Motion by Balsiger, second by Holtan, to approve the amendments to County Ordinance Chapter 9.07(5)(f) and (g) as presented. Wynn abstained from voting. Motion carried.

Emergency Purchase – CS Dome

Hardy informed the Committee of an emergency purchase of a transformer replacement in the amount of \$2,367 for the CS Dome.

Motion by St. Maurice, second by Balsiger, to approve the emergency purchase of a transformer replacement in the amount of \$2,367 for the CS Dome. Motion carried.

CDBG Project Status

Hardy provided an update on the CDBG projects for informational purposes. A ground water sample from the Poynette site will be taken in September, if clean, a closure request will be submitted to the DNR and the project will be closed.

Highway Provision of General Employee Handbook (page 38) changes to: Supplied Safety Apparel Limit to \$100 per employee, Prescription Safety Glasses Reimbursement to \$100 per year per employee, and Safety Shoe Reimbursement to \$200 per employee per calendar year

The Committee reviewed the current reimbursement amounts for Highway employee safety apparel, safety glasses, and safety shoes found on page 38 of the General Employee Handbook. Hardy proposed the following changes:

- a. Increase the supplied safety apparel commissioner approval limit from the current amount not to exceed \$50 per employee annually to the amount not to exceed \$100 per employee annually.
- b. Increase the reimbursement for prescription safety glasses with lenses that meet ANSI standards as approved by an optometrist from the current amount not to exceed \$50 per calendar year per employee to the amount not to exceed \$100 per calendar year per employee.
- c. Increase the reimbursement for safety shoes from the current \$100 per calendar year per employee to \$200 per calendar year per employee.

Motion by St. Maurice, second by Holtan, to approve the modifications to the Purchase and Use of Safety Equipment found on page 38 of the General Employee Handbook and increase the supplied safety apparel limit, increase the reimbursement for prescription safety glasses with lenses that meet ANSI standards as approved by an optometrist, and increase the reimbursement for safety shoes as presented. Motion carried.

Department Position(s): Vacancy Status and Replacement Request: Working Mechanics Foreman and Ferry Operator

The Department has eleven (11) vacancies at this time. Hardy presented Position Replacement Requests for one (1) Working Mechanics Foreman and one (1) Ferry Operator.

Motion by Balsiger, second by Wynn, to approve the Position Replacement Requests for one (1) Working Mechanics Foreman and one (1) Ferry Operator. Motion carried.

CDL Training Program

No information was presented on this topic.

Safety Items & Worker’s Compensation Claims

One (1) new worker’s compensation claim was discussed.

Accounting Review

June financial statements were presented.

Chairman’s Communications

Schroeder gave an update on his external communication.

Commissioner’s Communications

The Committee reviewed a handout detailing Hardy’s external communication.

2023 Budget

The 2023 proposed Highway and Transportation Department budget was reviewed by account.

Account(s)	Motion by	Second by	Approved
3110	St. Maurice	Balsiger	Unanimously
3191	Balsiger	St. Maurice	Unanimously
3192	St. Maurice	Holtan	Unanimously
3193	Wynn	Balsiger	Unanimously
3220	Wynn	St. Maurice	Unanimously
3230	Balsiger	Wynn	Unanimously
3232	St. Maurice	Balsiger	Unanimously
3240	Holtan	Wynn	Unanimously
3270	Balsiger	St. Maurice	Unanimously
3290	Holtan	Wynn	Unanimously
3311	St. Maurice	Balsiger	Unanimously
3313	Wynn	Balsiger	Unanimously
3314	St. Maurice	Balsiger	Unanimously
3315	Holtan	Wynn	Unanimously
3321	Balsiger	St. Maurice	Unanimously
3322	Holtan	Wynn	Unanimously
3328	St. Maurice	Holtan	Unanimously
3331	Balsiger	St. Maurice	Wynn abstained; approved
3333	St. Maurice	Holtan	Unanimously
3334	Balsiger	Wynn	Unanimously
3371	Holtan	St. Maurice	Unanimously
3390	St. Maurice	Holtan	Unanimously
8020	Balsiger	Holtan	Unanimously

Motion by St. Maurice, second by Holtan, to approve the 2023 Highway and Transportation budget as presented and forward to the Finance Committee. Motion carried.

Adjournment

The next regularly scheduled meeting will be Thursday, September 1, 2022 at 8:00 a.m.

Motion by St. Maurice, second by Holtan, to adjourn at 11:23 a.m. Motion carried.

Columbia County Highway Committee

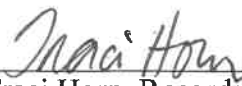
Minutes

August 4, 2022

Respectfully submitted:



Char Holtan, Secretary



Traci Horn, Recording Secretary

cc:

Highway Committee
County Board Chair Polzer
County Board Vice Chair Brusveen
County Board 2nd Vice Chair M. Rohrbeck
Internet

Joseph Ruf III
Susan Fisher
Susan Moll
Chris Hardy