

**Present:** Chair Jim Foley, Supervisors Bob Koch, Craig Robson and JoAnn Wingers

**Excused Absence:** Henry St. Maurice

**Also in Attendance:** County Board Chair Vern E. Gove, Chris Hardy, Mark Zimmerman, Shonna Neary, Tom Borgkvist and Susan Fisher

Chair Foley called the meeting to order at 8:30 a.m. The meeting was properly noticed and published.

**Approval of Agenda**

Motion by Koch, second by Wingers, to approve the agenda. Motion carried.

**Approval of Minutes**

Motion by Wingers, second by Robson, to approve the August 1, 2019 Highway Committee minutes. Motion carried.

**Approval of Vouchers**

The committee reviewed the voucher report detailing payments made from July 25, 2019 through August 28, 2019. Zimmerman provided input regarding some of the expenses.

Motion by Wingers, second by Koch, to approve the vouchers for a total of \$2,038,060.83. Motion carried.

**Capital Improvement Plan**

An updated 2019 capital improvement plan was presented to the Committee.

Motion by Wingers, second by Koch, to approve the Capital Improvement Plan as presented. Motion carried.

**Summer Obsolete Equipment Auction**

The results of the auction that will end at 10 a.m. on September 5<sup>th</sup> were reviewed. Hardy recommended that items not bringing a fair price be held back to either scrap or sell at a future auction. Unit 470 and a 16' boat both had low bids.

Motion by Robson, second by Koch, to approve the sale of the auction items with the exception of Unit 470 and the 16' boat. Motion carried.

**State System Projects**

Current and planned state system projects within Columbia County were discussed.

Motion by Wingers, second by Koch, to approve the State System Project listing as presented. Motion carried.

**County STIP Projects**

Reviewed updates and concerns on all STIP projects.

**Wyocena Domes #4 and #5 Conveyor Report, Proposals, and Options**

Earlier this year problems arose with Dome #4 and #5 conveyors. Dome #4 conveyor requires maintenance and Dome #5 conveyor is in need of replacement. Options discussed included replacing the conveyors or eliminating one or both of the conveyors and use a portable conveyor. Management recommends continuing to use and maintain conveyor #4 and eliminating conveyor #5; using portable conveyor resulting in reduced total salt storage capacity.

Motion by Koch, second by Robson, to approve management’s recommendation to use and maintain Dome #4 conveyor and use a portable conveyor in Dome #5 – the removal of the Dome #5 conveyor will be included in the 2021 budget. Motion carried.

**Topsoil Donation**

Randy Grobe of MHG Properties has proposed donating approximately 30,000 cubic yards of topsoil material located in the City of Sun Prairie. Cost comparison information presented by Commissioner and the topsoil to be received free of charge from Grobe would be a cost of trucking by County to CTH C Pit location; estimate of \$10.42 per cyd

Motion by Koch, second by Wingers, to accept the donation of 30,000 cubic yards of topsoil from Randy Grobe. Motion carried.

**Internet Access Cost for Outlying Shops**

Repeated internet outages at the Lodi Shop has led the Department to consider other internet providers. The MIS Department provided options from Spectrum. A fiber connection would be \$400/month for four years with a \$250 installation charge or a Coax connection for \$120/month for four years with a \$3,500 installation charge.

Motion by Koch, second by Robson, to approve having Spectrum install a Coax connection at \$120/month with a \$3,500 installation charge. Motion carried.

**2019 WisDOT Discretionary Maintenance Agreements**

Two 2019 WisDOT Discretionary Maintenance Agreements were presented and discussed. One agreement is for asphalt repair/crackfill on the I39/90 ramps and the other is for asphalt repair/crackfill on STH 16.

Motion by Wingers, second by Koch, to approve both 2019 WisDOT Discretionary Maintenance Agreements for asphalt repair/crackfilling on the I39/90 ramps and STH 16. Motion carried.

**Lease Agreement Road Salt Storage for Wyocena Dome #3**

The Road Salt Storage Facility Lease Agreement between the County and the WisDOT was presented and discussed.

Motion by Koch, second by Wingers, to approve the Road Salt Storage Facility Lease Agreement signature pending receipt of outstanding payment for Dome #3 improvements completed in 2012 and 2015. Motion carried.

**2017-2022 STP Bridge Program Cycle – 3 Party Bridge Design Contract:**

**CTH A/Inglehart/Sterk (MSA)**

The 2017-2022 STP Bridge Program Cycle – Three Party Bridge Design Contract for CTH A, Inglehart Road and Sterk Road between the WisDOT, the County and MSA was presented and discussed.

Motion by Wingers, second by Robson, to approve the 2017-2022 STP Bridge Program Cycle – Three Party Bridge Design Contract for CTH A, Inglehart Road and Sterk Road between the WisDOT, the County and MSA. Motion carried.

**2017-2022 STP Bridge Program Cycle – 3 Party Bridge Design Contract:**

**Old Highway 73 (Ayers)**

The 2017-2022 STP Bridge Program Cycle – Three Party Bridge Design Contract for Old Highway 73 between the WisDOT, the County and Ayres Associates was presented and discussed.

Motion by Wingers, second by Koch, to approve the 2017-2022 STP Bridge Program Cycle – Three Party Bridge Design Contract for Old Highway 73 between the WisDOT, the County and Ayres Associates. Motion carried.

**2020-2025 STP Bridge Program Cycle – Proposed Project Applications**

Proposed projects, including replacement estimates, for the 2020-2025 STP Bridge Program Cycle were presented and discussed.

Motion by Wingers, second by Koch, to table the 2020-2025 STP Bridge Program Cycle proposed project applications until the October committee meeting. Motion carried.

**High Risk Rural Road 2019-2024 Program Cycle**

Information regarding the High Risk Rural Road 2019-2024 Program was presented and discussed. WisDOT identified CTH F and CTH J as possible candidates for funding. CTH F has had recent improvements done and CTH J has structural issues. It was recommended that the item be forwarded to the Traffic Safety Commission.

Motion by Foley, second by Wingers, to forward the High Risk Rural Road 2019-2024 Program participation topic to the Traffic Safety Commission. Motion carried.

**Position Replacement Request – Fleet Manager**

The Fleet Manager position will be vacant due to a retirement in early October.

Motion by Wingers, second by Robson, to approve the position replacement as presented. Motion carried.

**Position Replacement Request – Highway Maintenance Worker**

The Department has a Highway Maintenance Worker vacancy due to a resignation.

Motion by Koch, second by Wingers, to approve the position replacement as presented. Motion carried.

**Safety Items/Worker's Compensation Claims**

Three worker injuries were reported and discussed.

**Accounting Review**

July 2019 financial statements and August 2019 capital outlay were presented.

**Commissioner's Communications**

Summary of communications was provided to the Committee.

**Disallowance of Liability Claims – Frontier, State Trunk Highway 78, Portage, WI**

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**CLOSED SESSION**

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Motion made by Koch, second by Wingers to go into closed session at 9:41 a.m. pursuant to Wisconsin State Statute Section 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved." [Disallowance of Liability Claims-Frontier, State Trunk Highway 78, Portage, WI]. If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 5, as follows: Robson, Koch, Foley, and Wingers.

Noes: 0

Gove, Hardy, Zimmerman, Neary, Fisher and Borgkvist were present in closed session.

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**OPEN SESSION**

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Motion made by Koch, second by Robson, the Committee reconvened in open session at 9:45 a.m. Motion carried.

No action was taken in closed session.

Motion by Wingers, second by Koch, to deny the Frontier State Trunk Highway 78, Portage, WI claim submitted against the Highway Department. Motion carried.

**Adjournment**

The next regularly scheduled meeting will be October 3, 2019 at 8:30 a.m.


Motion made by Koch, second by Wingers, to adjourn at 9:46 a.m.

Motion carried.

Columbia County Highway Committee  
Minutes  
September 5, 2019

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Respectfully submitted:

  
JoAnn Wingers, Secretary

  
Mark Zimmerman, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Drew  
County Board 2<sup>nd</sup> Vice Chair Foley

Joseph Ruf, III  
Susan Fisher  
Internet  
Susan M. Moll  
Chris Hardy