

PRESENT: Chair Jim Foley, Supervisors Kirk Konkol, JoAnn Wingers, Mary Cupery, Andy Ross and Craig Robson.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, Chris Hardy, and Mathew Schneider.

Chair Foley called the meeting to order at 9:00 a.m. The meeting was properly noticed and published.

AGENDA

MOTION: Motion made by Konkol, second by Wingers to approve the agenda as written. The motion was unanimously approved.

MINUTES

MOTION: Motion made by Wingers, second by Cupery to approve the Highway Committee minutes of August 3, 2017. The motion was unanimously approved.

VOUCHERS

The Committee reviewed the voucher report detailing payments made from July 27, 2017 through August 30, 2017. Schneider provided input regarding some of the uncommon expenditures.

MOTION: Motion made by Cupery, second by Wingers to approve the vouchers for a total of \$1,319,943.28. The motion was unanimously approved.

CTH D DRIVEWAY VARIANCE

Hardy presented driveway variance requests for a subdivision on CTH D near the Village of Fall River. The County Ordinance requires a Type "B" Access, which includes turn lanes. Several property owners requested a variance to allow driveways to extend out to CTH D instead of two access drives. Culverts would be required. Being the subdivisions are located immediately adjacent to the Fall River Village Limit; an "urban district" consideration was deemed appropriate.

MOTION: Motion made by Ross, second by Konkol to approve CTH D Driveway Variances as requested. The motion was unanimously approved.

2017 CAPITAL IMPROVEMENT PLAN

Hardy provided an update on the 2017 capital improvement plan.

CAMBRIA SHOP PROJECT STATUS

Hardy provided an update on the status of the Cambria shop project.

STATE SYSTEM PROJECTS IN THE COUNTY

Current and planned state system projects within Columbia County were discussed.

COUNTY STIP FUND BALANCE & PROJECTS UPDATE

Hardy provided an update on STIP projects planned within Columbia County.

2018 HIGHWAY DEPARTMENT BUDGET

No discussion.

POYNETTE EASEMENT AGREEMENT

Poynette's Village Administrator submitted a request to revise the easement for park and recreational facilities on county owned property within the Village of Poynette. Corporation Counsel is reviewing the request.

WYOCENA BOILER REPLACEMENT(S)

A boiler at the Wyocena shop has failed. The Department is in the process of collecting quotes to replace the boiler.

5 YR CAPITAL OUTLAY PLANNING

Hardy provided spreadsheets detailing a five year capital improvement plan.

SAFETY ITEMS/WORKERS COMP CLAIMS

One new worker compensation claim was reported since the previous meeting.

LRIP AND STIP ACCOUNTING PROCEDURES & PROCESS

Schneider presented Accounting procedures for the Local Road Improvement Program (LRIP). The procedures will be added to Accounting's Columbia County Financial Handbook. Hardy pointed out a couple of revisions.

MOTION: Motion made by Wingers, second by Cupery to approve the LRIP Accounting procedures with proposed revisions. The motion was unanimously approved.

ACCOUNTING REVIEW

A capital outlay summary through August and financial statements through July were presented and distributed to the Committee.

COMMISSIONER'S COMMUNICATIONS

Commissioner provided comments about his external communications over the previous month.

VACANT POSITION UPDATE

Hardy updated the Committee on the status of filling one vacant position.

ADJOURNMENT

Next regularly scheduled meeting will be Thursday, October 5, 2017 at 9:00 a.m.

MOTION: Motion made by Wingers, second by Ross to adjourn the meeting at 9:53 a.m. The motion was unanimously approved.

Respectfully submitted:



JoAnn Wingers, Secretary



Mathew Schneider, Recording Secretary

Columbia County Highway Committee
Minutes
September 7, 2017

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Cupery
Chris Hardy
Susan M. Moll
Internet