

Present: Chair Jim Foley, Supervisors Bob Koch, Jon Plumer, JoAnn Wingers, and Henry St. Maurice

Also in Attendance: Chris Hardy, Traci Horn, Joseph Ruff III, James Zamzow (Merrimac), James Grothman (Portage)

Chair Foley called the meeting to order at 8:00 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by Koch, second by St. Maurice, to approve the revised agenda. Motion carried.

Approval of Minutes

Two revisions were made to the draft minutes for the September 3, 2020 Highway Committee meeting.

Motion by Plumer, second by Koch, to approve the revised September 3, 2020 Highway Committee minutes. Motion carried.

Approval of Vouchers

The committee reviewed the voucher report detailing payments made from August 27, 2020 through September 23, 2020. Horn provided input regarding some of the expenses.

Motion by Koch, second by Wingers, to approve the vouchers for a total of \$1,254,521.41. Motion carried.

Public Input

There was no visitor input.

Driveway Variance Request: Haug Property, CTH V in Town of Dekorra

Hardy presented multiple ordinance issues with the driveway variance request. Survey maps of four lots labeled Lot 1, Lot 2, Lot 3, and Lot 4 were shown to provide geographical information. Grothman explained the slope of the area and the resulting need for the requested driveway locations. Grothman confirmed the Town of Dekorra has approved the usage and driveways for Lot 1 and Lot 4 on the maps provided. The request for Lot 2 and Lot 3 to have driveway access from CTH V over the minor road requires a variance.

Motion by Koch, second by Plumer, to approve a driveway variance for Lot 2 and Lot 3 to have access from CTH V over the minor road. Motion carried.

CTH O Right-of-Way near the Vacated Konkel Road intersection

Hardy presented a survey map of the area and said there is some ambiguity in the right of way and outlot boundaries. Deed documentation is needed to proceed with the ACEC outlot sale. Right of Way and section lines were discussed. Grothman noted the right-of-way is currently documented as an easement. Hardy recommended Grothman discuss with Riverside Farms LLC a proposal; County accepting CTH "O" easement width of 115 ft in this section (57.5 ft of centerline on each side of existing road), Riverside Farms LLC consent to County owning the outlot adjacent to ACEC, County

cede right of way that goes out into Riverside farm field to East of site. Grothman to draft documents and submit to parties for resolution.

Motion by St. Maurice, second by Wingers, to follow current use, setting the ROW easement at 115 ft with the consent of both parties and have Grothman prepare the documents for Highway approval. Motion carried.

Town of Caledonia 2019 Invoices

The disputed charges were discussed. Hardy explained calls for service and staff surveillance result in work performed. The use of road names in the timecard process was detailed. Zamzow noted overall the Town is satisfied with the work performed by the Department and there has not been a formal motion from the Town Board on the disputed charges.

Motion by Foley, second by Wingers, to credit the Town \$1,339.32 of the disputed charges and have the Department send an updated invoice to the Town. Motion carried.

WisDOT Project Status

Hardy presented an update on the State Highway projects.

CTH Project Status

Hardy presented a summary of the projects. The CTH JV bridge repair is now complete and the bridge is open. Design drawings for the railroad bridges on CTH A, Inglehardt Road, and Sterk Road were presented to discuss the slope, approach, and design speed. Two alternatives for the Old Highway 73 bridge replacement were discussed. Alternative A is a 4-Span Concrete Haunch Slab Bridge and Alternative C is a 2-Span Girder Bridge.

Motion by Koch, second by St. Maurice, to move ahead with Alternative C for the Old Highway 73 bridge replacement. Motion carried.

Annual County Road Certification

Hardy presented the State of Wisconsin Certified Mileage Statement with 357.23 total miles (a 0.03 mile decrease from 2019).

Motion by Wingers, second by Plumer, to accept the new total mileage at 357.23 miles. Motion carried.

State Municipal Amendment: CTH J MLS Grant conversion to county LRIP (CHIP) funding

Hardy presented Amendment No. 1 to the State Municipal Agreement for resurfacing CTH J. The amendment converts the State Municipal Agreement from an MLS program to an LRIP (CHIP) program.

Motion by Plumer, second by Koch, to approve Amendment No. 1 to the State Municipal Agreement for the resurfacing project on CTH J. Motion carried.

2020 Capital Plan

Hardy provided an update on the 2020 capital improvement plan.

Department Ordinances Revising and New: Former Title 12-# (New Chapter 9.*)

Hardy presented Highway ordinances including new ordinances and revisions to existing ordinances. All Highway ordinances are migrating from Title 12 to the new code Chapter 9.

Eliminated Ordinances:

Weight Limits for Implements of Husbandry (12-9); this is covered by state statute

Minor Changes:

Highway and Transportation Department (12-1)

Traffic Safety Commission (12-2)

Land Converted from Highway Purposes (12-3)

Tourist-Oriented Directional Signage (12-7)

Many Changes:

Highway Access Control (12-4)

Motion by Plumer, second by Wingers, to change the new administration steps process: allowing Highway Patrol Superintendents to issue permits, Highway Commissioner to issue variances and inform the Highway Committee, appeals would be handled by the Highway Committee. Motion carried.

Speed Limits (12-5)

Fee Schedule (9-1-8)

New Ordinances:

At-Grade Railroad Crossings (12-6)

Highway Access for Special Events (12-8)

Appeals (12-9)

Motion by St. Maurice, second by Wingers, to approve the revised ordinances and forward them on to the Ad-Hoc Ordinance Committee. Motion carried.

Setting Commodity Rates: Salt, Sand Mix, Fuel, Patch

Hardy provided a handout detailing the usage of salt, sand mix, and fuel. A history of the prices charged to municipalities was presented. The Department proposed a price of \$102.26 per ton of salt and \$29.75 per ton of sand mix for the 2020-2021 season. The Department proposed a fuel handling rate of \$0.254 per gallon.

Motion by Plumer, second by St. Maurice, to approve the new rate of \$102.26 per ton of salt and \$29.75 per ton of sand mix for the 2020-2021 season. Motion carried.

Motion by Wingers, second by Plumer, to approve the fuel handling rate of \$0.254 per gallon. Motion carried.

Vacant Position Update

Hardy discussed the four LTE positions in the budget and the historical use in the winter for plow driver relief. The COVID 19 practices currently in place result in the need to reduce the sharing of equipment. The benefits and duties of having one of the LTE positions work as an office assistant were presented. There is no budget impact and no staffing impact.

Motion by Plumer, second by St. Maurice, to approve one of the four LTE positions being posted as an office assistant and forward this on to the Human Resources Committee. Motion carried.

Safety Items/Worker's Compensation Claims

There were no new claims.

Accounting Review

August financial statements were presented.

Chairman's Communications

There were no communications from the Chairman.

Commissioner's Communications

Hardy provided a handout detailing his external communications. Survey maps were presented highlighting the vision triangle and no parking areas on CTH G near Pride of America Campground (Big G Enterprises). The current placement of camp structures in the vision triangle is an ordinance violation. The current camp site with parking area in the right-of-way near a no parking area is an ordinance violation. Hardy presented a draft letter to Big G Enterprises requesting the vision triangle area be cleared by September 30, 2022 and the camp site with parking area in the right-of-way be re-located by December 31, 2020.


Motion by St. Maurice, second by Koch, to shorten the timeline and send a letter requesting the vision triangle be cleared by December 31, 2020 and the camp site with parking area in the right-of-way be re-located by December 31, 2020. Motion carried.

Adjournment

The next regularly scheduled meeting will be November 5, 2020 at 8:00 a.m.

Motion made by Koch, second by St. Maurice, to adjourn at 10:37 a.m. Motion carried.

Respectfully submitted:


Henry St. Maurice, Secretary


Traci Horn, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Foley
County Board 2nd Vice Chair Koch
Chris Hardy

Joseph Ruf, III
Susan Fisher
Internet
Susan M. Moll