

PRESENT: Chair Jim Foley, Supervisors Ken Hutler, JoAnn Wingers, Kirk Konkel and Andy Ross.

ALSO IN ATTENDANCE: County Board Chair Vern Gove, Chris Hardy, and Mathew Schneider.

Chair Foley called the meeting to order at 9:00 a.m. The meeting was properly noticed and published.

AGENDA

MOTION: Motion made by Hutler, second by Wingers to approve the agenda as written. The motion was unanimously approved.

MINUTES

MOTION: Motion made by Wingers, second by Hutler to approve the Highway Committee minutes of September 1, 2016 and September 8, 2016. The motion was unanimously approved.

VOUCHERS

The Committee reviewed the voucher report detailing payments made from August 25, 2016 through September 28, 2016. Schneider provided input regarding some of the uncommon expenditures.

MOTION: Motion made by Hutler, second by Ross to approve the vouchers for a total of \$1,085,393.40. The motion was unanimously approved.

CAPITAL IMPROVEMENT PLAN

Hardy reviewed the 2016 capital improvement plan and remaining outlay items to be purchased.

MOTION: Motion made by Wingers, second by Konkel to approve the 2016 capital improvement plan as presented. The motion was unanimously approved.

2016 CHASSIS CAB

Hardy presented an estimate for the one ton dump truck with plow included in the 2016 capital outlay budget. The truck is 2017 F-550 and the chassis will be purchased using state contract pricing. Total cost of the unit with a plow was estimated for \$54,530. The state contract pricing for the truck was \$44,030.

MOTION: Motion made by Wingers, second by Ross to purchase the 2017 F-550 using the state contract purchase price of \$44,030. The motion was unanimously approved.

STIP PROJECT UPDATE

Hardy provided a handout listing the current status of STIP projects.

CAMBRIA SHOP PROJECT STATUS

Hardy provided an update on the status of the Cambria shop project. An expenditure report was provided to the Committee.

Hardy presented two change orders from Cardinal Construction. The first was to add \$242 to the construction contract for a hose bibb located at the front eastern portion of the building. Funds will be transferred from the contingency allowance leaving \$13,641 remaining in the allowance.

MOTION: Motion made by Wingers, second by Ross to approve the Cardinal Construction change order and transfer \$242 from the contingency allowance. The motion was unanimously approved.

The second change order was to subtract \$140 from the construction contract for removal of paper towel and waste units from two bathrooms. These funds will be transferred to the contingency allowance increasing the remaining contingency allowance to \$13,781.

MOTION: Motion made by Ross, second by Hutler to approve the Cardinal Construction change order and transfer \$140 to the contingency allowance. The motion was unanimously approved.

2016/2017 WINTER MATERIAL PRICES

Hardy requested to table this agenda item until the next committee meeting.

MOTION: Motion made by Wingers, second by Hutler to table the 2016/2017 winter material prices agenda item until the November committee meeting. The motion was unanimously approved.

SAND QUOTES

Hardy presented five quotes for sand. Yahara screened sand from the Brown Pit in Wyocena at \$4.50/ton was recommended.

MOTION: Motion made by Hutler, Second by Ross to approve the Yahara screened sand quote at a price of \$4.50/ton. The motion was unanimously approved.

CHANGE IN CAPITAL OUTLAY – ID PRINTER

Schneider explained the need for a new ID badge printer. The department's current printer is old and not compatible with newer computers. Cost of a new printer including freight is \$1,134. Funding for the maintenance management program capital outlay item will be used for this purchase.

MOTION: Motion made by Wingers, second by Ross to approve the change in outlay request for a new ID printer at a cost of \$1,134 using funds from the maintenance management program outlay. The motion was unanimously approved.

2017 BUDGET UPDATE

Hardy provided an update on the 2017 budget process. During the budget hearings, a chipper and the salt mix storage building were removed from the capital outlay budget.

MOTION: Motion made by Wingers, second by Hutler to approve the 2017 budget update. The motion was unanimously approved.

VACANT POSITION UPDATE

Hardy provided an update on filling vacant positions.

MOTION: Motion made by Ross, second by Hutler to approve the vacant position update. The motion was unanimously approved.

SAFETY ITEMS/WORKERS COMP CLAIMS

Six new worker's compensation claims were reported and discussed.

ACCOUNTING REVIEW

- A summary of 2016 Capital Outlay purchases through September 30, 2016 was distributed to the Committee.
- Financial statements as of August 31, 2016 were distributed to the Committee.

COMMISSIONER'S COMMUNICATIONS

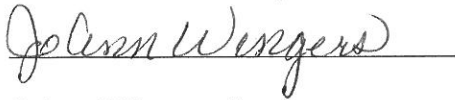
Commissioner provided a handout detailing his external communications over the previous month.

ADJOURNMENT

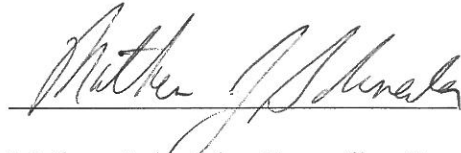
Next regularly scheduled meeting will be Thursday, November 3, 2016 at 9:00 a.m.

MOTION: Motion made by Wingers, second by Ross to adjourn the meeting at 10:15 a.m.

Respectfully submitted:



JoAnn Wingers, Secretary



Mathew Schneider, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Cupery
Chris Hardy
Susan M. Moll
Internet