

Present: Chair Jim Foley, Supervisors Kirk Konkol, Bob Koch, and Craig Robson

Also in Attendance: County Board Chair Vern E. Gove, Chris Hardy, Susan Fisher, Mark Zimmerman, Shonna Neary and Stan Higby from Adams-Columbia Electric Cooperative

Absent: JoAnn Wingers

Chair Foley called the meeting to order at 8:32 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion made by Konkol, second by Robson to approve the agenda as written, subject to the Chairman's discretion as to the order for topics of the meeting to be considered. Motion carried.

Approval of Minutes

Motion made by Robson, second by Konkol to approve the Highway Committee minutes of October 4, 2018. Motion carried.

Approval of Vouchers

The Committee reviewed the voucher report detailing payments made from September 27, 2018 through October 24, 2018. Neary provided input regarding some of the uncommon expenses. The committee discussed discontinuing printing the report for the meeting. The report is emailed and also posted to CCBoard.

Motion made by Robson, second by Konkol to approve the vouchers for a total of \$892,524.37. Motion carried.

Motion made by Konkol, second by Robson to discontinue printing the Expenditure Report for the committee meeting. Motion carried.

State System Projects

Current and planned state system projects within Columbia County were discussed.

County STIP Projects

Hardy provided updates, reviewed issues and change management requests on all STIP projects. The committee discussed an offer for the Alberti parcel which is 10,721 square feet. The offer is for \$10,000. The owner wants to be able to garden on the property.

Motion made by Konkol, second by Robson to approve the offer to purchase the Alberti parcel for \$10,000 with a stipulation for future requests to garden on the parcel must be brought back to the Highway Committee for approval. Motion carried.

County Aid Resolution

The County Aid Resolution was presented to the Committee. The county aid projects, totaling \$174,752.75, were previously approved by the Committee. The resolution includes all 2019 budgeted accounts except for Bridge Aid.

Motion made by Koch, second by Robson to forward the County Aid Resolution for the 2019 budget to the County Board for approval. Motion carried.

Bridge Aid Resolution

The Bridge Aid Resolution was presented to the Committee. The bridge aid petitions, totaling \$44,636.32, were previously approved by the Committee.

Motion made by Robson, second by Koch to approve to forward the Bridge Aid Resolution for the 2019 budget to the County Board for approval. Motion carried.

Michels Materials Donation

Michels Materials donated 182 tons of fill dirt with an estimated value of \$67.34.

Motion made by Robson, second by Koch to accept the donation. Motion carried.

Sale of CTH O Parcel in the Town of Lewiston

Stan Higby representing Adams-Columbia Electric Cooperative addressed the Committee about the Cooperative acquiring parcel 269.A in the Town of Lewiston. This would eliminate the need for an easement. The request included reducing the right of way from the existing 57.75 feet to 33 feet.

Motion made by Konkel, second by Koch to forward the Adams-Columbia Electric Cooperative request to acquire parcel 269.A in the Town of Lewiston to the Executive Committee for consideration, with the exception the right of way is to remain at 57.75 feet. Motion carried.

Approve Intergovernmental/State Municipal Agreements for Local and County Bridge Projects

Agreements and costs were reviewed. The Committee requested that town minutes approving the agreements and projects be provided by all participating townships. The Committee discussed options for funding the railroad's portion for two of the bridge projects since they will be billed at the completion of the project.

Motion made by Robson, second by Konkel to approve the bridge agreements for CTH A, Sterk, Inglehart, Old 73, Hall Rd., and Wendt Rd. pending obtaining minutes from the townships and funding the railroad portion through the General Fund, repaying once the reimbursement is received. Motion carried.

Approve Bridge Inspection Training Line Item Transfer

Request was presented to transfer funds to send the Construction Manager to a Bridge Inspection Class in Eau Claire at an estimated cost of \$3,400.

Motion made by Konkel, second by Robson to transfer \$3,400 from CTH Road & Bridge Operating Expenses to CTH Road & Bridge Training/Conventions. Motion carried.

Capital Improvement Plan

Hardy provided an update on the 2018 capital improvement plan.

Approve Tailgate Cross Conveyor Replacement

Request to purchase a new cross conveyor unit at a cost of \$6,100 using excess 2018 capital outlay funds. Existing unit needs major repairs costing approximately \$4,835.

Motion made by Koch, second by Konkel to purchase a new tailgate cross conveyor for \$6,100 based on management's recommendation with remaining funds from the Tri-Axle Plow Truck line. Motion carried.

County Snow and Ice Policy

Policy was discussed. Policy will be presented at the Fall Municipal Meeting on November 7, 2018. Policy will also be reviewed with employees.

Motion made by Koch, second by Konkel to approve the snow and ice policy with the following suggested revisions: capitalize or highlight the word guidelines in Section 5.06 and remove the maximum speeds in both Sections 5.06(a) and 5.06(b). Motion carried.

Vacant Position Update

Hardy updated the Committee on the status of filling vacant positions.

Position Replacement Requests

Nothing to report.

Winter Highway Conference

Winter Highway Conference is January 14, 15 & 16, 2019 at Chula Vista Resort in Wisconsin Dells. Attendees will be discussed at the December meeting.

Safety Items/Worker's Compensation Claims

One new worker's compensation claim was reported since the previous meeting. Discussion followed regarding purchasing safety coats for the Highway employees. Aegis is contributing \$1,000 towards the cost. The remaining cost of \$5,400 to come out of the small tools account.

Motion by Foley, second by Koch to purchase the safety coats at a cost of \$6,400 with \$1,000 funded by Aegis and \$5,400 funded by the small tools account. Motion carried.

Accounting Review

Capital outlay summary through October and financial statements through September were presented and distributed to the Committee. The financials reflect a large portion of the flooding costs. Also, the Township of Caledonia has an outstanding balance from February, March and April. Request was made to update the committee on the outstanding balance at the next meeting.

Chairman's Communications

Reminder of the Fall Municipal Meeting on November 7, 2018 9:00 a.m.

Commissioner's Communications

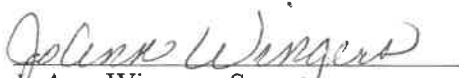
Handouts from October activities were provided to the Committee. Hardy discussed the ongoing correspondence with DOT regarding their outstanding balance for depreciation on the salt facilities, totaling about \$240,000. Correspondence from Marcellon and Wyocena was shared with the committee in regards to the Haynes Road Bridge. Also, correspondence received from Bug Tussel Wireless was presented to the committee. The vendor inquired about leasing tax parcel 228.01 for a wireless communication facility. The committee requested Corporation Counsel to provide an update on the status of the old Highway Office building at their next meeting.

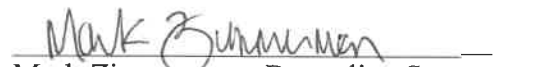
Adjournment

The next regularly scheduled Highway Committee meeting will be on December 6, 2018 at 8:30 a.m.

Motion made by Koch, second by Robson to adjourn at 10:59 a.m. Motion carried.

Respectfully submitted:


JoAnn Wingers, Secretary


Mark Zimmerman, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Drew
County Board 2nd Vice Chair Foley
Chris Hardy
Susan M. Moll
Joseph Ruf, III
Susan Fisher
Internet