

**Present:** Chair Jim Foley, Supervisors Bob Koch, Craig Robson, JoAnn Wingers and Henry St. Maurice

**Also in Attendance:** Chris Hardy, Mark Zimmerman, Shonna Neary, Joseph Ruf and Jessica Hale

Chair Foley called the meeting to order at 9:30 a.m. The meeting was properly noticed and published.

**Approval of Agenda**

Motion by Wingers, second by Koch, to approve the agenda. Motion carried.

**Approval of Minutes**

Motion by Koch, second by St. Maurice, to approve the October 3, 2019 Highway Committee minutes. Motion carried.

**Approval of Vouchers**

The committee reviewed the voucher report detailing payments made from September 26, 2019 through October 30, 2019. Zimmerman provided input regarding some of the expenses.

Motion by Wingers, second by St. Maurice, to approve the vouchers for a total of \$1,394,149.85. Motion carried.

**CS Mixed Sand Building: Portable Concrete Foundation Rebid**

Rebid was modified from the original to eliminate the bonding requirement. Weiser Concrete Products, Inc. submitted a bid of \$37,850.

Motion by Wingers, second by Koch, to award the CS Sand Mix Building: Portable Concrete Foundation project to Weiser Concrete Products, Inc. for \$37,850. Motion carried.

After the meeting Neary requested Hardy to have a written confirmation of the rebid process (elimination of bond requirement) be sent to Accounting from Corp Counsel; Joe Ruf.

**Capital Improvement Plan**

An updated 2019 capital improvement plan was presented to the Committee.

**State System Projects**

Current and planned state system projects within Columbia County were discussed.

**County STIP Projects**

Reviewed updates, issues and change management requests on all STIP projects. It was noted that CTH V will be opened today.

**County Aid Resolution**

The County Aid Resolution was presented to the Committee. The county aid projects, totaling \$153,587.00, were previously approved by the Committee. The resolution includes all 2020 budgeted accounts except for Bridge Aid.

Motion by Wingers, second by Koch, to forward the County Aid Resolution for the 2020 budget to the County Board for approval. Motion carried.

**County Aid Bridge Resolution**

The Bridge Aid Resolution was presented to the Committee. The bridge aid petitions, totaling \$83,360.00, were previously approved by the Committee.

Motion made by St. Maurice, second by Robson to forward the Bridge Aid Resolution for the 2020 budget to the County Board for approval. Motion carried.

**WisDOT 2020\_2025 STP Bridge Program Cycle – Project Applications and Intergovernmental Agreement with Town of Scott for Kowald Road Bridge Replacement**

The WisDOT 2020\_2025 STP Bridge Program Cycle – Project Applications and the Intergovernmental Agreement with the Town of Scott for Kowald Road Bridge Replacement were reviewed and discussed.

Motion by Wingers, second by Robson, to approve the WisDOT 2020\_2025 STP Bridge Program Cycle – Project Applications and Intergovernmental Agreement with Town of Scott for Kowald Road Bridge Replacement as presented; Kowald bridge design priority rank #1, bridge construction priority #2 and both contingent on each other. Motion carried.

**WisDOT LRIP 2020\_2021 Cycle County Highway Application**

The WisDOT LRIP 2020\_2021 Cycle County Highway Application (CHIP) for CTH Q starting at CTH K toward CTH CS was reviewed and discussed. Total improvement costs are \$1,054,670.

Motion by St. Maurice, second by Koch, to approve the \$1,054,670 WisDOT LRIP 2020\_2021 Cycle County Highway Application for CTH Q starting at CTH K toward CTH CS as presented. Motion carried.

**WisDOT Multi Local Supplement Grant: County Highway Application(s)**

The WisDOT Multi Local Supplement Grant: County Highway Application (MLS) for CTH J starting at CTH CS toward Fair Street was reviewed and discussed. Total improvement costs are \$2,091,533.

Motion by Koch, second by Robson, to approve the \$2,091,533 WisDOT Multi Local Supplement Grant: County Highway Application(s) for CTH J starting at CTH CS toward Fair Street as presented. Motion carried.

**Donation Lange Enterprises**

Lange Enterprises has proposed donating two driver/guide tubes with a total value of \$295.

Motion by Robson, second by St. Maurice, to accept the donation from Lange Enterprises with a total value of \$295. Motion carried.

**Sole Source Procurement: Noregon and JFTCO Software**

Two sole source procurements involving the Department purchasing an Allison transmission from Noregon and 2019 Cat ET software from JFTCO were reviewed and discussed. Both purchases are only available from the listed vendors.

Motion by Wingers, second Koch, to approve the two sole source procurement purchases of an Allison transmission from Noregon and 2019 Cat ET software from JFTCO. Motion carried.

**Topsoil Donation**

The topsoil donation from Randy Grobe of MHG Properties that was brought before the Committee October 3<sup>rd</sup>, 2019 has been postponed until next year.

**Safety Items & WC Claims**

Two worker injuries were reported and discussed.

**Vacant Position Update**

The Fleet Manager position has been filled by William Hellenbrand, an employee from within the department. As a result of the Fleet Manager being filled from within, interviews will be conducted for the vacant Working Mechanic Foreman position and any additional back-fill positions.

**Accounting Review**

September 2019 financial statements and October 2019 capital outlay expenditures were presented.

**Commissioner's Communications**

Summary of communications was provided to the Committee.

**WCHA Winter Road School Attendees**

Winter Highway Conference is January 13, 14 & 15, 2020 at Chula Vista Resort in Wisconsin Dells. Committee members attending are Jim Foley, JoAnn Wingers and Bob Koch.

**Jurisdictional Status STH 127**

The WisDOT request for jurisdictional transfer of STH 127 from the state to the county was discussed.

Motion made by Wingers, second by Koch to deny the jurisdictional transfer of STH 127 from the state to the county. Motion carried.

**Excess County Property, CTH V, Okee, WI**

Retaining the excess CTH V County Property from the Okee project was reviewed and discussed.

Motion made by St. Maurice, second by Wingers to recommend retaining the CTH V right-of-way property adjacent to CTH V, Old Sauk Road, and Shamrock Road and forwarding to the Executive Committee the 5/8 +/- parcel located between CTH V and the WDNR boat landing for their determination on future status of the parcel. Koch opposed. Motion carried, but not unanimous.

**Disallowance of Liability Claim – Frontier, Pollock Road and Ryan Road, Lodi, WI**  
The Pollock Road and Ryan Road, Lodi, WI damage to Frontier property was discussed.

Motion by Wingers, second by Robson to deny the Frontier, Pollock Road and Ryan Road, Lodi, WI claim submitted against the Highway Department.

**Disallowance of Liability Claim – Alliant Energy, CTH K and Hill Road, Lodi, WI**  
The CTH K and Hill Road, Lodi, WI damage to Alliant Energy property was discussed.

Motion by Koch, second by St. Maurice to deny the Alliant Energy, CTH K and Hill Road, Lodi, WI claim submitted against the Highway Department.


**Adjournment**

The next regularly scheduled meeting will be December 5, 2019 at 8:30 a.m.

Motion made by Wingers, second by Koch, to adjourn at 10:49 a.m. Motion carried.

Respectfully submitted:

  
JoAnn Wingers, Secretary

  
Mark Zimmerman, Recording Secretary

cc: Highway Committee  
County Board Chair Gove  
County Board Vice Chair Drew  
County Board 2<sup>nd</sup> Vice Chair Foley

Joseph Ruf, III  
Susan Fisher  
Internet  
Susan M. Moll  
Chris Hardy