

Present: Chair Darren Schroeder, Supervisors Henry St. Maurice, Char Holtan, Steven Balsiger, and Josiah Wynn

Also in Attendance: Chair Chris Polzer, Chris Hardy, Susan Fisher, Traci Horn, Brian Doherty, Joe DeBoer, William Hellenbrand, and Rod Ripley

Chair Schroeder called the meeting to order at 8:02 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion by St. Maurice, second by Wynn, to approve the agenda. Motion carried.

Approval of Minutes

Motion by Balsiger, second by Holtan, to approve the November 3, 2022 Highway Committee minutes. Motion carried.

Approval of Vouchers

The Committee reviewed the voucher report detailing payments made from October 27, 2022 through November 23, 2022. Horn provided input regarding some of the expenses.

Motion by St. Maurice, second by Balsiger, to approve the vouchers for a total of \$1,243,385.44. Motion carried.

W11498 CTH V Driveway Permit

The Committee reviewed the Notice of Violation of Ordinance issued for placement of a driveway and work without a permit, photos of the parcels, and the Notice of Objection to Violation submitted to the Department by the property owner. The driveway is in violation of several Columbia County Ordinance Sections and a memo summary was provided by Highway Commissioner. The application process, Columbia County Ordinance, Declaration of Joint Driveway and Utility Easement, safety, and options were discussed. Hardy presented the draft variance for ordinance sections 9.07(3)(f)(1) and 9.07(3)(f)(3) and discussed variance permit issuance with conditions.

Motion by St. Maurice, second by Balsiger, to approve the variance permit as presented. Motion carried.

WisDOT STH 127 Jurisdiction

Hardy presented the results of the Department's preliminary investigation of STH 127 and concerns with the roadway (memo provided). A jurisdictional transfer of STH 127 to the County would increase the County road mileage by 14.5 miles and increases the maintenance and construction funding needs. General Transportation Aids (GTAs) and the potential impact of a jurisdictional transfer of STH 127 to the County on the County's future GTA payments were discussed. The jurisdictional history of STH 127 was reviewed.

Motion by Wynn, second by Balsiger, to table the topic to the January Committee meeting; Fisher will review the applicable Wisconsin Statutes and draft a letter. Motion carried.

2022 Capital Plan & Capital Outlay Carry-Overs

Hardy provided an update on the 2022 capital improvement plan. All of the capital items have been ordered. The Committee reviewed the 2022 budgeted capital outlay funds to be carried forward to 2023 for items currently in progress.

Motion by St. Maurice, second by Holtan, to approve the capital outlay carry-overs as presented. Motion carried.

2023 Capital Plan

Hardy presented the 2023 capital improvement plan with the final approved budget revisions.

WisDOT Project Status

Current and planned State highway projects within Columbia County were presented for informational purposes.

2023 Wisconsin DOT Discretionary Traffic Maintenance Agreement (signage TMA)

The Committee reviewed the 2023 WisDOT Discretionary TMA for \$67,500. The TMA is for STH 22 and STH 188 signage replacement.

Motion by Balsiger, second by Wynn, to approve the WisDOT Discretionary TMA for \$67,500. Motion carried.

CTH Project Status

Hardy provided an update on the County projects. The railroad bridge replacement projects on CTH A, Sterk Road, and Inglehart Road are delayed. The UPRR is not complying with the OCR stipulation for CTH A. Sterk Road and Inglehart Road will likely require OCR hearings. The County is waiting for input and direction from WisDOT.

BIL FFY23 CTH P – Village of Randolph Intergovernmental Agreement (Draft)

The Committee reviewed the draft Intergovernmental Agreement for Reimbursement of Improvement Costs Between Columbia County Highway & Transportation Department and Village of Randolph as Part of the County Trunk Highway (CTH P) BIL Infrastructure Improvement. The Agreement details the responsibilities of the Department and the Village.

Department Position(s): Vacancy Status

The Committee reviewed the current nine (9) Department vacancies. The status of applications was discussed.

Department Position(s): Replacement Request(s) - Patrolman

Hardy presented a Position Replacement Request for one (1) Patrolman.

Motion by St. Maurice, second by Holtan, to approve the Position Replacement Request for one (1) Patrolman. Motion carried.

Master Mechanic Apprenticeship Program

No discussion was held.

Safety Items & Worker’s Compensation Claims

One (1) new worker’s compensation claim was discussed.

Accounting Review

October financial statements were presented.

Commissioner’s Communications

The Committee reviewed a handout detailing Hardy’s external communication. Hardy met with the Village of Randolph regarding the CTH P Intergovernmental Agreement (IGA) for reconstruction work in the Village.

2023 WCHA Winter Road School

The Committee reviewed the 2023 Winter Road School agenda.

Adjournment

The next regularly scheduled meeting will be Thursday, January 5, 2023 at 8:00 a.m.

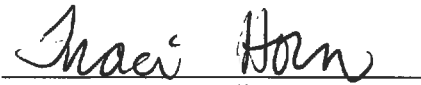
Motion by Holtan, second by Balsiger, to adjourn at 10:14 a.m. Motion carried.

Columbia County Highway Committee
Minutes
December 1, 2022

Respectfully submitted:



Char Holtan, Secretary



Traci Horn, Recording Secretary

cc:

Highway Committee
County Board Chair Polzer
County Board Vice Chair Brusveen
County Board 2nd Vice Chair M. Rohrbeck
Internet

Joseph Ruf III
Susan Fisher
Susan Moll
Chris Hardy