

Present: Chair Jim Foley, Supervisors Kirk Konkel, JoAnn Wingers, Bob Koch, and Craig Robson

Also in Attendance: County Board Chair Vern E. Gove, Susan Fisher, Craig Steingraeber, Mark Zimmerman, Shonna Neary, Supervisor Tom Borgkvist, and Lyn Jerde from the Portage Daily Register

Chair Foley called the meeting to order at 8:30 a.m. The meeting was properly noticed and published.

Approval of Agenda

Motion made by Wingers, second by Konkel to remove agenda item CTH J Setback Variance Request and approve the agenda as revised. Motion carried.

Approval of Minutes

Motion made by Koch, second by Konkel to approve the Highway Committee minutes of November 1, 2018 and November 13, 2018. Motion carried.

Approval of Vouchers

The Committee reviewed the voucher report detailing payments made from October 25, 2018 through November 20, 2018. Zimmerman provided input regarding some of the uncommon expenses.

Motion made by Wingers, second by Robson to approve the vouchers for a total of \$809,422.17. Motion carried.

State System Projects

Current and planned state system projects within Columbia County were discussed.

County STIP Projects

Reviewed updates, issues and change management requests on all STIP projects. Reasons for the change management requests will be discussed at the next meeting.

CTH V Temporary Limited Easement Nominal Payment Parcel Reports

A listing of payments for parcels #3, #14, #16, #17, #19 and #29 was presented to the Committee.

Motion made by Robson, second by Konkel to approve and accept the Nominal Payment Parcel Reports for the above parcels and pay as presented. Motion carried.

CTH V SMA Revision for Transfer of Funds

Requested transfer of funds was discussed.

Purchase 2019 Tri-Axle (2) and Tandem (1) Truck Chassis

Vendor submitted proposal in which they would honor a previously submitted 2018 bid, using the same specs, with a \$1,000 up charge for each of the 2019 trucks in the 2019 capital outlay budget. Purchasing policies and procedures were discussed.

Motion made by Foley, second by Wingers to follow the purchasing policies and procedures and go through the bid process for the two trucks. Motion carried.

2018 Local Road Certification

Annual certification of roads and mileage was presented.

Motion made by Koch, second by Wingers to approve the certification as presented. Motion carried.

2019 WisDOT Routine Maintenance Agreement

Annual WisDOT Routine Maintenance Agreement was presented and discussed. The 2019 RMA is in the amount of \$4,240,600.

Motion made by Robson, second by Koch to approve the 2019 WisDOT Routine Maintenance Agreement in the amount of \$4,240,600. Motion carried.

Local Bridge Rating Modifications

Local bridge rating modifications were presented and discussed.

Old Office Building

Status of the old highway office building was discussed. The Executive Committee will review options for the property at a future meeting.

LRIP Policy Updates

Policy with updates was presented and discussed.

Motion made by Wingers, second by Robson to approve the policy updates. Motion carried.

Bridge Aid Policy Updates

Policy with updates was presented and discussed.

Motion made by Koch, second by Wingers to approve the policy updates. Motion carried.

STIP Policy Updates

Policy with updates was presented and discussed.

Motion made by Robson, second by Wingers to approve the policy updates. Motion carried.

Dome Corp Material Donation

Dome Corp had left over material from the salt conveyor project with an estimated value of \$1,736.56. They offered the material as a donation to the County.

Motion made by Koch, second by Konkel to accept the donation Dome Corp at a value of \$1,736.56. Motion carried.

Vacant Position Update

Committee was updated on the status of filling vacant positions.

Winter Highway Conference

The Winter Highway Conference is January 14, 15 & 16, 2019 at Chula Vista Resort in Wisconsin Dells. The attendees will be Chair Foley and Supervisors Wingers and Konkel.

Safety Items/Worker's Compensation Claims

No new worker's compensation claims reported since the previous meeting.

Accounting Review

Capital outlay summary through November and financial statements through October were presented and distributed to the Committee. The Town of Caledonia paid their outstanding balance. The Buildings and Grounds increase over last year is due to the conveyor projects. These costs will be transferred to asset accounts by year end. The funds for the railroad portion of the bridge projects will not be borrowed from the General Fund, but will be treated as an accounts receivable.

Chairman's Communications

Bids for the requested trucks will be opened at the next committee meeting.

Commissioner's Communications

Summary of November activities was provided to the Committee.

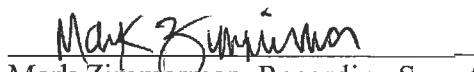
Adjournment

The next regularly scheduled Highway Committee meeting will be on January 3, 2019 at 8:30 a.m.

Motion made by Koch, second by Wingers to adjourn at 9:24 a.m. Motion carried.

Respectfully submitted:


JoAnn Wingers, Secretary


Mark Zimmerman, Recording Secretary

cc: Highway Committee
County Board Chair Gove
County Board Vice Chair Drew
County Board 2nd Vice Chair Foley
Chris Hardy
Susan M. Moll
Joseph Ruf, III
Susan Fisher
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