



# COLUMBIA COUNTY

Board of Supervisors

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## Columbia County Human Resources Committee Minutes Friday, January 5, 2018

Committee Members Present: Bruce Rashke, Adam Field, Barry Pufahl, Dan Drew, Matthew Rohrbeck

Also in Attendance: Joseph Ruf, James Foley, Dennis Richards, Lois Schepp, John Bluemke

The meeting was called to order by Chairman Bruce Rashke at 8:04 AM and was certified to be in compliance with the Wisconsin Open Meetings Law.

### Approval of Agenda

Motion by Drew to approve the agenda as presented, second by Field. Motion carried.

### Approval of Minutes

Motion by Pufahl to approve the HR Committee meeting minutes from December 1, closed session December 1 and special meeting before County Board December 20, 2017, second by Field. Motion carried.

### Approval of Expenditure Report

Motion by Drew to approve the expenditure report, second by Rohrbeck. Motion carried.

### General Review of Department Activities

Review of the 2017 budget. Discussion of the Compensation Study by Carlson Dettmann and when information could be received.

### **ACCOUNTING**

Lois Schepp, Comptroller, requested replacement for a part time Accounting Aide assigned to the Columbia Health Care Center. The position is 21 hours per week. Motion by Field to approve the position, second by Drew. Motion carried.

### **SHERIFF**

Sheriff Richards presented a replacement request for a full time Jailer due to a resignation. Motion by Drew to approve the replacement request, second by Pufahl. Motion carried.

### **PLANNING & ZONING (P&Z)**

John Bluemke, Planning and Zoning Director, presented changes to the Planning and Zoning Director job description. Review and approval has been completed by the Governing Committee. Discussion. Motion by Pufahl to approve the job description as presented, second by Drew. Motion carried.

### **HUMAN RESOURCES**

Department Head replacement process for MIS Director will begin next week.

The next HR Committee meeting will be Friday, March 2, 2018, at 8:00 AM in the Administration Building Meeting Room 115.

Chair Rashke adjourned the meeting at 9:10 AM.

Respectfully Submitted,

Matthew Rohrbeck  
Human Resources Committee Secretary

Jane Bescup  
Recording Secretary