



COLUMBIA COUNTY

Board of Supervisors

112 E. Edgewater Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Human Resources Committee Minutes January 20, 2021

Members present: Adam R. Field, James E. Foley, Barry Pufahl, Matthew L. Rohrbeck, JoAnn Wingers

Also in attendance during all or portions of the meeting: Vern E. Gove, Sue Moll, Stacy Opalewski, Joe Ruf, Lois Schepp, Susan Endres (Portage Daily Register)

The Human Resources Committee was called to order by Chair Field at 9:25 a.m.

The meeting was properly noticed as required by the Wisconsin Open Meetings Law. The meeting was held at the Administration building, Meeting Room #113-114, 112 E. Edgewater Street, Portage, Wisconsin.

Motion by M. Rohrbeck to approve the Human Resources Committee agenda. Second by Wingers. Motion carried.

Position Replacement Request for Chief Deputy

Position Replacement to Revise Accounting Assistant to Administrative Assistant

Position Description for Administrative Assistant

Motion by Pufahl to approve the request to replace the Chief Deputy; the request to replace the Accounting Assistant position to an Administrative Assistant position; and the position description for the Administrative Assistant. Second by M Rohrbeck. Motion carried.

Field adjourned the Human Resources Committee meeting at 9:28 a.m.

Respectfully Submitted,

Barry Pufahl
Human Resources Committee Secretary