



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Human Resources Committee Minutes Friday, April 2, 2021

Committee Members Present: Adam Field, Matthew Rohrbeck, Barry Pufahl, James Foley and JoAnn Wingers

Also in Attendance: Eric Shimpach, Roger Brandner, Chris Hardy, Amy Yamriska, Joseph Ruf III, Jessica Hale, Jodi Burmania, and Jamie Henriksen

The meeting was called to order by Chair Field at 8:03 a.m. and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Pufahl to approve the agenda, second by Wingers. Motion carried.

Approval of Minutes

Motion by Wingers to approve the minutes from March 5, 2021, second by Pufahl. Motion carried.

Public Input

No public input.

Approval of Expenditure Report

Motion to approve the report by Pufahl, second by Wingers. Motion carried.

Columbia Health Care Center

- Amy Yamriska, Director of the Columbia Health Care Center, presented a wage proposal for a Registered Nurse. Motion by Pufahl to approve the wage proposal for a Registered Nurse as presented, second by Wingers. Motion carried.

Highway & Transportation

- Highway Commissioner, Chris Hardy, presented an updated position description for an Equipment Operator. Motion by Wingers to approve the updated position description for an Equipment Operator, second by Rohrbeck. Motion carried.
- Hardy presented a position replacement request for a Ferry Operator due to a resignation. Motion by Rohrbeck to approve the position replacement request for a Ferry Operator, second by Wingers. Motion carried.
- Hardy presented a position description for a Ferry Mechanic. Motion by Wingers to approve the position description for a Ferry Mechanic, second by Rohrbeck. Motion carried.
- Hardy presented a position replacement request for a Ferry Mechanic due to a retirement. Motion by Rohrbeck to approve the position replacement request for a Ferry Mechanic, second by Wingers. Motion carried.

Sheriff

- Sheriff Roger Brandner presented position replacement requests for two (2) Jailers; one due to a retirement and one due to a resignation. Motion by Pufahl to approve both of the position replacement requests for the two (2) Jailers, second by Wingers. Motion carried.
- Sheriff Brandner presented a position replacement request for a Secretary due to a resignation. Motion by Pufahl to approve the position replacement request for a Secretary, second by Wingers. Motion carried.

Human Resources Committee Meeting
April 2, 2021

Human Resources

- Joseph Ruf III presented a list of the positions hired for and advertised for in March 2021. The HR Department continues to be busy.

CLOSED SESSION

Motion by Rohrbeck to enter into closed session pursuant to WI State Statute Section 19.85 (1)(c), Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Implementation of Revised Employee Vacation Schedule; Facilities Management Department Employee Grievance; Facilities Management Department Management and Organization]. Second by Wingers. Committee roll call to go into closed session was unanimous. Committee went into closed session at 8:39 a.m.

OPEN SESSION

Motion by Foley to return to open session. Second by Wingers. The Committee returned to open session at 9:46 a.m.

Human Resources (closed session)

- HR Committee discussed the process for implementing the revised employee vacation schedule; this was an informational item only.
- Motion by Field to grant the request from the grievant to table the Facilities Management Department employee grievance until the May 2021 HR Committee Meeting, second by Rohrbeck. Motion carried.

The next HR Committee meeting is scheduled for Friday, May 7, 2021, at 8:00 a.m. at the Administration Building in Meeting Room 115.

Motion by Foley to adjourn the meeting at 9:57 a.m., second by Wingers. Motion carried.

Respectfully Submitted,



Barry Pufahl
Secretary Human Resources Committee



Jamie Henriksen
Recording Secretary