

COLUMBIA COUNTY

Board of Supervisors

112 East Edgewater Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Human Resources Committee Minutes Friday, April 6, 2018

Committee Members Present: Bruce Rashke, Adam Field, Barry Pufahl, Dan Drew, Matthew Rohrbeck
Also in Attendance: Joseph Ruf, Vern Gove, James Foley, Andy Ross, Jim Stilson, Cory Wiegel, Chris Hardy

The meeting was called to order by Chair Bruce Rashke at 8:00 AM and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Pufahl to amend the agenda item related to the Sheriff pluralizing Jailer to Jailers, second by Drew.
Motion by Field to approve the agenda as amended, second by Drew. Motion carried.

Approval of Minutes

Motion by Field to approve the HR Committee meeting minutes from March 2, 2018, second by Drew. Motion carried.

Approval of Expenditure Report

Motion by Field to approve the expenditure report, second by Drew. Motion carried.

General Review of Department Activities

Budget analysis presentation indicates an over budget item in the Retirement Payout Pool. Workers Compensation claims management based on 3 year experience is improving. Advertising and hiring continues County wide. Adjustment to red circled employees pay was presented.

CLERK OF COURTS

Joe Ruf presented the request for replacement of a Judicial Assistant in Circuit Court Branch 2 due to a retirement. Motion by Drew to approve the replacement request, second by Field. Motion carried.

BUILDING AND GROUNDS

- Cory Wiegel, Buildings and Grounds Director, presented a request from an employee for donated sick time. Discussion. Motion by Field to approve the request, second by Field. Motion carried
- Replacement request for a Maintenance Mechanic due to a termination. Discussion. Motion by Pufahl to approve the replacement request, second by Drew. Motion carried.

HIGHWAY

Chris Hardy, Highway Commissioner, presented a request from an employee for donated sick time. Discussion. Motion by Pufahl to approve the request, second by Field. Motion carried.

CHILD SUPPORT

Joe Ruf presented a request from an employee in Child Support for donated sick time. Discussion. Motion by Pufahl to approve the request, second by Drew. Motion carried.

SHERIFF

Lieutenant Jim Stilson presented replacement requests for 2 Jailer positions. Discussion. Motion by Pufahl to approve replacement of 2 Jailer vacancies, second by Field. Motion carried.

CLOSED SESSION

Motion by Drew to enter into closed session at 8:25 AM pursuant to Wisconsin Statutes Section 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Compensation adjustment for Maintenance Mechanic]. If the Committee goes into closed session, it will return to open session, second by Field. Roll call was unanimous.

Human Resources Committee Meeting
April 6, 2018

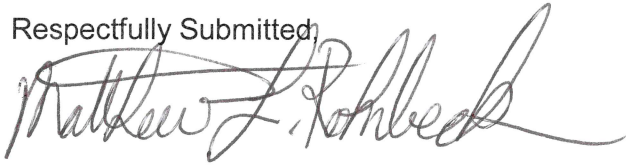
OPEN SESSION

Motion by Drew to recommend to the Finance and Executive Committees to accept compensation adjustment as presented changing "additional compensation to be calculated for each month starting April 2018 which should be changed to July 2018 until the month of retirement or December 31, 2018 whichever comes first", second by Pufahl. Motion carried.

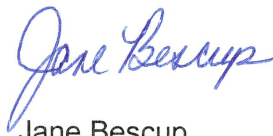
The next HR Committee meeting is tentatively scheduled for Friday, May 4, 2018, at 8:00 AM in the Administration Building Meeting Room 115. The date and time will be confirmed at the April 17, 2018 County Board of Supervisors meeting during reorganization and Committee assignments.

Motion by Field, second by Rohrbeck to adjourn the meeting at 9:08 AM. Motion carried.

Respectfully Submitted,



Matthew Rohrbeck
Human Resources Committee Secretary



Jane Bescup
Recording Secretary