



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Human Resources Committee Minutes Friday, May 5, 2017

Committee Members Present: Bruce Rashke, Adam Field, Barry Pufahl, Dan Drew

Absent: Matthew Rohrbeck

Also in Attendance: Joseph Ruf, Mary Cupery, Sheriff Dennis Richards, Gretchen Halvorsen, Katie Day, John Hartman

The meeting was called to order by Chair Bruce Rashke at 8:00 AM and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Pufahl to approve the agenda as presented, second by Field. Motion carried.

Approval of Minutes

Motion by Field to approve the HR Committee meeting minutes from April 7, 2017, second by Pufahl. Motion carried.

Approval of Expenditure Report

Motion by Pufahl to approve the expenditure report, second by Field. Motion carried.

General Review of Department Activities

Review of the 2017 HR Office budget, update on employee turnover, hiring challenges, and preparation for the move to the new building.

HIGHWAY

A replacement request was submitted for a Highway Maintenance Worker due to a resignation. Motion by Field to approve the replacement request, second by Drew. Motion carried unanimously.

HEALTH AND HUMAN SERVICES

- Gretchen Halvorsen presented an Agreement with Greater WI Agency on Aging (GWAAR) in conjunction with the WI Senior Employment Program (WISE), an employment program for individuals 55 and older. Participants are identified through economic guidelines and assigned a workplace. The wages are paid through the program and participants are not eligible for employee benefits. The work assignment will primarily be receptionist duties. Motion by Drew to approve HHS entering into the Agreement, second by Pufahl. Discussion. Background checks will be done on qualified referrals by HHS and the level of training and supervision was discussed. Motion carried.

- Katie Day presented a replacement request for a Social Worker in the Child Protective Services Division due to a resignation. Discussion. Motion by Pufahl to approve the replacement, second by Drew. Motion carried.

SHERIFF

Sheriff Dennis Richards presented a replacement request for a Deputy Sheriff due to a vacancy. Motion by Field to approve the replacement, second by Drew. Motion carried.

MANAGEMENT INFORMATION SERVICES

John Hartman, MIS Director, presented a replacement request for an Infrastructure Support Specialist I due to a vacancy. Motion by Pufahl to approve the replacement, second by Field. Motion carried.

HUMAN RESOURCES (HR)

Discussion of meeting time as related to the Administration Building / Courthouse being locked until 8:00 AM.

Human Resources Committee Meeting
May 5, 2017

The next HR Committee meeting will be Friday, June 2, 2017, at 8:15 AM in Meeting Room 1 in the lower level of the Courthouse.

Adjourned meeting at 8:39 AM on motion of Field and second by Drew.

Respectfully Submitted,



Matthew Rohrbeck
Human Resources Committee Secretary



Jane Bescup
Recording Secretary