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Columbia County Human Resources Committee Minutes Friday, July 10, 2020

Committee Members Present: Adam Field, Matthew Rohrbeck, Barry Pufahl, James Foley and JoAnn Wingers
Also in Attendance: Vern Gove, Eric Shimpach, Denise Brusveen, Katie Day, Susan Lorenz, Becky Mulhern, Greg Kaminski, Selina Hooker, Leslie Ciolkosz, Mike Mulhern, Joseph Ruf III, Jodi Burmania, and Jamie Henriksen

The meeting was called to order by Chair Adam Field at 8:02 AM and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Foley to approve the agenda, second by Wingers. Motion carried.

Approval of Minutes

Motion by Pufahl to approve the meeting minutes from the regular Human Resources Committee Meeting on June 5, 2020, second by Foley. Motion carried.

Approval of Expenditure Report

Motion to approve report by Pufahl, second by Foley. Motion carried.

Corporation Counsel/Child Support

- Selina Hooker, Division Administrator of Child Support, and Joe Ruf, presented a position replacement request for a Legal Secretary due to a termination. Motion by Pufahl to approve the position replacement request for a Legal Secretary, second by Rohrbeck. Motion carried.

Facilities Management

- Cory Wiegel (via phone), Facilities Management Director, presented a position request for a Janitor to work in the Courthouse to clean between sessions to meet Supreme Court guidelines. Motion by Wingers to approve the position request for a Janitor through the end of 2021, second by Foley. Motion carried.

Solid Waste

- Greg Kaminski, Director of Solid Waste, presented a position replacement request for a Drop Off Site Attendant due to a retirement. Motion by Pufahl to approve the position replacement request for a Drop Off Site Attendant, second by Wingers. Motion carried.

Health & Human Services

- Joe Ruf informed the Committee that no action was needed on the Position Requests (2) to increase hours for an Information & Assistance Specialist. This request will be brought back in front of the Committee possibly in August 2020.
- Katie Day, Acting Director of HHS, presented a position replacement request for a Public Health Nurse due to a resignation. Motion by Pufahl to approve the position replacement request for a Public Health Nurse, second by Foley. Motion carried.

CLOSED SESSION

Motion by Foley to enter into closed session pursuant to WI State Statute Section 19.85 (1)(c), Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [HHS Grievance]. Second by Wingers. Committee roll call to go into closed session was unanimous. Committee went into closed session at 8:26 a.m.

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OPEN SESSION

Motion by Rohrbeck to return to open session. Second by Foley. The Committee returned to open session at 10:01 a.m.

Health & Human Services

- Motion by Rohrbeck to deny the HHS Grievance as detailed during the closed session, second by Pufahl. Motion carried.


Human Resources

- Ruf presented a COVID-19 update. Discussion regarding the most recent Press Release from Columbia County Division of Health Administrator/Health Officer Susan Lorenz. This was an information item only.
- The Human Resources Committee set the Joint Human Resources/Executive Committee Meeting for Friday, August 7, 2020 at 9:00 a.m. or immediately following the Human Resources Committee Meeting.

The next regular HR Committee Meeting is scheduled for Friday, August 7, 2020, at 8:00 a.m. at the Administration Building in Meeting Room 115.

Motion by Rohrbeck to adjourn the meeting at 10:18 AM, second by Wingers. Motion carried.

Respectfully Submitted,


Barry Pufahl
Secretary Human Resources Committee


Jamie Henriksen
Recording Secretary