

COLUMBIA COUNTY

Board of Supervisors

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Columbia County Human Resources Committee Minutes Monday, July 11, 2022

Committee Members Present: Adam Field, Keith F. Miller, Char Holtan, Mike Weyh and Steven Rohrbeck
Also in Attendance: Denise J. Brusveen, Eric Shimpach, Heather Gove, Roger Brandner, Amy Yamriska, Chris Hardy, Jason Willemarck, Joseph Ruf III, Jodi Burmania, and Jamie Henriksen

The meeting was called to order by Chair Field at 3:05 p.m. and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Holtan to approve the agenda, second by Miller. Motion carried.

Approval of Minutes

Motion by Weyh to approve the June 13, 2022 Regular Human Resources Committee Meeting Minutes, second by Miller. Motion carried.

Public Input

No public input.

Approval of Expenditure Report

Motion to approve the report by Weyh, second by Miller. Motion carried.

Child Support:

- Corporation Counsel/Human Resources Director, Joseph Ruf, III, presented a position replacement request for a Paralegal due to a resignation. Motion by Weyh to approve the position replacement request for a Paralegal, second by Miller. Motion carried.

Facilities Management:

- Director of Facilities Management, Jason Willemarck, presented a position replacement request for a Facilities Maintenance Worker due to a resignation. Motion by Miller to approve the position replacement request for a Facilities Maintenance Worker as presented, second by Holtan. Motion carried.

Highway & Transportation:

- Highway Commissioner, Chris Hardy, presented options for a solution to a problem created as the US DOT now mandates CDL certification requirements. As the department already struggles to recruit applicants, one of the solutions was to create a position for an Equipment Operator to act as a CDL Trainer, who will assist new employees without CDLs to obtain their CDL. This was an information only item at this time.
- Highway Commissioner, Chris Hardy, presented a position replacement request for a Patrolman due to a resignation. Motion by Miller to approve the position replacement request for a Patrolman as presented, second by Weyh. Motion carried.

Health & Human Services:

- Health & Human Services Director, Heather Gove, presented a position replacement request for a Social Worker due to a resignation. Motion by Miller to approve the position replacement request for a Social Worker as presented, second by Holtan. Motion carried.
- Gove presented a position replacement request for a part-time ADRC Receptionist due to a resignation. Motion by Miller to approve the position replacement request for a part-time ADRC Receptionist as presented, second by Weyh. Motion carried.
- Gove presented a position replacement request for a Transportation Coordinator due to a resignation. Motion by Miller to approve the position replacement request for a Transportation Coordinator as presented, second by Weyh. Motion carried.
- Gove presented a position replacement request for a Breastfeeding Peer Counselor due to a resignation. Motion by Holtan to approve the position replacement request for a Breastfeeding Peer Counselor as presented, second by Miller. Motion carried.

Sheriff

- Sheriff Roger Brandner presented a position replacement request for a Jailer due to a resignation. Motion by Weyh to approve the position replacement request for a Jailer as presented, second by Miller. Motion carried.
- Sheriff Brandner presented a position replacement request for a Dispatcher due to a resignation. Motion by Miller to approve the position replacement request for a Dispatcher as presented, second by Holtan. Motion carried.

Human Resources

- Ruf presented a general review of HR Department activities. Hiring continues and the HR staff continues to stay busy.
- Ruf and HR Program Manager, Jodi Burmania, discussed health insurance rates for 2023. M3 is working with Quartz on rates for 2023.

CLOSED SESSION

Motion by Miller to enter into closed session pursuant to WI State Statute Section 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Compensation Review – Nursing Home Administrator & Director of Nursing]. Second by Holtan. Committee roll call to go into closed session was unanimous. Committee went into closed session at 3:42 p.m.

OPEN SESSION

Motion by Miller to return to open session. Second by Holtan. The Committee returned to open session at 4:13 p.m.

Columbia Health Care Center (closed session):

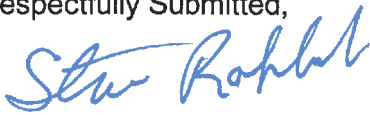
- Committee discussed closed item and asked that this item be brought back after being presented to the Columbia Health Care Center Committee.

Human Resources Committee Meeting
July 11, 2022

The next HR Committee meeting will be Monday, August 8, 2022, at 3:00 p.m. at the Administration Building in Meeting Room 115.

Motion by Miller to adjourn the meeting at 4:28 p.m., second by Rohrbeck. Motion carried.

Respectfully Submitted,



Steven Rohrbeck
Secretary Human Resources Committee



Jamie Henriksen
Recording Secretary