



COLUMBIA COUNTY

Board of Supervisors

112 East Edgewater Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Human Resources Committee Minutes Friday, August 2, 2019

Committee Members Present: Bruce Rashke, Adam Field, Dan Drew and Matthew Rohrbeck

Excused absence: Barry Pufahl

Also in Attendance: Vern Gove, James Foley, JoAnn Wingers, Tom Borgkvist, Nancy Long, Eric Shimpach, Greg Bisch, Brenda Yaskal, Becky Mulhern, Shonna Neary, Matthew Bortz, Dawn Woodard, Susan Lorenz, Ellen Ellingsworth, Joseph Ruf, Jodi Burmania, Jamie Henriksen, Nicole Aimone-PDR

The meeting was called to order by Chair Bruce Rashke at 8:00 AM and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Field to approve the agenda, second by Rohrbeck. Motion carried.

Approval of Minutes

Motion by Drew to approve meeting minutes from July 12, 2019, second by Rohrbeck. Motion carried.

Health & Human Services

- HHS Director, Dawn Woodard, presented a position replacement request for a Social Worker due to a resignation. Motion by Field to approve the position replacement request, second by Drew. Motion carried.
- Dawn Woodard presented a position replacement request for a Public Health Nurse due to a resignation. Motion by Drew to approve the position replacement request, second by Field. Motion carried.

Human Resources

- Ruf presented the health insurance rates for 2020. Discussion regarding vision/dental rates remaining the same. Motion by Drew to approve the 2020 Health Insurance rates, second by Rohrbeck. Motion carried.
- 2020 HR Budget was presented by Joe Ruf. Review and discussion.
 1. 1271 – Safety and Wellness. Motion to approve this line item reduced from \$10,000.00 to \$6,000.00 by Rashke, second by Field. Motion carried.
 2. 1431 – Human Resources. Motion by Drew to approve line item 1431, second by Rohrbeck. Motion carried.
 3. 1432 – Unemployment Control. Motion by Drew to approve line item 1432, second by Field. Motion carried.
 4. 1433 – Employee Retirement Payout Pool. Motion by Drew to approve line item 1433, second by Rohrbeck. Motion carried.
 5. Shonna Neary and Matthew Bortz presented the Workers Compensation (WC) budget. Cost is based on the claims and annual mod rate as determined by the experience of the past 3 years.
 6. 1970 – Workers Compensation Insurance. Motion by Drew to approve line item 1970, second by Field. Motion carried.
 7. 8000 – Capital Outlay. Motion by Rohrbeck to approve line item 8000, second by Drew. Motion carried.
- Discussion by Ruf regarding the 2020 Across the Board (ATB) which could increase the Employee Compensation Schedule by a set percentage. HR Committee will review the 2020 ATB at a future meeting.

Human Resources Committee Meeting
August 2, 2019

- Discussion by Ruf regarding the Position Replacement and Revision Process. Ruf passed out a handout for review as this process was last updated in 2017.

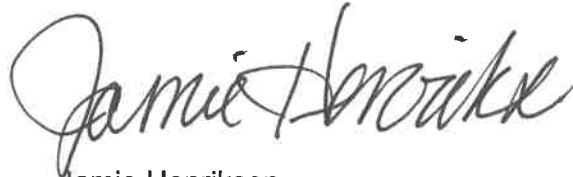
The next HR Committee meeting is scheduled for Friday, September 6, 2019, at 8:00 AM at the Administration Building in Meeting Room 115.

Motion by Rohrbeck to adjourn the meeting at 8:56 AM, second by Field. Motion carried.

Respectfully Submitted,



Dan Drew
Secretary Human Resources Committee



Jamie Henriksen
Recording Secretary