

COLUMBIA COUNTY

Board of Supervisors

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Columbia County Human Resources Committee Minutes Friday, August 4, 2017

Notice: These minutes have not been approved by the Human Resources Committee and are subject to additions and/or corrections. They will be approved at next month's regularly scheduled committee meeting.

Committee Members Present: Bruce Rashke, Adam Field, Barry Pufahl, Matthew Rohrbeck

Absent with Notice: Dan Drew

Also in Attendance: Joseph Ruf, III, Vern Gove, Mary Cupery, Jim Foley, Michelle Olson, Mark Zimmerman, Shonna Neary, Selina Hooker, Breanna Hellenbrand-M3, Lyn Jerde-PDR

The meeting was called to order by Chair Bruce Rashke at 10:29 a.m. and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Pufahl to approve the agenda as presented, second by Field. Motion carried.

Approval of Minutes

Motion by Pufahl to approve the HR Committee meeting minutes from July 7, 2017, second by Field. Motion carried.

Approval of Expenditure Report

Motion by Pufahl to approve the expenditure report, second by Field. Motion carried.

Department Budgets, Compensatory Time and Workers Compensation

Workers compensation presented by Shonna Neary.

General Review of Department Activities

General review of Department activities provided by Ruf.

Columbia Health Care Center

Joseph Ruf, III, presented the personal leave request to the Committee.

- Personal Leave Request. Discussion. This personal leave request would be through August 23, 2017, and is recommended by CHCC Administrator Yamriska. Motion by Pufahl to approve the personal leave request, second by Rohrbeck. Motion carried.

HUMAN RESOURCES (HR)

- Resolution – Sheriff's Non-Sworn P&P – Jail Work Schedule. Discussion. Motion by Rohrbeck to approve the change, second by Field. Motion carried, but not unanimous. Rashke voted against the change.

- The County's insurance broker, M3 Account Representative Breanna Hellenbrand, presented to the Committee. The Health Insurance RFP is out for bid. There are a lot of carriers that are interested in working with Columbia County.

- 2018 HR Budget Review:

1. Human Resources budget presented by Joseph Ruf, III. Motion by Pufahl to approve Budget No. 1431 as presented, second by Field. Motion carried.

2. Safety and Wellness budget presented by Joseph Ruf, III. Motion by Pufahl to approve Budget No. 1271 as presented, second by Rohrbeck. Motion carried.

3. Unemployment Control budget presented by Joseph Ruf, III. Motion by Pufahl to approve Budget No. 1432 as presented, second by Rohrbeck. Motion carried.

4. Employee Retirement Payout Pool budget presented by Joseph Ruf, III. Motion by Pufahl to approve Budget No. 1433 as presented, second by Field. Motion carried.

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5. Workers Compensation budget presented by Shonna Neary. Motion by Pufahl to approve Budget No. 1970 as presented, second by Field. Motion carried.

6. Capital Outlay budget. Discussion. Motion by Pufahl to amend the Human Resources budget to include \$500.00 for capital outlay, second by Rohrbeck. Motion carried, but not unanimous. Field voted against the amendment to capital outlay.

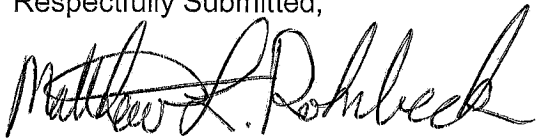
- 2018 ATB (across the board increase). Presented by Joseph Ruf, III. The Committee will wait until September to make a decision. Mark Zimmerman should do a costing for the Committee. The Committee would also like to see a list of the employees getting a step increase.

Brief discussion regarding wage compression.

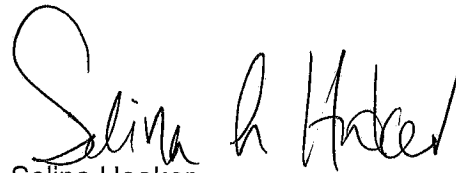
The next HR Committee meeting will be Friday, September 1, 2017, at 8:00 AM in Administration Building Room 115.

Adjourned meeting at 11:16 a.m. on motion of Rohrbeck with a second by Field. Motion carried.

Respectfully Submitted,



Matthew Rohrbeck
Human Resources Committee Secretary



Selina Hooker
Recording Secretary