



COLUMBIA COUNTY

Board of Supervisors

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Columbia County Human Resources Committee Minutes Friday, September 3, 2021

Committee Members Present: Adam Field, Matthew Rohrbeck, Barry Pufahl, James Foley and JoAnn Wingers

Also in Attendance: Vern Gove, Roger Brandner, Amy Yamriska, Brenda Yaskal, Heather Gove, Greg Kaminski, Chris Hardy, Bob Lambert, Joseph Ruf III, Jodi Burmania, and Jamie Henriksen

The meeting was called to order by Chair Field at 8:01 a.m. and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Foley to approve the agenda, second by Wingers. Motion carried.

Approval of Minutes

Motion by Pufahl to approve: August 6, 2021 Regular Human Resources Committee Meeting Minutes, second by Foley. Motion carried.

Public Input

No public input.

Supervisor Rohrbeck joined the meeting at 8:03 a.m.

Approval of Expenditure Report

Motion to approve the report by Pufahl, second by Wingers. Motion carried.

Columbia Health Care Center

- Columbia Health Care Center Administrator, Amy Yamriska, presented an updated position description for the Director of Social Services. Motion by Foley to approve the position description for the Director of Social Services as presented, second by Wingers. Motion carried.
- Yamriska presented a position replacement request for the Director of Social Services due to a retirement. Motion by Pufahl to approve the position replacement request for the Director of Social Services, second by Foley. Motion carried.

District Attorney

- District Attorney, Brenda Yaskal, presented a position replacement request for a Legal Secretary due to a resignation. Motion by Pufahl to approve the position replacement request for a Legal Secretary, second by Wingers. Motion carried.

Facilities Management

- Acting Director of Facilities Management, Bob Lambert, presented a position replacement request for a Janitor due to a resignation. Motion by Foley to approve the position replacement request for a Janitor, second by Rohrbeck. Motion carried.

Health & Human Services:

- Health & Human Services Director, Heather Gove, presented a position replacement request for the Division Administrator of Behavioral Health & Long-Term Support due to a resignation. Motion by Pufahl to approve the position replacement request for the Division Administrator of Behavioral Health & Long-Term Support, second by Foley. Motion carried.

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- Heather Gove presented a position replacement request for a part-time Transportation Coordinator due to a termination. Motion by Pufahl to approve the position replacement request for a part-time Transportation Coordinator, second by Wingers. Motion carried.

Highway & Transportation

- Highway Commissioner, Chris Hardy, presented a position replacement request for a Foreman due to a resignation. Motion by Rohrbeck to approve the position replacement request for a Foreman, second by Wingers. Motion carried.
- Hardy presented two position replacement requests for Patrolmen, both due to retirements. Motion by Foley to approve both of the position replacement requests for Patrolmen, second by Pufahl. Motion carried.

Sheriff

- Sheriff Roger Brandner presented a position replacement request for a Jailer due to a resignation. Motion by Pufahl to approve the position replacement request for a Jailer, second by Rohrbeck. Motion carried.
- Sheriff Brandner presented a position replacement request for a Dispatcher due to a retirement. Motion by Foley to approve the position replacement request for a Dispatcher, second by Rohrbeck. Motion carried.

Human Resources

- Corporation Counsel/HR Director, Joseph Ruf III, presented an informational only item regarding the retirement and replacement of the Accounting Comptroller and Assistant Comptroller in August 2022. The goal is to have the new Comptroller hiring process completed by March 2022.
- Human Resources Program Manager, Jodi Burmania, presented an update to the process of offering other voluntary benefits to employees. This was an informational item only.
- Discussion by Burmania and Ruf regarding the 2022 Across the Board (ATB) wage increase which would increase the Employee Compensation Schedule by a set percentage. Motion by Pufahl to recommend a 1.5 % increase to the County Compensation Schedule, second by Foley. Motion carried.

CLOSED SESSION

Motion by Wingers to enter into closed session pursuant to WI State Statute Section 19. 85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Compensation Review for Selected Positions; Facilities Management Department Management and Organization]. Second by Foley. Committee roll call to go into closed session was unanimous. Committee went into closed session at 8:28 a.m.

OPEN SESSION

Motion by Foley to return to open session. Second by Rohrbeck. The Committee returned to open session at 9:45 a.m.

Human Resources (from closed session)


- The Facilities Management Department Management and Organization item was informational only and the HR Committee took no action on this item.
- Motion by Pufahl to accept the compensation proposals made for the selected positions as presented in closed session starting immediately. Second by Foley. Motion carried.

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The next HR Committee meeting is scheduled for Friday, October 1, 2021, at 8:00 a.m. at the Administration Building in Meeting Room 115.

Motion by Foley to adjourn the meeting at 9:47 a.m., second by Wingers. Motion carried.

Respectfully Submitted,



Barry Pufahl
Secretary Human Resources Committee



Jamie Henriksen
Recording Secretary