

COLUMBIA COUNTY

Board of Supervisors

112 East Edgewater Street
Portage, WI 53901

608-742-9654

FAX: 608-742-9602

WEBSITE: www.co.columbia.wi.us

Columbia County Human Resources Committee Minutes Friday, October 6, 2017

Committee Members Present: Bruce Rashke, Adam Field, Barry Pufahl, Dan Drew, Matthew Rohrbeck
Also in Attendance: Joseph Ruf, Vern Gove, Mary Cupery, Chris Hardy, Lois Schepp, Dawn Woodard, Mark Zimmerman, Jodi Burmania, Tom Hirschinger, Breanna Hellenbrand – M3, Lyn Jerde - PDR
The meeting was called to order by Chair Bruce Rashke at 8:00 AM and was certified to be in compliance with the Wisconsin Open Meetings Law.

Approval of Agenda

Motion by Drew to approve the agenda as presented, second by Field. Motion carried.

Approval of Minutes

Motion by Pufahl to approve the minutes from the September 1, 2017, HR Committee meeting, second by Field. Motion carried.

Approval of Expenditure Report

Motion by Drew to approve the expenditure report, second by Field. Motion carried.

General Review of Department Activities

Review of the 2017 HR budget and staff update.

ACCOUNTING

Lois Schepp, Comptroller, presented a replacement request for an Accounting Assistant due to a retirement. Motion by Field to approve the request, second by Drew. Motion carried.

HEALTH & HUMAN SERVICES

Dawn Woodard, HHS Director, presented a request for donated sick time for an employee at Health and Human Services. Discussion. Motion by Drew to approve the request for employees to donate sick time, second by Pufahl. Motion carried.

CLOSED SESSION

❖ Motion by Drew for the Committee to enter into closed session at 8:10 AM pursuant to Wisconsin Statutes Section 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." [Grievance – Highway Employee Dismissal.] If the Committee goes into closed session, it will return to open session. Roll call was unanimous.

OPEN SESSION

Committee returned to open session at 8:23 AM

❖ Motion by Drew to sustain Highway Commissioner Chris Hardy's dismissal of a Highway Maintenance Worker, second by Rohrbeck. Motion carried.

CLOSED SESSION

❖ Motion by Field for the Committee to go into closed session at 8:25 AM pursuant to Wisconsin Statutes Section 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session [2018 Employee Health Insurance Bids/Proposals], second by Drew. Roll call was unanimous.

OPEN SESSION

Committee returned to open session at 9:29 AM

❖ Motion by Pufahl based on issues regarding continuity and level of service of the current Health Insurance provider WCA/GHT, the HR Committee authorizes the Corporation Counsel/Human Resources Director and M3 representatives to negotiate with other health insurance carrier finalists for employee health insurance within the parameters as discussed during closed session, second by Drew. Motion carried.

Human Resources Committee Meeting
October 6, 2017

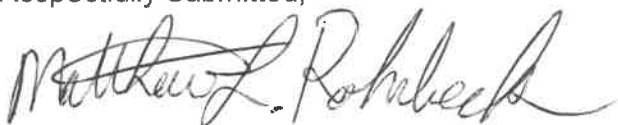
HUMAN RESOURCES

- The number of questions during budget hearings on wage adjustment prompted the Finance Committee to refer the issue of a study back to the HR Committee. Carlson Dettmann would study internal wage variances and comparable counties for possible adjustments in the Compensation Schedule. The cost would be covered using contracted service funds in the 2017 HR budget. Discussion. Motion by Drew to support and authorize the HR Director to enter into a contract with Carlson Dettmann related to a compensation study, second by Rohrbeck. Motion carried.

The next HR Committee meeting will be Friday, November 3, 2017, at 8:00 AM in the Administration Building Meeting Room 115. Chair Rashke will not be in attendance. Vice Chair Field will chair the November 3, 2017 HR Committee meeting.

Adjourned meeting at 9:49 AM on motion of Field, second by Drew.

Respectfully Submitted,



Matthew Rohrbeck
Human Resources Committee Secretary



Jane Bescup
Recording Secretary