

COLUMBIA COUNTY LIBRARY BOARD MEETING MINUTES

Portage Library
March 5, 2010

Board Members Present: Gisela Hamm, Susan Martin, Andy Ross, Heidi Schmidt, and Carol Ziehmke

Absent: Bev Hoffmann and Pat Westby

South Central Library System Representative: Cheryl Becker

Library Directors Present:

- Portage Shannon Stiller

The meeting was called to order at 9:05 a.m. by Board president Carol Ziehmke.

Agenda: There was one change to the agenda, and it was agreed that the topic would be addressed under the agenda item “other items.” It was moved by Gisela Hamm, and seconded by Andy Ross that the agenda be accepted as revised. The motion was unanimously passed.

Minutes: The minutes of the January 8, 2010 County Library Board meeting were approved unanimously as presented upon the motion of Andy Ross and Gisela Hamm’s second.

Report to County Board: Carol called on Resource Librarian Shannon Stiller to present the 2009 Annual Report of the Columbia County Library Board prepared for the Columbia County Board of Supervisors. Shannon thanked Heidi Schmidt for her help in preparing the report. Shannon explained that the informational items about each library in the county was not yet complete since several libraries had not sent her the information. Heidi Schmidt moved that the report be approved with the understanding that the additional information would be included before the report was submitted; Andy Ross seconded the motion, which was passed without dissent.

Budget Payments: Shannon Stiller discussed this process with County Comptroller Lois Schepp. Lois explained that this agenda item was not necessary because when bills are received in her office, they are automatically paid since they are a part of the approved budget. This item will be removed from future agendas.

2010 Action Plan: Resource Librarian Shannon Stiller distributed copies of the Action Plan. In order to clarify the roles of the Library Board, the Library Directors and the Resource Library, she presented separate action plans for each group. Heidi Schmidt moved approval of the 2010 Action Plans as presented, and the motion was seconded by Andy Ross. The motion passed unanimously.

Long-Range Plan Up-date: Shannon outlined the process that will be used to up-date the plan, and her target date for completion is July. The group that is responsible for the up-date includes Pat Westby, Shannon, Carol Ziehmke and Chris Daugherty, Poynette Library Director. The group plans to invite at least one representative from each library in the county to a meeting to discuss the needs of the communities in which they are located so that those needs can be addressed when the committee develops the goals for the Long-Range Plan.

Resource Librarian's Report: Much of the report Shannon had prepared was covered in topics covered earlier: the annual Report to the County Board, Budget Payments, the 2010 Action Plan and the Long-Range Plan update. In addition, Shannon reported that:

- The County library directors will meet on March 19 and one of the items on the agenda is the discussion of the large print collection so that the resources can be distributed more equitably and the library directors' expectations of the role of the Resource Library.
- Additionally, she reported that she is investigating a new resource (Tutor.com) for the county's libraries that includes material for every subject covered in K-12 programs, and also includes a Career Center and sample test opportunities. After discussion, Heidi Schmidt moved that the Columbia County Library Board of Trustees go on record as being extremely interested in the Tutor.com program, and that the Board encourages the county library directors to review and gain an understanding of the programs and the benefits of the resources which would be made available to all residents of the county who hold a library card, whether the programs would be accessed through library-supplied or home computers. Gisela Hamm seconded that motion, and it was passed unanimously.

SCLS Report: Cheryl Becker, representing the South Central Library System, reported on a number of items:

- Roz Thony, who has been the Director of the Rio Library for many years, has resigned because of poor health. The recruitment process for her replacement is underway.
- She urged the librarians and Board members to attend the WLA conference in Sheboygan April 28th-30th.
- Cheryl described another tool, Learning Express Library, which is also a test preparation resource and provides grade-level appropriate practice tests.
- Cheryl said that Columbia County's annual report to the State of Wisconsin had been completed and filed.
- Because of their role on the Columbia County Library Board, its members can become members of the WLA through the SCLS.
- Cheryl said that governance changes in the SCLS encourage additional in-put from committee members.

Library Visits: Sue Martin reported that she had attended the January Pardeeville Library Board meeting, and that they are excited about celebrating the library's 100th anniversary this year

Carol Ziehmke explained that each Board member is expected to attend at least one local library board meeting at a library of his or her choice. She asked that each Board member select a library to visit in 2010. The choices are as follows:

<u>Library</u>	<u>Board Representative</u>	<u>Meeting Schedule</u>
• Cambria:	Gisela Hamm	TBD
• Columbus:	Heidi Schmidt	TBD
• Lodi:	Pat Westby	2 nd Monday/6:30 p.m.
• Pardeeville:	Carol Ziehmke	3 rd Monday/4:30 p.m.
• Portage:	Heidi Schmidt	2 nd Tuesday/noon
• Poynette:	Sue Martin	TBD
• Randolph:		
• Rio:	Andy Ross	TBD
• Wisconsin Dells:	Gisela Hamm	1 st Thursday/5:30 p.m.
• Wyocena:	Carol Ziehmke	3 rd Tuesday/4:45 p.m.

Other Items: President Carol Ziehmke reported that she had received a letter from Board Member Beverly Hoffmann that stated that it was with regret that she found it necessary to resign from the Columbia County Library Board. A discussion regarding possible replacements followed. Shannon also reported that due to the death of one of the Portage Library Trustees, a search was underway to replace him. Andy Ross moved, with a second by Heidi Schmidt, that Shannon Stiller be empowered to choose the replacement for Beverly Hoffmann on the County Library Board of Trustees. The motion was unanimously approved.

Next meeting: The next meeting of the Columbia County Library Board will be on May 7, 2010 at the Poynette Library. President Ziehmke will contact the Poynette library director to make the arrangements.

Adjournment: Upon the motion of Sue Martin and a second by Andy Ross, the meeting was adjourned at 10:29 a.m.

Respectfully submitted,

Susan Martin, Secretary