

Columbia County
JUDICIARY COMMITTEE MINUTES
March 10, 2020

Notice: These minutes have not been approved by the Judiciary Committee and are subject to additions and/or corrections. They will be approved at next month's regularly scheduled committee meeting.

Present: Matthew L. Rohrbeck, Craig Robson, Susanna R. Bradley, and Bob Koch
Absent: Mark Sleger
Also Present: Judge Voigt, Judge Cross, Judge Hepler, Susan Raimer, Julie Kayartz, Brenda Yaskal, Joseph Ruf III, Susan Fisher, Jessica Hale, and Jamie Henriksen

I. Call to Order. Posting Compliance. Approve Agenda. Approve Minutes. Expenditure Reports.

- 1) Meeting called to order at 8:13 a.m. by Chair Rohrbeck.
- 2) Posting compliance was met per Open Meetings Law.
- 3) ***Motion was made by Robson to approve the agenda. Seconded by Koch. Motion carried.***
- 4) ***Motion was made by Bradley to approve the previous meeting minutes from January 14, 2020. Seconded by Koch. Motion carried.***
- 5) **Public Input.** No public input.
- 6) **Chairman's Communications.** Chair Rohrbeck thanked the Judiciary Committee Members for their contributions toward the Judiciary Committee. Last year was a roller coaster of a year and he appreciated their efforts assisting him with his first time as the Chair of a Committee.
- 7) **Expenditure Reports.** After a review of the expenditure reports for the Judges, Clerk of Courts, District Attorney's Office, Corporation Counsel Office, and Child Support Office, a motion was made by Koch to approve all of the expenditures. Seconded by Bradley. Motion carried.
- 8) Next meeting date will be set after the future Judiciary Committee is selected in April, 2020.

II. Judges:

- **General Review of Department Activities.** General discussion of monthly activities provided by Judge Voigt. Judge Voigt talked about how busy they remain, but finding a routine that seems to be working. Report by Judge Hepler that the OWI and Drug Courts are going well. There have now been graduates from both programs. Judge Voigt provided a brief update on the Consolidated Court Automation Programs – Digital Audio Recording System. As there is a statewide shortage of court reporters, a decision has been made by the State to install machines that will record courtroom activity in each Wisconsin courtroom by the end of 2023. This will be discussed further at future meetings. CCAP staff plan to meet with Columbia County staff this month.
- **Resolution – Register in Probate and Clerk of Courts Overdrawn Account.** Discussion. Motion was made by Koch to approve the Resolution – Transfer of Funds to Cover 2019 Overdrawn Register in Probate and Clerk of Courts Accounts. Seconded by Bradley. Motion carried.
- **Review and Approve Register in Probate 2019 Annual Report.** Discussion. Motion was made by Koch to approve the Register in Probate 2019 Annual Report. Seconded by Robson. Motion carried.

III. Clerk of Courts:

- **General Review of Department Activities.** General discussion of monthly activities provided by COC Susan Raimer. Interviews were held yesterday, March 9, 2020 for a Constitutional Office Deputy to fill the vacancy of a second retiring employee in 2020. COC Raimer and Judge Voigt attended a Court Safety & Security Conference in March.

- **Position Replacement Request** for a Constitutional Office Deputy presented by COC Raimer. Motion by Koch to approve the replacement request for a Constitutional Office Deputy. Seconded by Bradley. Motion carried.
- **Review and Approve Clerk of Courts 2019 Annual Report.** Discussion. Motion was made by Koch to approve the Clerk of Courts 2019 Annual Report. Seconded by Bradley. Motion carried.

IV. Corporation Counsel/Child Support Office:

- **General Review of Department Activities.** Corporation Counsel/HR Director Joseph Ruf III reported that the Corporation Counsel’s Office was up to full staff and is keeping busy.
- **Review and Approve Corporation Counsel 2019 Annual Report.** Discussion. Motion was made by Bradley to approve the Corporation Counsel 2019 Annual Report. Seconded by Robson. Motion carried.
- **Review and Approve Child Support 2019 Annual Report.** Discussion. Motion was made by Koch to approve the Child Support 2019 Annual Report. Seconded by Bradley. Motion carried

V. District Attorney:

- **General Review of Department Activities.** General discussion of monthly activities provided by DA Brenda Yaskal. The DA’s Office is busy with trials. Special Prosecutor Jane Kohlwey will continue in her role until her cases are finished. DA Yaskal believes her cases may be wrapped up by the end of 2020. After her cases are completed, other counties will take cases if a special prosecutor is needed.
- **Review and Approve District Attorney 2019 Annual Report.** Discussion. Koch would like “2018” typo changed to “2019.” He would also like a historical record for the District Attorney’s Office for 2019 listed. Motion was made by Koch to approve the District Attorney 2019 Annual Report with the listed changes. Seconded by Robson. Motion carried

CLOSED SESSION

Motion by Bradley to enter into closed session pursuant to WI State Statute Section 19.85 (1)(c), Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Wage Adjustment – Legal Assistant; Wage Adjustment – Legal Secretary]. Second by Robson. Committee roll call to go into closed session was unanimous. Committee went into closed session at 8:57 AM.

OPEN SESSION

The Committee returned to open session at 9:08 AM.

District Attorney:

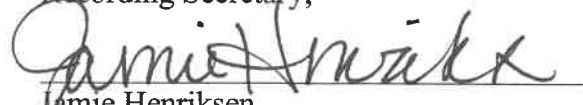
- **Wage Adjustments – Legal Assistant and Legal Secretary -** Motion by Bradley to approve both of the wage adjustments for the Legal Assistant and the Legal Secretary. Seconded by Robson. Motion carried.

Motion was made by Bradley to adjourn the meeting at 9:13 a.m. Seconded by Robson. Motion carried.

Secretary of Record,

Supervisor Mark Sleger
Committee Secretary

Recording Secretary,



Jamie Henriksen
HR Program Coordinator

cc: Judiciary Committee Members
Chair Gove
1st Vice Chair Drew
2nd Vice Chair Foley
Internet