

**Columbia County**  
**JUDICIARY COMMITTEE MINUTES**  
**March 12, 2018**

**Present:** Barry Pufahl, Robert C. McClyman, Harlan Baumgartner, Fred Teitgen  
**Absent with Notice:** Don DeYoung  
**Also Present:** Chair Gove, 2<sup>nd</sup> Vice Chair Foley, Judge Voigt, Judge Hepler, Clerk of Courts Raimer, RIP Kayartz, Assistant Corporation Counsel Miller, Helen Wruck, Selina Hooker

**I. Call to Order. Posting Compliance. Approve Agenda. Approve Minutes. Expenditure Reports.**

- 1) Meeting called to order at 8:00 a.m. by Pufahl.
- 2) Posting compliance was met per Open Meetings Law.
- 3) ***Motion was made by Teitgen to approve the agenda. Seconded by Baumgartner. Motion carried.***
- 4) ***Motion was made by Teitgen to approve the previous meeting minutes from January 8, 2018. Seconded by Baumgartner. Motion carried.***
- 5) **Public Input.** No public input.
- 6) **Chairman's Communications.** None.
- 7) **Courthouse Remodel Update.** Supervisor Teitgen updated the Committee on the Courthouse Remodeling Project. The project is still on schedule. The tentative moving date is set for the end of May.
- 8) **Courthouse Room Signage.** Supervisor Teitgen updated the Committee on the Courthouse room signage. Every room will have a numerical sign, and some of the rooms will have additional signage. The Committee will review the signage options today on the Courthouse tour.
- 9) **Expenditure Reports.** ***After a review of the expenditure reports for Judges, Clerk of Courts, District Attorney's Office, Corporation Counsel Office, and Child Support Office, a motion was made by Teitgen to approve all of the expenditures. Seconded by Baumgartner. Motion carried.***
- 10) Next meeting date set for Monday, April 9, 2018, at 8:00 a.m. in Meeting Room 115.
- 11) **Tour Courthouse.**

**II. Judges:**

- 1) **General Review of Department Activities.** General discussion of monthly activities provided by Judges Voigt and Hepler. Brief discussion regarding the Courthouse move at the end of May. Discussion regarding the OWI Treatment Coordinator position. Brief discussion regarding Branch III.
- 2) **Review and Approve Register in Probate 2017 Annual Report.** Discussion. ***Motion was made by Baumgartner to approve the Register in Probate 2017 Annual Report. Seconded by McClyman. Motion carried.***

**III. Clerk of Courts:**

- 1) **General Review of Department Activities.** General discussion of monthly activities provided by Clerk of Courts Raimer. Brief discussion regarding the move back to the remodeled Courthouse at the end of May.
- 2) **Resolution – Clerk of Courts Overdrawn Account.** Discussion. ***Motion was made by Baumgartner to approve the Resolution – Transfer of Funds to Cover 2017 Overdrawn Clerk of Courts Accounts. Seconded by Teitgen. Motion carried.***
- 3) **Review and Approve 2017 Annual Report.** Discussion. ***Motion was made by Teitgen to approve the Clerk of Court 2017 Annual Report. Seconded by McClyman. Motion carried.***

**IV. District Attorney:**

1) **General Review of Department Activities.** No one was present to give a report to the Committee.

2) **Review and Accept 2017 Annual Report.** Discussion. *Motion was made by McClyman to accept the District Attorney 2017 Annual Report. Seconded by Teitgen. Motion carried.*

**V. Corporation Counsel/Child Support Office:**

1) **General Review of Department Activities.** General discussion of monthly activities provided by Assistant Corporation Counsel Miller. General discussion of monthly activities in Child Support provided by Helen Wruck.

2) **Review and Approve Child Support Agency 2017 Annual Report.** Discussion. *Motion was made by Teitgen to approve the Child Support Agency 2017 Annual Report. Seconded by Baumgartner. Motion carried.*

3) **Review and Approve Corporation Counsel 2017 Annual Report.** Discussion. *Motion was made by Teitgen to approve the Corporation Counsel 2017 Annual Report. Seconded by Baumgartner. Motion carried.*

*Meeting adjourned at 8:52 a.m. by Chair Pufahl.*

*Meeting reconvened at the Courthouse at 9:05 a.m.*

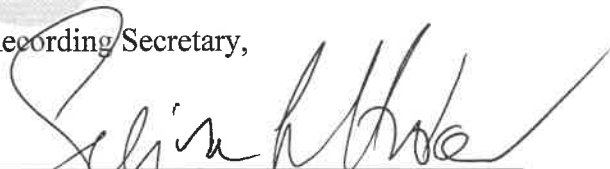
Discussion regarding Courthouse signage. *Motion was made by Pufahl to approve the signage as proposed during the walkthrough of the Courthouse. Seconded by McClyman. Motion carried.*

*Meeting adjourned at 9:29 a.m. by Chair Pufahl.*

Secretary of Record,

Recording Secretary,

  
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Supervisor Don DeYoung  
Committee Secretary

  
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Selina L. Hooker  
Assistant to Corporation Counsel/HR Director

cc: Judiciary Committee Members  
Chair Gove  
1<sup>st</sup> Vice Chair Cupery  
2<sup>nd</sup> Vice Chair Foley  
Internet