

**Columbia County
JUDICIARY COMMITTEE MINUTES
March 12, 2019**

Notice: These minutes have not been approved by the Judiciary Committee and are subject to additions and/or corrections. They will be approved at next month's regularly scheduled committee meeting.

Present: Matthew L. Rohrbeck, Craig Robson, Mark Sleger, Susanna R. Bradley, Bob Koch
Also Present: Judge Hepler, Judge Cross, Julie Kayartz, Mary-Anne Raab, Helen Wruck, Chief Deputy Bisch, Assistant Corporation Counsel Miller, Selina Hooker, Brad Allen – Portage Daily Register

I. Call to Order. Posting Compliance. Approve Agenda. Approve Minutes. Expenditure Reports.

- 1) Meeting called to order at 8:16 a.m. by Vice Chair Robson.
- 2) Posting compliance was met per Open Meetings Law.
- 3) ***Motion was made by Bradley to approve the agenda. Seconded by Koch. Motion carried.***
- 4) ***Motion was made by Koch to approve the previous meeting minutes from January 8, 2019, and January 16, 2019. Seconded by Bradley. Motion carried.*** Sleger asked that it be noted that he was not present at either meeting.
- 5) **Public Input.** No public input.
- 6) **Chairman's Communications.** None.
- 7) **Expenditure Reports.** Discussion regarding Teen Court payment to CESA 5. Judiciary Chair Rohrbeck asked that Teen Court be added to the agenda under the District Attorney on May 14, 2019. ***After a review of the expenditure reports for Judges, Clerk of Courts, District Attorney's Office, Corporation Counsel Office, and Child Support Office, a motion was made by Koch to approve all of the expenditures. Seconded by Robson. Motion carried.***
- 8) Next regular meeting date set for Tuesday, May 14, 2019, at 8:15 a.m. at the Courthouse in the Branch II Jury Room.

II. Judges:

- 1) **General Review of Department Activities.** General discussion of monthly activities provided by Judge Hepler. Brief discussion regarding the new Court Commissioner starting on April 1, 2019. She will be working three (3) days per week. Brief discussion regarding changes to the Court calendar starting in July of 2019.
- 2) **Review and Approve Register in Probate 2018 Annual Report.** Brief discussion. ***Motion was made by Koch to approve the Register in Probate 2018 Annual Report. Seconded by Sleger. Motion carried.***

III. Clerk of Courts:

- 1) **General Review of Department Activities.** General discussion of monthly activities provided by Deputy Clerk Mary-Anne Raab.
- 2) **Resolution – Clerk of Courts Overdrawn Account.** Discussion. ***Motion was made by Bradley to approve the Resolution for the Clerk of Courts Overdrawn Account. Seconded by Koch. Motion carried.***
- 3) **Review and Approve 2018 Annual Report.** Discussion. ***Motion was made by Sleger to approve the Clerk of Courts 2018 Annual Report. Seconded by Bradley. Motion carried.***

IV. District Attorney:

- 1) **General Review of Department Activities.** No representative was present from the District Attorney's Office.

2) **Review and Approve 2018 Annual Report.** No representative was present from the District Attorney's Office to answer questions about the 2018 Annual Report. *Motion was made by Koch to approve the District Attorney 2018 Annual Report as presented with the understanding that no one from the District Attorney's Office was there to answer their questions. Seconded by Bradley. Motion carried, but not unanimously. Sleger voted no.*

V. Corporation Counsel/Child Support Office:

1) **General Review of Department Activities.** General discussion of monthly activities for Corporation Counsel provided by Assistant Corporation Counsel Miller. General discussion of monthly activities for Child Support provided by Child Support Administrator Wruck. The Committee thanked her for her years of service and dedication to the County and the Child Support Program. Child Support Administrator Wruck thanked the Committee for supporting the recent Child Support Resolution. Brief discussion regarding funding.

2) **Position Description – Child Support Administrator.** Discussion. *Motion was made by Sleger to approve the Position Description – Child Support Administrator. Seconded by Robson. Motion carried.*

3) **Replacement Request – Child Support Administrator.** Discussion. *Motion was made by Sleger to approve the Replacement Request – Child Support Administrator. Seconded by Robson. Motion carried.*

4) **Review and Approve 2018 Annual Reports – Corporation Counsel and Child Support Agency.** Discussion. *Motion was made by Bradley to approve the Corporation Counsel and Child Support Agency 2018 Annual Reports. Seconded by Koch. Motion carried.*

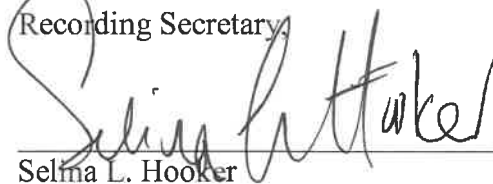
Motion was made by Bradley to adjourn the meeting at 8:47 a.m. Seconded by Koch. Motion carried.

Secretary of Record,



Supervisor Mark Sleger
Committee Secretary

Recording Secretary



Selma L. Hooker
Assistant to Corporation Counsel/HR Director

cc: Judiciary Committee Members
Chair Gove
1st Vice Chair Drew
2nd Vice Chair Foley
Internet