

Columbia County
JUDICIARY COMMITTEE MINUTES
June 8, 2021

Notice: These minutes have not been approved by the Judiciary Committee and are subject to additions and/or corrections. They will be approved at next month's regularly scheduled committee meeting.

Present: Robert McClyman, Eric J. Shimpach, Chris Polzer, Liz Miller, Steven Rohrbeck and Kim Manley
Also Present: Judge Voigt, Judge Cross, Susan Raimer, Brenda Yaskal, Joseph Ruf III and Jamie Henriksen

I. Call to Order. Posting Compliance. Approve Agenda. Approve Minutes. Expenditure Reports.

- 1) Meeting called to order at 8:15 a.m. by Chair McClyman.
- 2) Posting compliance was met per Open Meetings Law.
- 3) *Motion was made by Miller to approve the agenda. Seconded by Shimpach. Motion carried.*
- 4) *Motion was made by Polzer to approve the previous meeting minutes from May 11, 2021. Seconded by Miller. Motion carried with Manley abstaining.*
- 5) **Public Input.** None.
- 6) **Chairman's Communications.** None.
- 7) **Expenditure Reports.** After a review of the expenditure reports for the Judges, Clerk of Courts, District Attorney's Office, Corporation Counsel Office, and Child Support Office, *a motion was made by Shimpach to approve all of the expenditures. Seconded by Manley. Motion carried.*
- 8) **Next meeting date** will be Tuesday, July 13, 2021 at 8:15 a.m. in the Courthouse basement conference room.

II. Judges:

- **General Review of Department Activities.** General discussion of monthly activities provided by Judge Voigt. Some in-person hearings have been taking place. The Courts continue to work with CCAP, MIS and Facilities Management to prepare for a return to more in-person Court proceedings.

III. Clerk of Courts:

- **General Review of Department Activities.** General discussion of monthly activities provided by COC Susan Raimer. Raimer discussed the changes and challenges in COC operations that have occurred due to COVID-19. The office continues with the recruitment process for jurors and is also in need of Bailiffs. COC Raimer discussed progress with the new CCAP program that Columbia County had been selected as a pilot County with multiple Judges using a new computer system. This continues to go well, but is a slow learning process. There is an in-person Clerk Conference coming up this week and Raimer is looking forward to going.
- **Position Replacement Request – Constitutional Office Deputy - *Motion by Miller to approve the position replacement request for a Constitutional Office Deputy due to a retirement as presented. Second by Manley. Motion carried.***

IV. District Attorney:

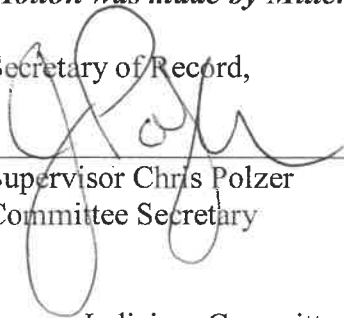
- **General Review of Department Activities.** General discussion of monthly activities provided by DA Brenda Yaskal. Yaskal discussed changes and challenges in the DA's Office operations due to COVID-19. She had her new ADA start recently.
- **2022 Request - Increase Legal Secretary Hours from 18.75 Hours to 40 Hours per Week –** This request was withdrawn by DA Yaskal prior to discussion.
- **2022 Request to Increase Legal Secretary Hours from 37.5 to 40 per Week**
- **2022 Request to Increase Victim Witness Coordinators (2) Hours from 37.5 to 40 per week –** Discussion. *Motion by Miller to approve all of the requests to increase the three (3) employees currently at 37.5 hours in the DA's Office to 40 hours per week as presented. Second by Manley. Motion passes 3-2 with Polzer and Shimpach opposed and McClyman only voting in event of a tie.*

V. Corporation Counsel/Child Support Office:

- **General Review of Department Activities.** General discussion of monthly activities for Corporation Counsel and Child Support provided by Joseph Ruf III. Face masks are still required in the Courthouse at all times under the Supreme Court Order.

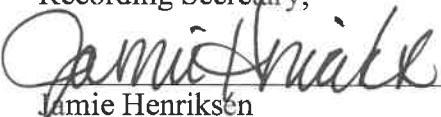
Motion was made by Miller to adjourn the meeting at 9:31 a.m. Seconded by Rohrbeck. Motion carried.

Secretary of Record,



Supervisor Chris Polzer
Committee Secretary

Recording Secretary,



Jamie Henriksen
HR Program Coordinator

cc: Judiciary Committee Members
Chair Gove
1st Vice Chair Foley
2nd Vice Chair Koch
Internet