

**Columbia County**  
**JUDICIARY COMMITTEE MINUTES**  
**July 13, 2021**

*Notice: These minutes have not been approved by the Judiciary Committee and are subject to additions and/or corrections. They will be approved at next month's regularly scheduled committee meeting.*

**Present:** Robert McClyman, Eric J. Shimpach, Chris Polzer, Liz Miller, Steven Rohrbeck and Kim Manley

**Also Present:** Judge Voigt, Susan Raimer, Jordan Lippert, Joseph Ruf III and Jamie Henriksen

**I. Call to Order. Posting Compliance. Approve Agenda. Approve Minutes. Expenditure Reports.**

- 1) Meeting called to order at 8:15 a.m. by Chair McClyman.
- 2) Posting compliance was met per Open Meetings Law.
- 3) *Motion was made by Miller to approve the agenda. Seconded by Polzer. Motion carried.*
- 4) *Motion was made by Miller to approve the previous meeting minutes from June 8, 2021. Seconded by Manley. Motion carried with Manley abstaining.*
- 5) **Public Input.** None.
- 6) **Chairman's Communications.** None.
- 7) **Expenditure Reports.** After a review of the expenditure reports for the Judges, Clerk of Courts, District Attorney's Office, Corporation Counsel Office, and Child Support Office, *a motion was made by Polzer to approve all of the expenditures. Seconded by Miller. Motion carried.*
- 8) **Next meeting date** will be Tuesday, August 10, 2021 at 8:15 a.m. in the Courthouse basement conference room.

**II. Judges:**

- **General Review of Department Activities.** General discussion of monthly activities provided by Judge Voigt. Judges Cross and Hepler have been out, so there have been some Reserve Judges filling in. The most recent jury trial went well. Judge Voigt said the Portage School District had been great to work with. Supervisor Polzer will work on putting together a thank you to the school district.

**III. Clerk of Courts:**

- **General Review of Department Activities.** General discussion of monthly activities provided by COC Susan Raimer. Raimer discussed the changes and challenges in COC operations that have occurred due to COVID-19. Raimer said the members of the jury from the last trial were surveyed and everyone was very satisfied with the way everything was handled. The pandemic had little to no effect on jurors coming in.

**IV. District Attorney:**

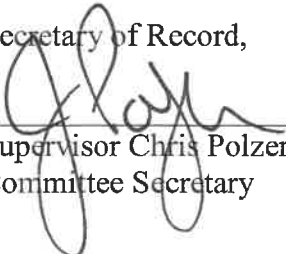
- **General Review of Department Activities.** General discussion of monthly activities provided by ADA Jordan Lippert. Lippert discussed changes and challenges in the DA's Office operations due to COVID-19. Columbia County has been selected to possibly receive an additional Assistant District Attorney with the new State budget.
- **Position Replacement Request – Legal Secretary – 30.0 hours per week - Motion by Miller to approve the position replacement request for a Legal Secretary – 30.0 hours per week due to a resignation as presented. Second by Polzer. Motion carried.**
- **Position Replacement Request – Legal Secretary – 18.75 hours per week - Motion by Manley to approve the position replacement request for a Legal Secretary – 18.75 hours per week due to a resignation as presented. Second by Miller. Motion carried.**

V. Corporation Counsel/Child Support Office:

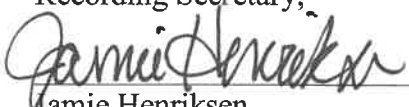
- **General Review of Department Activities.** General discussion of monthly activities for Corporation Counsel and Child Support provided by Joseph Ruf III. Face masks are suggested, but not required in the Courthouse. Ruf appreciated the efforts of the Clerk of Courts Staff with the continued Zoom accommodations.

*Motion was made by Rohrbeck to adjourn the meeting at 9:07 a.m. Seconded by Polzer. Motion carried.*

Secretary of Record,

  
\_\_\_\_\_  
Supervisor Chris Polzer  
Committee Secretary

Recording Secretary,

  
\_\_\_\_\_  
Jamie Henriksen  
HR Program Coordinator

cc: Judiciary Committee Members  
Chair Gove  
1<sup>st</sup> Vice Chair Foley  
2<sup>nd</sup> Vice Chair Koch  
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