



# COLUMBIA COUNTY

Board of Supervisors

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## **Columbia County Judiciary Committee Minutes Tuesday, August 7, 2018**

Committee Members Present: Matthew Rohrbeck, Craig Robson, Mark Sleger, Susanna Bradley, Bob Koch

Also in Attendance: Judge Andrew Voigt, Judge Todd Hepler, Judge Troy Cross, Joseph Ruf III, Jane Kohlwey, Susan Raimer, Julie Kayartz, Helen Wruck, Krista Miller, Jonathan Stefonek - PDR

The meeting of the Judiciary Committee was called to order by Chair Matthew Rohrbeck at 1:30 PM and was certified to be in compliance with the Wisconsin Open Meetings Law.

Motion by Bradley to approve the agenda as presented, second by Robson.

### **Approve 2019 Budgets**

#### **JUDGES:**

Judge Andrew Voigt presented the Circuit Court Operations Budget for three (3) branches.

Discussion. Motion by Koch to approve the budget for Department 1212 Circuit Court Operations, second by Sleger. Motion carried.

Julie Kayartz, Register in Probate, presented the budget specific to this department. Discussion. Motion by Koch to approve the budget for Department 1216 Register in Probate, second by Bradley. Motion carried.

Judge Andrew Voigt presented the budget for the Family Court Mediator. Discussion. Motion by Robson to approve the budget for Department 1218 Family Court Mediator, second by Koch. Motion carried unanimously.

Joseph Ruf, Corporation Counsel, presented the budget for Court Commissioner and explained the increase requested to alleviate some of the stress on the Columbia County Circuit Courts. The request is for a contracted licensed State of WI Attorney to work 3 days per week. The process requires a request for proposal (RFP) submitted and ultimately assigned by the Judges. Discussion. Motion by Bradley to approve the budget for Department 1240 County Court Commissioner, second by Sleger. Motion carried.

### **CLERK OF COURTS**

Susan Raimer, Clerk of Courts, presented the budget specific to this department. She elaborated on the required storage needs and employee hours. Discussion. Motion by Bradley to approve the budget for Department 1220 Clerk of Courts, second by Robson. Motion carried.

### **DISTRICT ATTORNEY**

Jane Kohlwey, District Attorney, presented the budget for the District Attorney's Office and Teen Court. She elaborated on the training requirements in a variety of positions within the DA's Office. Motion by Bradley to approve the budget for Department 1610 District Attorney, second by Koch. Motion carried. Motion by Sleger to approve the budget for Department 1615 Teen Court, second by Bradley. Motion carried.

### **CORPORATION COUNSEL/CHILD SUPPORT**

Helen Wruck, Child Support Administrator, presented the budget for this department. She elaborated on use of technology and software maintenance. Krista Miller, Assistant Corporation Counsel added some additional comments. Motion by Bradley to approve the budget for Department 1645 Child Support, second by Robson. Motion carried.

Joseph Ruf, Corporation Counsel, presented the budget for the Corporation Counsel Office. Discussed staff, combined department with HR, digitized work has reduced the need for paper files. Motion by Koch to approve the budget for department 1640 Corporation Counsel, second by Bradley. Motion carried.

Motion by Koch to adjourn the meeting of the Judiciary Committee at 3:09 PM, second by Bradley. Motion carried.

Respectfully Submitted,



Mark Sleger  
Judiciary Committee Secretary

These minutes were recorded by Jane Bescup.