



Revolving Loan Fund/Housing Committee Minutes
Thursday, January 12, 2012

PRESENT: John H. Tramburg, Andy Ross, Robert Hamele, and Mark A. Witt

ALSO PRESENT: Lois Schepp, Mark Zimmerman, Kari Justmann (MSA), Laurie Lindell (CWCAC), Kent Fish (General Engineering), Dave Hafner, Mark Braska, and Pat Beghin

A Public Hearing was held at 11:30 a.m. regarding the 2011 Community Development Block Grant (CDBG) program for Housing.

The regular RLF/Housing Committee meeting was called to order at 11:48 a.m. and was properly noticed and published.

MOTION: On motion by Ross, second by Hamele, the agenda was approved.

MINUTES

MOTION: On motion by Hamele, second by Ross, the minutes of the December 8, 2011 RLF/Housing Committee were approved.

2010 FLOODING CDBG – EAP APPLICATIONS

A summary of funds committed and the balance remaining in the County’s 2010 flooding program was reviewed.

Laurie Lindell and Kent Fish presented a new project for review.

Project #7 The property is in the flood way in Caledonia Township. The homeowner was given two options: either raise the existing home or demolish it and build a new one. The homeowner opted to raise the existing structure. This option will also include a new holding tank. The estimated cost of the project is \$58,197.

MOTION: On motion by Witt, second by Ross, Project #7 was approved for a total of \$58,197, contingent on additional funding.

2008 CDBG – EAP BUSINESS MITIGATION PROJECT UPDATE

Hooker’s Resort

Kari Justmann (MSA) and Dave Hafner (Hooker’s Resort) joined the meeting to review the Hooker’s Resort mitigation project. The scope of the project was discussed, including questions about the building location,

Hooker's Resort, continued

flood insurance, septic system, and environmental compliance. Justmann noted that project overages would be the responsibility of the owner.

MOTION: On motion by Ross, second by Hamele, the Hooker's Resort project was approved for a total of \$369,300, contingent on the project staying in budget and approval from Mark Williams at the Department of Administration.

Portage Country Club

Mark Braska (Portage Country Club) and Justmann reported on the flood mitigation project at the country club. The estimated cost of replacing the septic system has increased significantly due to the need for a larger drain field, different type of treatment unit and other system modifications. The previous estimate was approximately \$55,000. The new estimate is for up to \$107,000. System plans still need approval from the state. The final grant award will be based on actual bids.

Schepp noted that LMI business projects must be completed before other businesses are awarded grant funding.

MOTION: On motion by Witt, second by Ross, the Committee recommended proceeding with the project. The project will be reviewed and finalized at the March 15th RLF/Housing Committee meeting.

CLOSED SESSION

MOTION: on motion by Hamele, second by Ross, and with a unanimous roll call vote, the Committee adjourned into closed session at 1:00 p.m. to deliberate and negotiate the investment of public funds (Revolving Loan Funds) per Wis. Stats., Section 19.85 (1)(e). [*Review FRSB Loan Repayment Terms for Various Businesses, *Review Business Interest Rates, *Review CDBG RFP's for Administration]

If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 5, as follows: Witt, Hamele, Ross and Tramburg
 Noes: 0

OPEN SESSION

MOTION: On motion by Ross, second by Hamele, and a unanimous roll call vote, the Committee reconvened in open session at 2:23 p.m.

*REVIEW FRSB LOAN REPAYMENT TERMS FOR VARIOUS BUSINESSES

MOTION: On motion by Hamele, second by Ross, the Committee approved a 4% interest rate for outstanding FRSB loans, to be reviewed after one year.

*REVIEW BUSINESS INTEREST RATES

MOTION: On motion by Witt, second by Ross, the interest rate for Cardinal Country Daycare's RLF loan was continued at 4%.

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*REVIEW CDBG RFP'S FOR ADMINISTRATION

MOTION: On motion by Ross, second by Hamele, the Committee selected MSA Professional Services to administer the 2011 CDBG Housing Program.

REVIEW/APPROVE CDBG APPLICATION RESOLUTIONS

MOTION: On motion by Witt, second by Ross, the resolution to authorize a contract between Columbia County and MSA Professional Services for administration of the 2011 CDBG Housing Program was approved.

MOTION: On motion by Witt, second by Ross, the resolution authorizing submission of an application for 2011 CDBG Housing Funds was approved.

Both resolutions will be forwarded to the County Board for approval at their January 18th board meeting.

ADJOURNMENT

MOTION: On motion by Ross, second by Witt, the meeting adjourned at 2:28 p.m.

Next meeting: March 15, 2012

Respectfully Submitted:

Robert L. Hamele, Secretary

Cindy Devine, Recording Secretary

cc: RLF/Housing Committee
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet