



# COLUMBIA COUNTY

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## Columbia County Revolving Loan Fund/Housing Committee Minutes June 11, 2020

PRESENT: Matthew L. Rohrbeck, James E. Foley, Vern E. Gove, and Mark Witt

ABSENT: John A. Stevenson

ALSO PRESENT: Lois Schepp, Shonna Neary, and Kari Justmann (MSA)

The meeting was called to order at 10:25 a.m. and was properly noticed and published.

MOTION: On motion by Foley, second by Rohrbeck, the agenda was approved.

### MINUTES

MOTION: On motion by Witt, second by Gove, the minutes of the November 7, 2019 RLF/Housing Committee meeting were approved.

### ELECTION OF OFFICERS

Motion by Foley to appoint Rohrbeck as the committee chairperson. Second by Witt. Motion carried.

Motion by Gove to appoint Foley as the committee vice chair. Second by Witt. Motion carried.

Motion by Gove to appoint Stevenson as the committee secretary. Second by Rohrbeck. Motion carried.

### COMMITTEE ORIENTATION

Comptroller Lois Schepp and Kari Justmann (MSA) gave an overview on the housing fund process, which is currently administered through MSA. Columbia County is the lead county for the Southern Housing Region. Schepp stated the RLF Program will be discontinued. Columbia County will be applying to use existing funds for eligible County road upgrades.

### RFP TO PROVIDE ADMINISTRATIVE SERVICE OF SHR CDBG HOUSING REHABILITATION PROGRAM

Schepp explained that MSA was the only organization to submit a bid.

### SELECT ADMINISTRATOR FOR SOUTHERN HOUSING REGION PROGRAM

Justmann explained that there are ten counties in the Southern Housing Region. Since they haven't been able to do inspections, they have been working on applications and other paperwork. When they are able to get out and do inspections, they will be ready. MSA is now doing the lead and asbestos testing. The contractors use to have to do them.

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MOTION: On motion by Gove, second by Foley, the Committee approved selecting MSA as Administrator for the Southern Housing Region Program.

\*UPDATES/REVIEW OUTSTANDING LOANS


Accounting Supervisor/Project Manager Shonna Neary gave an overview of all outstanding FRSB and RLF loans.

ADJOURNMENT

MOTION: On motion by Gove, second by Wingers, the meeting adjourned at 11:00 a.m.

Next Meeting: July 9, 2020, or as otherwise necessary.

Respectfully Submitted:

  
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John A. Stevenson, Committee Secretary

  
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Sarah Parker, Recording Secretary

CC: RLF/Housing Committee  
Lois Schepp  
Joseph Ruf III  
Susan M. Moll  
Internet