



# COLUMBIA COUNTY

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## Columbia County Revolving Loan Fund/Housing Committee Minutes July 12, 2018

PRESENT: Dan F. Drew, Harlan Baumgartner, Nancy M. Long, and Vern E. Gove

ABSENT: Mark Witt

ALSO PRESENT: Lois Schepp, Shonna Neary, and Kari Justmann (MSA)

The meeting was called to order at 10:25 a.m. and was properly noticed and published.

### MINUTES

MOTION: On motion by Gove, second by Foley, the minutes of the November 9, 2017 RLF/Housing Committee meeting were approved.

### ELECTION OF OFFICERS

Motion by Baumgartner to appoint Drew as the committee chairperson. Second by Gove. Motion carried.

Motion by Gove to appoint Baumgartner as the committee vice chair. Second by Long. Motion carried.

Motion by Gove to appoint Long as the committee secretary. Second by Baumgartner. Motion carried.

### ORIENTATION

Kari Justmann gave an overview on the housing fund process which is currently administered through MSA. Columbia County is the lead County for the Southern Housing Region.

### REQUEST FOR PROPOSAL FOR AN ADMINISTRATOR

Comptroller Lois Schepp explained that MSA was the only organization to submit a bid.

MOTION: On motion by Gove, second by Baumgartner, the Committee approved the proposal to appoint MSA as the administrator.

### \*UPDATES/REVIEW OUTSTANDING LOANS

### CLOSED SESSION

MOTION: On motion by Gove, second by Long, the committee went into closed session at 10:50 a.m. pursuant to sec. 19.85(1) (e), Wis. Stats., deliberating or negotiating the purchasing of public properties, the investing of

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public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [\*Updates/Review Outstanding Loans].

ROLL CALL VOTE: Ayes: 4, as follows: Gove, Long, Baumgartner, and Drew  
Noes: 0

OPEN SESSION

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MOTION: On motion by Gove, second by Baumgartner and unanimous committee approval, the meeting reconvened in open session at 11:27 a.m.

ADJOURNMENT

MOTION: On motion by Baumgartner, second by Long, the meeting adjourned at 11:30 a.m.

Next Meeting: August 9, 2018, or as otherwise necessary.

Respectfully Submitted:

  
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Nancy M. Long, Committee Secretary

  
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Sarah Parker, Recording Secretary

CC: RLF/Housing Committee  
Lois Schepp  
Joseph Ruf III  
Susan M. Moll  
Internet