



**COLUMBIA COUNTY
REVOLVING LOAN FUND/HOUSING COMMITTEE MINUTES
AUGUST 8, 2013**

PRESENT: John Tramburg, Andy Ross, JoAnn Wingers, and Vern E. Gove

ABSENT WITH NOTICE: Mark Witt

ALSO PRESENT: Lois Schepp, Mark Zimmerman, and Sue Koehn (MSA)

The meeting was called to order at 11:29 a.m. and was properly noticed and published.

MOTION: On motion by Wingers, second by Gove, the agenda was approved.

MINUTES

MOTION: On motion by Gove, second by Wingers, the minutes of the June 13, 2013 RLF/Housing Committee meeting were approved.

CDBG HOUSING PROGRAM – PUBLIC HEARING

A Public Hearing was held at 11:30 a.m. regarding the Community Development Block Grant CDBG – Housing Program.

The regular RLF/Housing Committee meeting reconvened at 11:33 a.m.

CDBG HOUSING PROGRAM

Sue Koehn provided an update on the program status and balances. Koehn reported on the number of projects in each household category, and noted that they were still waiting for bids on some projects.

Total Funds to Spend	\$478,300.00
Committee Approved Projects	(462,245.72)
RLF Funds	2.60
Total Balance to Commit	<u>\$16,056.88</u>

Koehn reported that October 17, 2013 has been set aside as application day for funds from the Southern Housing Region program. Training for the new program has been scheduled for September 16 – 18th.

CDBG HOUSING PROGRAM, CONTINUED

Review Housing Projects

HO #165 This project was previously approved with an after rehab negative equity balance of (\$4,291.90). Contractors on the project found additional electrical issues, which will result in an increased after rehab negative equity of (\$7,187.89). The negative equity limit is (\$5,000).

MOTION: On motion by Wingers, second by Gove, the Committee approved the additional electrical work, with the homeowner being responsible for the costs over the (\$5,000) negative equity limitation.

HO #190 This low-income property is home to a handicapped female head of household and is located in the Portage area. The property was purchased in 2007. The \$17,300 project includes GFI outlets, roof, gutters/downspouts, and front step replacement. After rehab equity available is \$130,866.67.

MOTION: On motion by Gove, second by Wingers, the Committee approved the project for a total of \$17,300 as requested.

HO #191 This very low income property is located in Pardeeville. The property was purchased in 1982, and is home to a handicapped female head of household, with no children. Project costs are estimated to be \$21,800 which will result in after rehab equity available of \$47,469.61.

Household needs include:

- Windows
- Doors
- Window trim/sill
- Ceiling tiles
- Bat removal

MOTION: On motion by Wingers, second by Gove, HO #191 was approved as requested for a total of \$21,800.

Conflicts of Interest

None

UPDATES ON FRSB/OTHER LOANS

Schepp/Zimmerman provided an update on outstanding RLF and FRSB (Flood Recovery for Small Business) loans.

ADJOURNMENT

MOTION: On motion by Wingers, second by Gove, the meeting was adjourned at 12:09 p.m.

Next Meeting: September 12, 2013

Respectfully Submitted:

JoAnn Wingers, Secretary

Cindy Devine, Recording Secretary

cc: RLF/Housing Committee
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet