



COLUMBIA COUNTY

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COLUMBIA COUNTY REVOLVING LOAN FUND/HOUSING COMMITTEE MINUTES SEPTEMBER 12, 2013

PRESENT: John Tramburg, Andy Ross, JoAnn Wingers, Mark Witt and Vern E. Gove

ALSO PRESENT: Lois Schepp, Mark Zimmerman, and Sue Koehn (MSA)

The meeting was called to order at 11:15 a.m. and was properly noticed and published.

MOTION: On motion by Gove, second by Wingers, the agenda was approved.

MINUTES

MOTION: On motion by Wingers, second by Ross, the minutes of the August 8, 2013 RLF/Housing Committee meeting and Public Hearing were approved.

UPDATES ON FRSB/OTHER LOANS

Schepp/Zimmerman provided an update on outstanding RLF and FRSB (Flood Recovery for Small Business) loans.

Schepp reported that the Capitol Area Regional (CAR) Loan Fund representatives will be meeting on October 11, 2013. Meeting packets, including the agenda and draft loan manual will be distributed on Friday (September 13th). Supervisors John Tramburg and Vern Gove will be representing the county at the meeting.

CDBG HOUSING PROGRAM

Sue Koehn provided an update on the program status and balances. Koehn reported that a couple of loans were paid back, which increased the amount of RLF funds to be committed.

Total Funds to Spend	\$478,300.00
Committee Approved Projects	(536,071.71)
RLF Funds	<u>35,274.33</u>
Total Balance to Commit	\$22,497.38

New grant awards for the regional CDBG Housing will soon be distributed. Municipalities with current program funds remaining must spend those dollars before new funds are used. Eligibility guidelines

CDBG HOUSING PROGRAM, CONTINUED

are different, and residents with existing applications will need to re-apply for funds from the new program.

Review Housing Projects

HO #165 This project was previously approved with an after rehab negative equity of (\$7,187.89). The committee had approved the project, with the homeowner responsible for costs over the (\$5,000) negative equity limitation.

The homeowner's current request is to make payments to the County for the \$2,187.89 difference. Koehn noted that the program requires that the funds be available up front before they can proceed with the project.

MOTION: On motion by Witt, second by Gove, the committee approved the request as follows: remove the drain tile/sump pump for \$2,924 to keep the project total under the negative equity limitation of (\$5,000). If the \$3,000 for roof decking isn't needed, then the drain tile/sump pump can be added back in.

HO #173 This project was approved in March. The homeowner is requesting an additional \$2,088 to add soffit/fascia and front storm door. If approved, the estimated equity available after rehab would be \$22,763.36.

MOTION: On motion by Gove, second by Wingers, the additional \$2,088 was approved as requested.

HO #181 This project was approved in May, but actual bids came in higher than expected. Additional funding of \$7,721.41 is now being requested for the project.

MOTION: On motion by Wingers, second by Witt, the additional \$7,721.41 was approved for HO #181.

HO #182 This project was approved in May with estimated negative equity under the (\$5,000) limit. After actual bids came in, the project is over the limitation by \$2,634.16. Household needs were reviewed.

MOTION: On motion by Wingers, second by Witt, the project was approved with the utility room doors (\$2,150) and basement windows (\$800) removed in order to keep the project under the negative equity limitation.

Conflicts of Interest

None

ADJOURNMENT

MOTION: On motion by Witt, second by Wingers, the meeting was adjourned at 11:46 a.m.

Next Meeting: October 10, 2013

Respectfully Submitted:

JoAnn Wingers, Secretary

Cindy Devine, Recording Secretary

cc: RLF/Housing Committee
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet