



**RLF/HOUSING COMMITTEE
MINUTES
AUGUST 14, 2008**

PRESENT: John H. Tramburg, Robert L. Hamele, Robert R. Westby, and Debra L. H. Wopat

ALSO PRESENT: Lois Schepp, Pat Beghin, and Kari Justmann

EXCUSED: Mark A. Witt

The meeting was called to order at 12:15 a.m. and was legally noticed and published.

MINUTES

MOTION: On motion by Hamele, second by Westby, the minutes of the July 10th and 16th, 2008, meetings were approved.

REVIEW STATUS OF (3) RLF APPLICATIONS AND (2) CDBG GRANTS

Schepp briefly described the status of three pending RLF applications.

Colonial Carriage LLC: This company restores and sells horse-drawn carriages, and offers many of the accessories associated with carriage driving. The company is planning to expand their business into manufacturing new carriages.

The project total is \$240,000 with funding by the County's RLF program for \$120,000.

The business is attempting to secure the required matching funds.

Hardware Plus LLC: The application is to purchase and expand an existing hardware store in Randolph.

Project cost is \$290,000 with \$60,000 coming from the County's RLF program.

The business is attempting to secure the required matching funds.

REVIEW STATUS OF (3) RLF APPLICATIONS AND (2) CDBG GRANTS, continued

Penda Corporation: Penda Corporation of Portage is applying for County RLF and State CDBG funds in order to purchase new equipment to manufacture thermoformed water management products and provide working capital.

The project total will be a minimum of \$856,000 with \$250,000 coming from the County's RLF program. Application for a CDBG is underway.

Pending CDBG grant applications were also discussed, including one for Penda (\$250,000) and another one for a dairy farm in Columbia County.

Schepp reported that the approximate balance in the loan fund was \$475,880.

ADJOURN TO PUBLIC HEARING

Motion: On motion by Westby, second by Hamele, the Committee adjourned to a Public Hearing for the CDBG-EAP grant for flood damaged areas at 12:30 p.m.

PUBLIC HEARING

12:30 – 12:55 p.m. The public hearing was convened, with MSA Professional Services administering the meeting for Columbia County.

RECONVENE TO REGULAR RLF MEETING

Motion: On motion by Wopat, second by Hamele, the RLF meeting reconvened at 12:55 p.m.

CONSIDER PROPOSAL FROM JAMIESON HOUSE/O'REILLY BED & BREAKFAST

O'Reilly's Bed & Breakfast is under pending foreclosure action by their bank. The Committee reviewed a request from the bank's attorney to release/relinquish the County's second mortgage on the property in order for the O'Reilly's to deed the property back to the bank and avoid foreclosure action.

MOTION: On motion by Westby, second by Hamele, the Committee took no action on the request.

UPDATE OF CDBG FLOODING GRANT APPLICATION

Schepp reported that the application is almost complete. The department hopes to submit the application to the State next week.

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RLF UPDATE

Schepp submitted a request for an increase in our loan fund cap. As a result, the State audited the County's RLF files. The auditor found no problem with the County's RLF program files. Our cap is anticipated to increase \$187,500.

ADJOURNMENT

Motion: On motion by Westby, second by Hamele, the meeting was adjourned at 1:12 p.m.

Next meeting: September 11, 2008

Respectfully Submitted:

Robert L. Hamele, Secretary

Cindy Devine, Recording Secretary

cc: RLF/Housing Committee
Lois Schepp
Joseph Ruf III
Susan M. Moll
Internet