



**RLF/HOUSING COMMITTEE  
MINUTES  
DECEMBER 11, 2008**

PRESENT: John H. Tramburg, Robert L. Hamele, Robert R. Westby, Mark Witt, and Debra Wopat

ALSO PRESENT: Lois Schepp, Shonna Neary, Bret Esse, Mark Braska, Marty Gavinski, Cecelia Lasse, Tara Lasse, Andrew and Jamie Murphy, Jim Holden (Summit Credit Union), Nancy Elsing (CCEDC), and Lyn Jerde (Daily Register)

The meeting was called to order at 1:30 p.m. and was legally noticed and published.

MOTION: On motion by Witt, second by Wopat, the agenda was approved as printed.

MINUTES

MOTION: On motion by Hamele, second by Westby, the minutes of the September 17<sup>th</sup> and November 6<sup>th</sup>, 2008 RLF/Housing Committee meetings were approved.

UPDATE ON STATUS OF JAMIESON HOUSE FORECLOSURE

Schepp reported that the foreclosure sale on the Jamieson House (O'Reilly Bed & Breakfast) would be held on January 5<sup>th</sup>, 2009. The County received payments the first year of operation, with a balance remaining of \$33,319. The Bank of Poynette has first position on the mortgage.

No action was taken by the Committee.

UPDATE ON VIVA LA MOCHA

The Committee reviewed the status of the Viva La Mocha loan. The Bank of Wisconsin Dells has filed a foreclosure action. The County has a 4<sup>th</sup> position behind Countrywide and the Bank of Wisconsin Dells. Total owed the County at this time is \$51,384.

REVIEW BUSINESS FLOODING LOAN APPLICATIONS AND RLF APPLICATION

Three Flood Recovery Small Business (FRSB) loan applications were received: 1) Portage Country Club, Inc.; 2) Esse's Sports World; and 3) Marry Me Bridal.

The Committee also received a Revolving Loan Fund application from Murph's Chop Shop.

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**CLOSED SESSION**  
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Motion: On motion by Hamele, second by Witt, and a unanimous roll call vote, the Committee adjourned to Closed Session at 1:40 p.m. to review business loan applications and associated financial information, and to deliberate and negotiate the investment of public funds (Revolving Loan Funds) per Wis. Stats., Section 19.85 (1)(e).

If the Committee goes into closed session, it will return to open session.

ROLL CALL VOTE: Ayes: 5, as follows: Hamele, Westby, Wopat, Witt, Tramburg  
Noes: 0

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**OPEN SESSION**  
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MOTION: On motion by Wopat, second by Witt, the Committee reconvened in open session at 3:17 p.m. The roll call vote was unanimous.

**Portage Country Club, Inc.**

MOTION: On motion by Wopat, second by Westby, the Committee approved a \$20,000 FRSB loan to Portage Country Club, Inc. under program guidelines. Witt abstained.

**Esse's Sports World**

MOTION: On motion by Hamele, second by Witt, the Committee approved a \$20,000 FRSB loan to Esse's Sports World under program guidelines.

**Marry Me Bridal**

MOTION: On motion by Wopat, second by Hamele, the Committee approved a \$20,000 FRSB loan to Marry Me Bridal under program guidelines. The loan approval is contingent on both Tara and Cecelia Lasse being included on the agreement.

**Murph's Chop Shop**

MOTION: On motion by Westby, second by Wopat, with Witt and Hamele abstaining, the Committee approved a \$25,000 loan to Andrew and Jamie Murphy (Murph's Chop Shop), under the following terms:

- ▶ Total Amount: \$25,000
- ▶ Terms: 7 years - Equipment  
10 years – Working Capital
- ▶ Rate: 5%
- ▶ Collateral: 3<sup>rd</sup> Position on Residence  
Personal Guarantees of Andrew and Jamie Murphy

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CDBG-EAP FLOODING GRANT UPDATE

Sue Koehn (MSA) reported on the CDBG-EAP Flooding Grant Program. All except for 3 applicants have been seen and inspected, with historical reviews remaining to be completed. Program qualifications and processing requirements were reviewed. Koehn reported that although applicants for this program were awarded grants that didn't have to be repaid, future applications would be for loans only.

The Committee reviewed a grant application for HO #21. Per the County's program guidelines, grant applications/projects over \$15,000 must be reviewed and approved by the Committee.

Project HO #21                      The application includes \$32,800 in reimbursement for plumbing and heating work already completed, and repairs still needed for foundation, wall, and floor replacement of two porch areas on the house.

The request was tabled for another month to allow time to obtain another estimate for the uncompleted repair work.

ADJOURNMENT

MOTION: On motion by Westby, second by Hamele, the meeting was adjourned at 3:54 p.m.

Next meeting date: January 15, 2009

Respectfully Submitted:

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Robert L. Hamele, Secretary

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Cindy Devine, Recording Secretary

cc: RLF/Housing Committee  
Lois Schepp  
Joseph Ruf III  
Susan M. Moll  
Internet